

NEW JERSEY SITE REMEDIATION PROFESSIONAL LICENSING BOARD

FINAL

February 2, 2026 Meeting Minutes

4:00 PM

The open public meetings of the Board are held via Microsoft Teams.
Connect via the link on the Board Website www.nj.gov/l srpboard or
Participate by phone, using the following:
Toll free number: 1-(856) 338-7074 and Conference ID: 906475949

Board Members:

Present

Phil Brilliant
Michele Christina
Lawra Dodge
Steven Domber
Paul Hauge
Joann Held
Nicholas Huszar
Jay Meegoda
Michael Renzulli
Charles Stebbins
Kathi Stetser

Absent

None

Others Present

Executive Director Dana Haymes
Program Specialist Victoria Glean
Regulatory Officer Meredith Marcus
DAG Zach Lawrence

Members of the Public that were present:

Alexander Saltzman, Kathleen Whooley, Ken Haduch, Carlton Dudley, David Haymes, Richard Katz, Mark Pietrucha, William Call, Candace Baker, Janice Brogle, Sonya Ward, Rebecca Hollender, Rose DeLorenzo, David Morris

Proceedings

Meeting called to Order at 4:02 PM by Chairperson Paul Hauge.

Paul Hauge read the Statement of Adequate Public Notice of the meeting required by the Open Public Meetings Act.

Roll Call:

Phil Brilliant -	Present
Michele Christina -	Present
Lawra Dodge -	Present
Steven Domber -	Present
Paul Hauge -	Present
Joann Held -	Present
Nicholas Huszar –	Present
Jay Meegoda -	Present
Michael Renzulli -	Present
Charles Stebbins -	Present
Kathi Stetser -	Present

A quorum of the Board was in attendance.

Approval of the Board Meeting Minutes

- Motion by Steven Domber to approve the January 5, 2026 minutes of the SRPL Board Meeting.

Motion seconded by Phil Brilliant.

Roll Call Vote:

Phil Brilliant -	Yes
Michele Christina -	Yes
Lawra Dodge -	Abstain

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Steven Domber -	Yes
Joann Held -	Yes
Nicholas Huszar –	Yes
Jay Meegoda -	Abstain
Michael Renzulli –	Yes
Charles Stebbins -	Yes
Kathi Stetser –	Abstain
Paul Hauge -	Yes

The motion was approved.

- Motion by Michael Renzulli to approve the January 5, 2026 minutes of the SRPL Board Meeting – Closed Session.

Motion seconded by Steven Domber.

Roll Call Vote:

Phil Brilliant -	Abstain
Michele Christina -	Yes
Lawra Dodge -	Abstain
Steven Domber -	Yes
Joann Held -	Yes
Nicholas Huszar –	Yes
Jay Meegoda -	Abstain
Michael Renzulli –	Yes
Charles Stebbins -	Yes
Kathi Stetser –	Abstain
Paul Hauge -	Yes

The motion was approved.

Chairperson's Report

No report.

Executive Director's Report

No report.

Committee Reports - Ad Hoc Committee for Board Member Recruitment – Michele Christina

Michele Christina noted that Mikie Sherill was inaugurated as Governor on January 20, 2026 and appointed a new Commissioner of the DEP, Ed Potosnak. Consequently, it was necessary to resubmit the recommendations for nomination of the two pending Board Members to the Commissioner, for referral to the Governor’s Office. Michele is optimistic that the nominations will proceed and result in appointment of the two new Board Members.

Ad Hoc Committee to Oversee the Request for Proposals for the LSRP Exam – Kathi Stetser and Michael Renzulli

Michael Renzulli reported that only one bid was received in response to the Request for Proposals, which was submitted by The Caviart Group. The DEP-CSRR finance group is proceeding with finalizing the paperwork to commence the contract, which has a term of February 1, 2026 to December 31, 2028.

At this time, two exams are tentatively scheduled for Fall 2026 and Spring 2028.

All Board Members agreed to the proposal to continue the Ad Hoc Committee in order for it to oversee the contract with The Caviart Group, and to rename it The Ad Hoc Committee to Oversee the Exam Contract.

Ad Hoc Committee on Artificial Intelligence – Lawra Dodge

Lawra Dodge reported that she is researching this topic and hopes to have a report to the Board at the March meeting.

Ad Hoc Committee on Legislative Appropriations – Joann Held

Joann Held reported that the Committee has determined that it should broaden its scope beyond legislative appropriations to research all ideas and options for potential sources of funding for the Board.

All Board Members agreed to expand the mandate of the Committee to explore all potential funding sources, and to rename it The Ad Hoc Committee to Evaluate Future Board Funding.

Licensure Committee – Kathi Stetser

Kathi Stetser reported that approximately 615 LSRPs have paid their annual license fees, with approximately 85 still to pay. All LSRPs are requested to pay as soon as possible, especially those that are due to renew their licenses, as the renewal invoice will not generate until the annual license fee is paid.

