



**STATE OF NEW JERSEY  
DEPARTMENT OF MILITARY AND VETERANS AFFAIRS  
ACTIVE GUARD/RESERVE (AGR)  
VACANCY ANNOUNCEMENT**

**ARMY AGR VACANCY OPPORTUNITY NUMBER: 21-VA-07**

**POSITION TITLE:** Cyber Warfare Technician / Detachment Chief

**OPENING DATE:** 25 February 2021

**CLOSING DATE:** 26 March 2021

**DUTY STATION:** CPT 173 Detachment 1, 3601 Technology Drive, RM 364, JBMDL, NJ 08640

**AOC:** 170A

**MILITARY GRADE:** This announcement is open to personnel in the grade of WO1-CW2

**AREA OF CONSIDERATION:** This announcement is open Nationwide to all Army National Guard Officers in the grades of WO1-CW2 and AOC listed.

**SPECIAL REQUIREMENTS:** Background in IT, or Intel and/or Cyber is helpful but not required. Required to achieve to maintain position: Top Secret w/Sensitive Compartmentalized Information Clearance, DoDD 8140 Approved Baseline Certifications, Duty Position MOS, USCYBERCOM Pipeline v4.1 Courses

**DUTY DESCRIPTION:** Prepare and brief Unit Training Plans (UTP), Annual Training (AT) plans and administrative metrics. Create, request and manage Fiscal Year (FY) budget. Manage UTP to include, but not limited to IDT scheduled training, individual scheduled training, MOS training, Warrant Officer transition, Cyber Branch transition. Ensure lodging, classroom, meals, learning resources are obtained for IDT or VIDT weekends. Plan and meet requirements for Annual Training (AT) to include Planning Conferences, DTS, and any further coordination efforts necessary. Recruit personnel and organize the Assessment & Selection (A&S) process. Procure and safeguard unit equipment. Coordinate and report to CPT 173 HQ (NY) for mobilization, metrics and training collaboration. Report unit metrics for 91st Cyber Brigade. Track and enforce timely unit evaluations. Tracking and coordinate unit readiness requirements. Perform duties as unit Government Purchase Card (GPC) holder. Coordinate and organize with unit leadership and members to maintain USCYBERCOM Fully Operational Capable (FOC) status. Maintain relationship with NJ SPP (State Partnership Program) and support ongoing Cyber engagements/missions with Albania. Maintain access to 91st Cyber Brigade training assets. Maintain unit ATCTS accuracy.

**\*\* BE ADVISED THAT ACCEPTANCE OF THIS AGR TOUR YOU MAY RESULT IN FUTURE AND/OR UNEXPECTED OUT OF STATE PCS TOURS THAT CAN BE UP TO ONE YEAR OR LONGER \*\***

**EQUAL OPPORTUNITY:** Equal evaluation, consideration and treatment based upon merit, fitness and capability irrespective of race, color, religion, gender, sexual orientation or national origin.

**REQUIRED SECURITY CLEARANCE:** Top Secret w/Sensitive Compartmentalized Information Clearance.



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**GENERAL ELIGIBILITY REQUIREMENTS:**

1. Applicant must meet the entry requirements of AR 135-18.
2. Applicant must the medical qualifications of AR 40-51.
3. Applicant must have a current Physical Health Assessment (PHA).
4. Applicants transferring between States or entering AGR from Active Duty status without a break in service must have a current PHA.
5. Applicant must be certified drug free.
6. Applicant must have been tested for HIV within the past 24 months.
7. Applicant must meet physical standards of AR 600-9.
8. Applicant must not be under suspension of favorable personnel actions.
9. Applicants must be at least 18 years of age and not more than 55 years old.
10. Applicant must not be entitled to receive Federal Military Retired Pay.
11. Applicant must be able to serve at least 3 years on Active Duty.

**HOW TO APPLY:** Follow the steps below:

1. Ensure that you meet the Basic Eligibility Requirements. (See above)
2. Complete the AGR Vacancy Announcement Application Packet Checklist. (Pg. 6)
3. The J1-AGR Branch will not accept mailed or hand carried packets. Submit your application packet by Email. In the subject line please type: J1-HRO, the Reassignment Opportunity number, and your last name. Email your packet in a **single PDF document** to the following address: **WE WILL NOT ACCEPT PACKETS THAT ARE ADOBE PORTFOLIOS. THE PDF MUST BE PRINTED AND SCANNED INTO ONE SINGLE DOCUMENT** and forwarded to the following Email: **horace.b.bethea.mil@mail.mil**, **amanda.r.siegman.mil@mail.mil** or **moses.guzman1.mil@mail.mil**
4. Your application packet must be received prior to midnight EST on the closing date **26 March 2021**.

**POINT OF CONTACT:** J1-AGR Branch Phone: (609) 562-0208 or (609) 562-0905  
Email: **moses.guzman1.mil@mail.mil** or **Horace.b.bethea.mil@mail.mil**



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**AGR REASSIGNMENT CHECKLIST**

I, \_\_\_\_\_, confirm that the following items have been provided in my AGR Reassignment Opportunity Application Packet.

\_\_\_\_\_ 1. NGB Form 34-1, Application for AGR Position. On a separate sheet fully explaining any "Yes" answers to any questions in Section IV. Make sure that you enter the Reassignment Announcement number and job title on your NGB Form 34-1. Sign and date your NGB Form 34-1. Ensure that all entries are legible and completed fully.

\_\_\_\_\_ 2. Officer Record Brief (ORB) certified within the past 30 days. Please make sure you print the ERB without the DA Photo.

\_\_\_\_\_ 3. Individual Medical Readiness Form (Physical Health Assessment date must be within 12 months). Log into AKO, Self Service Tab, My Medical Readiness, click the MEDPROS picture and it will direct you to the MEDPROS link. Click IMR Record under Forms.

\_\_\_\_\_ 4. Last 3 OERs. Personnel who do not have 3 OERs must submit a memorandum explaining the circumstances. Newly promoted Soldiers must submit a letters of recommendation from his/her military leadership. Letters of recommendation must be dated within 3 months of the Reassignment Opportunity.

\_\_\_\_\_ 5. Photocopy of your current, valid civilian motor vehicle driver's license. All data must be readable. Individuals with suspended driving privileges are not eligible to apply.

\_\_\_\_\_ 6. Fulltime technicians must provide a signed memorandum from the fulltime supervisor stating he/she is aware of the applicant's submission.

\_\_\_\_\_ 7. Must have a current Security Clearance. Provide a copy of your JPAS Statement.

\_\_\_\_\_ 8. All documents supporting your qualification. This includes resume, civilian job evaluations and school transcripts.

\_\_\_\_\_ 9. Required Microsoft Teams Email Username \_\_\_\_\_.

\_\_\_\_\_ 10. Contact Info. On a separate sheet of paper, provide your civilian and military email addresses and the best contact telephone number. This information will be used to contact you for an interview. Your email address will also be used to transmit your selection/non-selection letter.

Applicant Signature: \_\_\_\_\_

**APPLICATIONS DETERMINED TO BE INCOMPLETE, INCORRECT OR INSUFFICIENT UPON INITIAL REVIEW WILL BE RETURNED WITHOUT FURTHER CONSIDERATION. POINT OF CONTACT: J1-AGR Branch at (609) 562-0208 or (609) 562-0905.**