

NEW JERSEY SITE REMEDIATION PROFESSIONAL LICENSING BOARD

FINAL

**March 25, 2026 Meeting Minutes**

5:00 PM

This open public meeting of the Board was held at the  
LSRPA Conference in New Brunswick, NJ.

**Board Members:**

***Present***

Phil Brilliant  
Lawra Dodge  
Steven Domber  
Paul Hauge  
Joann Held  
Nicholas Huszar  
Michael Renzulli  
Charles Stebbins

***Absent***

Michele Christina  
Jay Meegoda  
Kathi Stetser

***Others Present***

Executive Director Dana Haymes  
Regulatory Officer Meredith Marcus  
DAG Zach Lawrence

***Members of the Public that were present:***

Kathleen Whooley, Greg Drapcho, Michael Poland, John Scagnelli, Alex Saltzman, David Morris, Julian Davies, Rose DeLorenzo, Charles Metzger, Theodorus Toskos, Michael Newton, Rebecca Hollender, Frank Rooney, Lyssa Naron, Mark Fisher, Mina Soliman, Tom Glancey, Joey French, Marshall King, Brandi Gray, Candace Baker, David Haymes

**Proceedings**

Meeting called to Order at 5:03 PM by Chairperson Paul Hauge.

Paul Hauge read the Statement of Adequate Public Notice of the meeting required by the Open Public Meetings Act.

**Roll Call:**

Phil Brilliant -	Present
Michele Christina -	Absent
Lawra Dodge -	Present
Steven Domber -	Present
Paul Hauge -	Present
Joann Held -	Present
Nicholas Huszar –	Present
Jay Meegoda -	Absent
Michael Renzulli -	Present
Charles Stebbins -	Present
Kathi Stetser -	Absent

A quorum of the Board was in attendance.

**Approval of the Board Meeting Minutes**

- o Motion by Mike Renzuilli to approve the March 2, 2026 minutes of the SRPL Board Meeting.

Motion seconded by Lawra Dodge.

**Roll Call Vote:**

Phil Brilliant -	Yes
Michele Christina -	Absent
Lawra Dodge -	Yes
Steven Domber -	Yes
Joann Held -	Yes
Nicholas Huszar –	Yes
Jay Meegoda -	Absent
Michael Renzulli –	Yes
Charles Stebbins -	Yes
Kathi Stetser –	Absent
Paul Hauge -	Yes

## March 25, 2026 SRPL Board Meeting Minutes

The motion was approved.

- Motion by Phil Brilliant to approve the March 2, 2026 minutes of the SRPL Board Meeting – Closed Session.

Motion seconded by Mike Renzulli.

### **Roll Call Vote:**

Phil Brilliant -	Yes
Michele Christina -	Absent
Lawra Dodge -	Yes
Steven Domber -	Yes
Joann Held -	Yes
Nicholas Huszar –	Yes
Jay Meegoda -	Absent
Michael Renzulli –	Yes
Charles Stebbins -	Yes
Kathi Stetser –	Absent
Paul Hauge -	Yes

The motion was approved.

### **Chairperson's Report**

No Report.

### **Executive Director's Report**

Dana Haymes reported that the next LSRP Licensing Examination will be held on October 14, 2026 at the Civil Service Commission building in Trenton, NJ.

The application period will be June 15, 2026 – July 31, 2026.

The prerequisite Case Study Training Class (2019-098) will be held July 14-15, 2026. All applicants must have taken that class within 36 months prior to the date of submittal of their application.

[LSRP Case Study Training: The Next Generation – Rutgers NJAES Office of Continuing Professional Education](#)

**Committee Reports - Ad Hoc Committee for Board Member Recruitment – Michele Christina**

On behalf of Michele Christina, Paul Hauge reported that the Board recommendations to fill two vacancies have been sent to the Governor’s Office for consideration.