Audit Committee – Nicholas Huszar

Nicholas Huszar reported that the following audits have been concluded:

- Audits concluded:
 - David Carlson – 581780 - July
 - Tara Byra – 974334 – November
 - Brendan Quann – 972374 – November
 - Glenn Calabrese – 574875 – November
 - Brian Babcock – 628821 – November
 - James Barish – 582683 – December
 - Matthew Bruno – 971342 – December
 - Caryn Barnes – 575011 – December
 - Allen Attenborough – 574150 – December
 - David Loeffler – 745962 – January
- A total of 18 LSRPs were selected for Audit for January, February, March, 2026

Continuing Education Committee – Lawra Dodge

Lawra Dodge reported the following continuing education programs were approved for continuing education credit:

TITLE	PROVIDER	DATE	CECs	PROPOSED COURSE NUMBER
Integrated Vapor Intrusion Controls for Redevelopment: Barriers, Venting, Blowers, and Monitoring	AEG NY/Philadelphia Chapter	December 11, 2025	1 Technical	005-2026
PFAS Essentials, PFAS Litigation, In Situ PFAS Remediation and Vapor Intrusion Remediation	Regenesis	February 10, 2026 (Arlington, VA), February 11, 2026 (Horsham, PA), February 12, 2026 (Princeton, NJ)	4 Technical	006-2026

SRRA Amendments Rule Training Part 2	NJDEP and LSRPA	February 18, 2026	6 Regulatory	007-2026
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Finance Committee – Michael Renzulli

Michael Renzulli reported on the Quarter 1 and Quarter 2 actuals for FY 2026.

Revenue through Q2:

- Budgeted to collect \$333,630
- Actual collected \$358,440
- Results in net surplus of \$24,810

Salaries through Q2:

- Budgeted to spend \$346,600
- Actual expenditure was \$328,884
- Results in net savings of \$17,716

Operational budget through Q2:

- Budgeted to spend \$86,500
- Actual cost was \$4,437
- Results in net savings of \$82,063

Total budget summary through Q2:

- Budget through Q2 is \$433,100
- Actual spent through Q2 is \$328,321
- Results in an apparent surplus of **\$104,779**
- The total net budget was projected at -\$99,371, but is currently at positive \$30,119

Important things to note:

- While the budget currently shows a trend of spending below budget by \$105,000, the budget was prepared expecting to consume \$185,000 of the carryover funds.
- On the operational budget, DAG costs for Q2 are not included but not expected to be significant.
- Also, no cost for exam administration was incurred as contract for the test provider was still being finalized. We expect significant costs in Q3 and Q4 but within budget.
- While the revenue collected exceeded the budget, it simply represents monies collected early and shortfalls will be realized in Q3 and Q4.

Outreach Committee – Charles Stebbins

Charles Stebbins reported that the Quarter 1 newsletter was published January 14, 2026.

The analytics for the Q1 Newsletter are as follows:

The Newsletter was sent to 3593 email addresses with a 97.5% delivery rate.

There were 2053 total opens, 1301 unique opens (37%)

There were 6 links in the Newsletter with 153 total clicks, 147 unique clicks (4%)

Professional Conduct Committee – Phil Brilliant

- Motion by Phil Brilliant to enter closed session to discuss Complaint 005-2024.

Motion seconded by Joann Held.

All present voted yes.

Open session resumed at 5:43 PM.

- Motion by Phil Brilliant, in the matter of Complaint 005-2024, to find the subject of the complaint in violation of N.J.A.C. 7:26I-2.3(c)2, and to issue a Letter of Admonition.

Roll Call Vote:

Phil Brilliant -	Yes
Michele Christina -	Yes
Lawra Dodge -	Yes
Steven Domber -	Yes
Joann Held -	Yes
Nicholas Huszar –	No
Jay Meegoda -	Yes
Michael Renzulli –	No
Charles Stebbins -	Yes
Kathi Stetser –	Yes
Paul Hauge -	Yes

The motion was approved.

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The subject of the complaint was James Carey, LSRP 574057.

Ongoing Business

None.

New Business

None.

Next Board Meeting

Motion by Phil Brilliant to cancel the Board Meeting previously scheduled for February 17, 2026.

Motion seconded by Michael Renzulli.

All present voted yes.

The motion was approved.

The next Board Meeting will be March 3, 2026.

Public Comment

Rebecca Hollender asked whether the funding ideas could be shared. Joann Held responded that the Ad Hoc Committee to Evaluate Future Board Funding will make a report at a future time.

Kathleen Whooley requested that the agenda of the meeting be posted.

Candace Baker and Rose DeLorenzo confirmed that the SRPL Board meeting at the LSRPA conference will be March 25, 2026 at 5:00 PM in person.

The meeting adjourned at 5:58 PM.