



STATE OF NEW JERSEY
DEPARTMENT OF MILITARY AND VETERAN AFFAIRS
ACTIVE GUARD/RESERVE (AGR)
VACANCY ANNOUNCEMENT



NATIONWIDE

ACTIVE GUARD RESERVE (AGR) ANNOUNCEMENT 66-AF-21

Open To: Qualified 11F3H members of the New Jersey Air National Guard and those 11F3H qualified applicants eligible to become a member of the New Jersey Air National Guard.

MUST POSSESS TOP SECRET CLEARANCE

Position Title: OPERATIONS GROUP COMMANDER

Unit/Duty Location: 177th Fighter Wing, Egg Harbor Twp, NJ

Open Date: 9 April 2021

Min/Max Grade Require: Promotable O5/O6

Required AFSC: 11F3H

Duty AFSC: 11F3H

Number of Positions: 1

Close Date: 23 April 2021

Security Clearance: Top Secret

PULHES: N/A

ASVAB: N/A-

Be advised that acceptance of this AGR Tour may result in future and unexpected out of state PCS or tours of up to one year or longer

Special Note: This FULL TIME MILITARY duty position vacancy in the Air National Guard is announced and will be filled under the provisions of Section 502(f), Title 32, and United States Code.

Duties and Responsibilities: Oversees all unit operations activities, both in the air and on the ground, which includes Training, Standardization and Evaluation, Tactics, Scheduling, Plans, Intelligence, Aircrew Life Support Equipment, Flying Operations and Flight Management, Airfield Management. Monitors work of subordinates and reviews written reports. Sets division policy and ensures Air Force, ANG and unit directives are properly implemented to achieve operational readiness of the Unit. - Develops long-range training and deployment plans for the unit to meet training goals, higher headquarters inspection schedules and overseas deployment requirements. Coordinates required planning and resources with other units and higher headquarters to support and implement the training and deployment plan. Develops and recommends the operations budget or approval to higher headquarters based on unit requirements and mission. Oversees approved operations budget and allocates resources to meet goals to include sufficient expenditure of man-day allocations. - Develops and directs the unit flying hour program in coordination with higher headquarters to meet approved higher headquarters flying hour allocations. Oversees all unit flight and ground training of assigned/attached flying personnel. Reviews and recommends establishment for formal courses of instruction, training aids, training programs, training standards, directives and memoranda pertaining to training of the unit and its assigned and attached elements. Monitors training programs to ensure maximum utilization of training facilities, adherence to training standards and avoidance of duplicate training effort. Monitors the implementation of an effective division safety program for all flying operations and related ground activities. Continually evaluates program results to reduce or eliminate accidents and Incidents. Follows-up on the corrective action taken to eliminate hazards. Develops policy for flight management personnel to insure effective and efficient administrative control of all flight documentation and Individual flight records. Oversees the operations computer program in coordination with the base-wide computer program. Performs pilot functions in F-16 aircraft. Performs other duties as assigned.

Point Of Contact: Col Derek Routt, 177th Fighter Wing

Area of Consideration: Qualified 11F3H members of the New Jersey Air National Guard and those 11F3H qualified applicants eligible to become a member of the New Jersey Air National Guard.

MUST POSSESS TOP SECRET CLEARANCE.

Length of Tour: IAW ANGI 36-101, paragraph 6.2.1., Initial tours will not exceed 6 years, and constitutes the Probationary Period. Follow-on tour will not exceed six years and will not be extended beyond an enlisted Airman's Expiration Term of Service (ETS) or an Officer's Mandatory Separation date (MSD).

Appointment: The publication of AGR orders by HRO will be the official appointment into the New Jersey Air AGR program. **No commitment** will be made by the command to any applicant prior to the review of qualifications by the HRO and TAG approved appointment through the Officer Action Board (if applicable).