**Ad Hoc Committee to Oversee the Request for Proposals for the LSRP Exam – Kathi Stetser and Michael Renzulli**

Michael Renzulli reported that anyone wishing to serve as a Subject Matter Expert to help the exam contractor prepare questions and responses for the exam should contact the Board.

**Ad Hoc Committee on Artificial Intelligence – Lawra Dodge**

Lawra Dodge reported that she distributed a memo to the Ad Hoc Committee that she had drafted in October 2025 and created a statement for the committee to review. Once the Ad Hoc Committee discusses her memo and statement, she will report back to the Board, which she hopes to do on April 13, 2026.

**Ad Hoc Committee on Legislative Appropriations – Joann Held**

Joann Held reported that the Committee has considered the letter of the LSRPA and has begun to look at appropriations for funding the Board. In addition, the Committee is considering ways to reduce Board expenses.

**Licensure Committee – Kathi Stetser**

No Report.

**Audit Committee – Nicholas Huszar**

Nicholas Huszar reported a total of 18 LSRPs were selected for Audit for January, February, March, 2026

**Continuing Education Committee – Lawra Dodge**

Lawra Dodge reported the following continuing education programs were approved for continuing education credit:

TITLE	PROVIDER	DATE	CECs	PROPOSED COURSE NUMBER
Vapor Intrusion	Focused Remediation Seminars	April 16, 2026	3 Technical	2026-019

Walter Jaworski Technical Conference	GZA	March 7, 2026	Up to 3.5 Technical depending on attendance	2026-020
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In addition to the above courses the Committee disapproved the application of Rutgers NJAES - OCPE for approval of three technical credits for “Communications with Artificial Intelligence.”

**Finance Committee – Michael Renzulli**

Michael Renzulli noted that the three main components of the Board budget are the DAG expenses and exam contractor, which are approximately 19%, and the Board staff salaries and overhead, which are approximately 81%.

The request for proposals for the exam was posted twice, and due to that the Board was able to reduce the contract amount by tens of thousands of dollars.

There are not many more ways to reduce the Board budget. To reduce the annual license fees for LSRPs, more LSRPs are needed.

**Outreach Committee – Charles Stebbins**

Charles Stebbins reported that the Committee is in the process of drafting the 2026 Q2 newsletter which is expected to be published in mid-April 2026.

**Professional Conduct Committee – Phil Brilliant**

Phil Brilliant provided a summary of complaints to the Board.

Since the first complaint in 2011 there have been:

24 Dismissed Complaints

28 Findings of No Violation

86 Findings of violation

- 77 monetary penalties
- 6 letters of admonition or reprimand
- 1 restraining order and bar from practicing as an LSRP (Superior Court)
- 1 suspension
- 1 voluntary license termination

There are currently 6 pending complaints.

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Total = 144 Complaints

Complaints filed in 2025:

- 19 complaints
- 5 pending
- 3 Findings of No Violation
- 11 Finding of Violation (outcome can have multiple citations)
  - 6.8c – Failure to Notify NJDEP and client prior to missing mandatory timeframe – 8
  - 6.3a – Failure to apply the applicable statutes, rules and regulations and guidance – 1
  - 6.3d – Failure to submit complete and accurate documents – 1
  - 6.5b – Failure to Notify of Dismissal - 2

Complaints filed in 2026:

- 1 Pending

### **Ongoing Business**

None.

### **New Business**

None.

### **Next Board Meeting**

The next Board Meeting will be held via Teams on April 13, 2026.

### **Public Comment**

John Scagnelli asked how the Board will address the use of artificial intelligence by LSRPs. Lawra Dodge noted that no regulations or guidance permit the use of artificial intelligence. If LSRPs use artificial intelligence, that may be considered as varying from regulations or deviating from guidance. The Board is considering providing a statement addressing artificial intelligence, similar to the statement on independent professional judgment. The capacities and use of artificial intelligence is changing rapidly, and many LSRPs are interested in how this will affect the practice of site remediation. The Board will be looking into this and discussing it more in the upcoming months.

The meeting adjourned at 6:23 PM.