



**STATE OF NEW JERSEY
DEPARTMENT OF MILITARY AND VETERANS AFFAIRS
ACTIVE GUARD/RESERVE (AGR)
REASSIGNMENT ANNOUNCEMENT**

ARMY AGR REASSIGNMENT OPPORTUNITY NUMBER: 21-RO-18

POSITION TITLE: Cyber Warfare Technician/Detachment Chief

OPENING DATE: 15 June 2021

CLOSING DATE: 28 June 2021

DUTY STATION: CPT 173 Detachment 1, 3601 Technology Drive, RM 364, JBMDL, NJ 08640

AOC: 170A

AREA OF CONSIDERATION: Due to manpower restraints this announcement is only open to current on board New Jersey AGR Army National Guard enlisted members with a current and approved Warrant Officer Predetermination for the AOC 170A.

ADDITIONAL REQUIREMENTS: Enlisted Soldiers with an approved pre-determination for 170A. The Soldier is required to successfully complete the Warrant Officer Candidate School and Warrant Officer Basic Course for 170A not later than 12 months from the date of hire. This requirement may be extended to 18 months with approval from The Adjutant General. Soldiers that fail to successfully complete WOCS and WOBC to become qualified for this position will be terminated from the AGR program.

SPECIAL REQUIREMENTS: Required documents: DoDD 8140 Approved Baseline Certifications and USCYBERCOM Pipeline v4.1 Courses. If you do not have required documents, you must obtain certificate and attend the following course within 12 months from hire date.

DUTY DESCRIPTION: Prepare and brief unit training plans, annual training plans and administrative metrics. Create, request and manage fiscal year budget. Manage unit training plans to include, but not limited to IDT scheduled training, individual scheduled training, MOS training, Warrant Officer transition, Cyber Branch transition. Ensure lodging, classroom, meals, learning resources are obtained for IDT or VIDT weekends. Plan and meet requirements for annual training, to include planning conferences, DTS, and any further coordination efforts necessary. Recruit personnel and organize the Assessment & Selection process. Procure and safeguard unit equipment. Coordinate and report to CPT 173 HQ (NY) for mobilization, metrics and training collaboration. Report unit metrics for 91st Cyber Brigade. Track and enforce timely unit evaluations. Tracking and coordinate unit readiness requirements. Perform duties as unit government purchase card holder. Coordinate and organize with unit leadership and members to maintain USCYBERCOM fully operational capable status. Maintain relationship with NJ State Partnership Program and support ongoing Cyber engagements/missions with Albania. Maintain access to 91st Cyber Brigade training assets. Maintain unit ATCTS accuracy.

**** BE ADVISED THAT ACCEPTANCE OF THIS AGR TOUR YOU MAY RESULT IN FUTURE AND/OR UNEXPECTED OUT OF STATE PCS TOURS THAT CAN BE UP TO ONE YEAR OR LONGER ****



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EQUAL OPPORTUNITY: Equal evaluation, consideration and treatment based upon merit, fitness and capability irrespective of race, color, religion, gender, sexual orientation or national origin.

REQUIRED SECURITY CLEARANCE: Top Secret w/Sensitive Compartmentalized Information Clearance.

GENERAL ELIGIBILITY REQUIREMENTS:

1. Applicant must have a current Physical Health Assessment (PHA) within 12 months on file.
2. Soldiers currently under a Suspension of Favorable Personnel Actions (FLAG) are not eligible to apply.

HOW TO APPLY: Follow the steps below

1. Ensure that you meet the Basic Eligibility Requirements. (See below)
2. NGB Form 34-1 Application for AGR Position: **See page 4 of this announcement**
3. Complete the AGR Application Packet Checklist. (Pg. 3)
4. The J1-AGR Branch will not accept mailed or hand carried packets. Submit your application packet by Email. In the subject line please type: J1-HRO, the Reassignment Announcement number, and your last name. Email your packet in a **single PDF document** to the following address: **WE WILL NOT ACCEPT PACKETS THAT ARE ADOBE PORTFOLIOS. THE PDF MUST BE PRINTED AND SCANNED INTO ONE SINGLE DOCUMENT** and forwarded to the following Email: **ng.nj.njarng.list.ifhq-j1-army-agr@mail.mil**
5. Your application packet must be received prior to midnight EST on the closing date: **28 June 2021**

POINT OF CONTACT: J1-AGR Branch: **ng.nj.njarng.list.ifhq-j1-army-agr@mail.mil**. Please put announcement number in subject line of email.



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AGR REASSIGNMENT CHECKLIST

I, _____, confirm that the following items have been provided in my AGR Reassignment Opportunity Application Packet.

- _____ 1. NGB Form 34-1, Application for AGR Position. On a separate sheet fully explaining any “Yes” answers to any questions in Section IV. Make sure that you enter the Reassignment Announcement number and job title on your NGB Form 34-1. Sign and date your NGB Form 34-1. Ensure that all entries are legible and completed fully.
- _____ 2. Enlisted Record Brief (ERB) certified within the past 30 days. Please make sure you print the ORB without the DA photo.
- _____ 3. Current NGB Form 23-B (Retirement Points History Statement).
- _____ 4. Individual Medical Readiness Form (Physical Health Assessment date must be within 12 months). Log into AKO, My Medical Readiness, click the MEDPROS picture and it will direct you to the MEDPROS link. Click IMR Record under Forms.
- _____ 5. Last 3 NCOERs. Personnel who do not have 3 NCOERs, must submit a memorandum explaining the circumstances. Newly promoted Soldiers must submit a letters of recommendation from his/her military leadership. Letters of recommendation must be dated within 3 months of the Reassignment Announcement.
- _____ 6. All DD Forms 214, substantiating every period of Active Duty Service. This includes Basic Combat Training (BCT) and Advanced Individual Training (AIT).
- _____ 7. JPAS Statement (Top Secret w/Sensitive Compartmentalized Information Clearance).
- _____ 8. Photocopy of your current, valid civilian motor vehicle driver’s license. All data must be readable. Individuals with suspended driving privileges are not eligible to apply.
- _____ 9. All documents supporting your qualification. This includes resume, civilian job evaluations and school transcripts.
- _____ 10. Required 365 Microsoft Teams Email Username _____.
- _____ 11. Contact Info. On a separate sheet of paper, provide your civilian and military email addresses and the best contact telephone number. This information will be used to contact you for an interview. Your email address will also be used to transmit your selection/non-selection letter.
- _____ 12. Must provide a memorandum with supervisor’s contact information (name, department, phone number, email).
- _____ 13. Provide a copy of the DoDD 8140 Approved Baseline Certifications and USCYBERCOM Pipeline v4.1 Courses if you have completed each item.
- _____ 14. If you have not completed the required courses, please initial you understand that you must obtain the Special Requirements/ Additional Requirements certifications and courses within 12 months from hire date.
- _____ 15. Enlisted Soldiers, provide a copy of current and approved 170A pre-determination letter.

Applicant Signature: _____

APPLICATIONS DETERMINED TO BE INCOMPLETE, INCORRECT OR INSUFFICIENT UPON INITIAL REVIEW WILL BE RETURNED WITHOUT FURTHER CONSIDERATION.

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