MINIMUM QUALIFICATION REQUIREMENTS

1. Individuals must meet Physical Fitness Standards. Applicants must provide a printed copy of the electronic Air Force Fitness Assessment Results dated within the past 12 months of application close date, reference AFI36-2905.
2. Air National Guard, Air Force Reserve or the United States Air Force members who have not achieved a passing Fitness Program score are ineligible for entry into the AGR Program.
3. Air National Guard members must meet the physical qualifications outlined in AFI48-123. Medical exams must be conducted not more than 12 months prior to entry on AGR duty.
4. An applicant on a medical profile, to include pregnancy, may apply and be selected for an AGR tour; however, the selectee may not begin the AGR active duty tour until the medical restrictions are released.
5. Must meet any Special Requirements as specified on Position Description.
6. Failure to maintain a **TOP SECRET** security clearance will result in removal from the AGR program.
7. Selected individual must extend/re-enlist for a period equal to or greater than initial tour end date.
8. You must be in a military status to apply for an AGR position.
9. Enlisted applicant's military grade cannot exceed the maximum military grade authorized. Over grade enlisted applicant must indicate, in writing, the willingness to be administratively reduced in grade when assigned to the position.
10. IAW ANGI 36-101, paragraph 5.7, an individual must not have been previously separated for cause from active duty or previous Reserve Component AGR tour.
11. IAW ANGI 36-101, paragraph 5.10, applicants should be able to complete 20 years of active federal service prior to Mandatory Separation Date (MSD). Individuals selected for AGR tours that cannot attain 20 years of active federal service prior to reaching mandatory separation must complete a Statement of Understanding contained in Attachment 3 of ANGI36-101.
12. IAW ANGI36-101, paragraph 6.6.1., members should remain in the position to which initially assigned for a minimum of 24 months. TAG may waive this requirement to 24 months when in the best interest of the unit, State, or Air National Guard.
13. Candidates will be evaluated on the basis of their education, experience, training, and performance. Consideration will be based on available information contained in the individual's application.

Information for Technicians Entering Tour: Currently employed technicians may compete for AGR positions. If selected, permanent employees will have their Federal Employee Group Life Insurance (FEGLI) continue for 26 pay periods following their start date on AGR. If selected, your National Guard Association of the United States (NGAUS) will be terminated at the end of the pay period you begin LWOP/AUS. If selected, normally, your Federal Employee Health Benefits (FEHB) will terminate 30 days after AGR start date. Other pay related actions (i.e., TSP, advanced sick leave, etc.) should be reviewed with the Employee Relations Section of J1-HRO. Contact information: 609-562-0866/0874.

BONUS/INCENTIVE RECIPIENTS: *If you currently receive any type of incentive such as bonus, student loan repayment, or GI Bill Kicker, these incentives will stop effective on the first day of full time employment with the National Guard. Contact your RETENTION OFFICE MANAGER.*

Pay and Benefits: Your Basic Pay and Allowances depend upon your grade and the length of creditable service. You will receive leave at the rate of 2 1/2 days per month. Your medical care will be administered under TRICARE, any dependents will be covered under either TRICARE or US Family Health Care programs. You are entitled to PCS and TDY travel allowance when applicable. At the completion of at least 20 years of Active Federal Service, you will be eligible for a full retirement. While on AGR tour, you will accrue retirement credits at the rate of one point for each day of service. Members who leave their jobs and enter tour have re-employment rights under the federal USERRA law. Full Survivor Benefits are

authorized while on AGR tour. You and all eligible dependents will receive full and unlimited PX/Commissary privileges. You are subject to military discipline under NJ State Statutes and Regulations.

Equal Opportunity: Equal evaluation, consideration and treatment based upon merit, fitness and capability irrespective of race, color, religion, gender, sexual orientation or national origin

APPLICATION REQUIREMENTS

Applications must be sent electronically by email.

Please upload all documents as one (1) pdf. Portfolio formats are NOT accepted.

Title your PDF: LastName_FirstName_VA# (i.e. LastName_FirstName_123-AF-20)

If you are unable to submit your application encrypted please redact all PII.

During the email address transitions, Email your application to the following addresses:

sharon.marrazzo@us.af.mil

christian.skierski.1@us.af.mil

christian.skierski.civ@mail.mil

sharon.h.marrazzo.civ@mail.mil

DQ: include ONLY the required listed documentation. Submit all forms in their entirety. Additional documents will be removed and will not be forwarded to the selecting official. Be advised, applications are not reviewed until after the job closes. HRO does not notify members of missing or erroneous information.

Applications must be received before the Close of Business (COB) on the closing date to be processed. Any missing requirements that are listed below will result in disqualification. Submittals of any missing requirements after the closeout will NOT be accepted.

- 1. Application Checklist**, Initialed, Signed, and Dated.
- 2. NGB Form 34 -1** - (Application for Active Guard Reserve (AGR) Position) signed. Ensure an explanation is attached for required answers given in Section IV.
- 3. Current Report of Individual Personnel (RIP):** Obtained only from Virtual Military Personnel Flight (vMPF). Print and submit all pages (please do not send a career data brief)
- 4. Air Force Fitness Management System (AFFMS)** - Current passing (test within last 12 months) official printout from AFFMS database showing a score of 75 or higher.
- 5. Contact Information:** on a separate sheet of paper.
- 6. For 177th OG Commander position only** - Two references

AFTER SUBMITTING YOUR APPLICATION FOR AN AIR AGR POSITION

You will receive an email acknowledging receipt by the HRO within 5 business days.

If you do not receive an acknowledgement after 5 business days, please call 609-562-0860.

When calling, please call during normal business hours as the work phone is forwarded to a personal cell during base shut down.

Questions or concerns can be emailed to:

NG NJ NJARNG List NJ Job Submission AGR Air ng.nj.njarng.list.nj-job-submission-agr-air@mail.mil

This checklist/instruction sheet must be printed, initialed/signed and included as the first page of your application.

I1-AGR Branch will not accept mailed or hand carried applications.

ONLY Electronic applications will be submitted as one PDF format attachment.

Applications submitted in multiple attachments will not be accepted.

Application Instructions:

Applications will be screened after the job closing date, not prior. Please review your application for accuracy before you submit it to HRO. Nothing will be added to the application after 2359 hours on the closing date.

DELIVERY INSTRUCTIONS: Redact PII, such as social security numbers for anyone other than yourself in any documents being submitted with your application. To ensure protection of PII, email should be sent ENCRYPTED from your .mil email account. Be advised that any document sent from any other email account could cause a reportable PII breach. If you are unable to send your application encrypted from a .mil account please contact this office for another course of action, allow enough time to accomplish submission prior to closing date/time.

E-mail must be sent to [AS STATED IN VACANCY ANNOUNCEMENT](#) in PDF FORMAT. Subject line **must read "LastName_FirstName_VA# (i.e. LastName_FirstName_123-18)"**. Electronic applications will be submitted as one PDF Format attachment. Applications submitted in multiple attachments will not be accepted. Applications or attachments which are unreadable or cannot be opened will not be accepted or considered.

Packets without the appropriate documents or a written explanation will not be processed for interviews. Applicants will use the following checklist to ensure proper documentation is submitted. This form must be completed and included in your application submission.

- Yes** **No** 1. **Application for Active Guard/Reserve (AGR) Position, NGB Form 34-1, dated 20131111.** This form can be downloaded from the New Jersey DMAVA webpage. Previous versions of the form will not be accepted. Application must be signed and written explanations for
 (Initials) YES answers must be provided within the application packet.
- Yes** **No** 2. **Current Report of Individual Personnel (RIP) from Force Support Squadron (FSS) or Virtual Military Personnel Flight (vMPF):** must be signed on the last page by the applicant. Submission of RIP indicates the applicant has reviewed the document and is attesting that all information is correct. If errors in information are found, attempt to have it corrected at your FSS. If that is not possible in time for submission, annotate corrections to be made and include all supporting documentation with your application. HRO will NOT update your RIP, but will use the documentation in determining your qualifications.
 (Initials)
- Yes** **No** 3. **Current AF Fitness Assessment with current Fit Test Score and Fit Test History** – Provide documentation **from fitness monitor** showing **fitness standard score of 75 or higher** IAW NGB/AIPOF Memorandum, Subject: Interim Guidance Implementation of Standard Fitness Score for Purposes of Promotion and Reenlistment, Effective 1 Oct 08, AWGI 1-248 and ANGI 36-101.
 (Initials)
- Yes** **No** 4. **CONTACT INFORMATION:** on a separate sheet of paper, provide your military email address and a valid contact phone number. Information will be used to contact you for an interview if you are found qualified or to transmit a letter explaining why you were disqualified. Your email address will also be used to transmit your selection/non-selection letter.

Yes **No** 5. **REFERENCES:** On a separate sheet of paper 2 References; include name, email and phone number

The HRO is not responsible for any malfunctions when using electronic means to transmit job applications.

Questions or concerns can be emailed to:

NG NJ NJARNG List NJ Job Submission AGR Air: ng.nj.njarng.list.nj-job-submission-agr-air@mail.mil

Equal Opportunity: Equal evaluation, consideration and treatment based upon merit, fitness and capability irrespective of race, color, religion, gender, sexual orientation, or national origin.

This checklist/instruction sheet must be printed, initialed/signed and included as the first page of your application.

I have read and understand all the Application Instructions:

(Signature and date)