



JOINT FORCE HEADQUARTERS – NEW JERSEY AIR NATIONAL GUARD

MILITARY OPPORTUNITY ANNOUNCEMENT

CLOSEOUT: 31 December 2025

POSITION IS AVAILABLE FOR ELIGIBLE OFFICERS OF THE AIR NATIONAL GUARD.

Packages must arrive by e-mail to 108.wg.fal.mpmo-mil.personnl.mgmt.off@us.af.mil

POSITION: Plans Officer/Homeland

MINIMUM GRADE: MAJOR (Promotable)

MAXIMUM GRADE: LIEUTENANT COLONEL

STATUS: Drill Status Officer

AFSC: 16R4/97E0

DUTY LOCATION: Joint Force Headquarters (JFHQ), 3650 Saylor's Pond Rd, JBMDL NJ 08640

WORKCENTER: A3/7

POINT OF CONTACT: Colonel Joseph W. Leonard, Director of Staff

SELECTING Official: Colonel Joseph H. Ruiz, Chief of Staff-Air

MINIMUM QUALIFICATIONS/ADMINISTRATIVE NOTES:

- Must have a minimum of 12 months of experience in functions of this specialty
- Must have a Top Secret Security Clearance
- Must have eligibility to serve at least 2 years in the position and will be appointed for four years
- Must be highly motivated, capable of fulfilling multiple duties with minimal supervision and possess exceptional communication, leadership and managerial skills
- Must meet minimum USAF standards and overall image must exceed minimum standards; maintain a minimum score of 75 on the PT assessment

JOB DESCRIPTION:

Focal point for long-range planning which conducts comprehensive force-level movement and execution planning throughout the campaign, which involves preparation and subsequent refinement of the force flow, bed-down, and redeployment in the time-phased force and deployment data. Prepare and refine wing support for planned force flow, bed down, and redeployment. Gather various inputs, plan annexes, and perspectives from functional members throughout the wing staff and manage the process that translates these into coherent and executable plans.

Provide reachback support for deployed teams conducting security cooperation activities.

Establish/lead Long Range Planning Group (LRPG) as needed to integrate steady-state campaign and deliberate plan elements.

Develop OPRD derived from contingency support plan. Serve as OCR/OPR in collaboration with wing IG for planning & execution of wing led exercises.

Serve as a liaison between other A5/S5/G5/N5/J5 entities.

APPLICATION PROCEDURES:

Candidates must submit the following six items in one PDF to: 108.wg.fal.mpmo-mil.personnl.mgmt.off@us.af.mil

(1) A letter of intent with chain of command endorsement, (2) resume (two-page limit – any format), (3) fitness history assessment, (4) last 3 OPRs (5) AF FM 422 and (6) a copy of vMPF Records printout (all pages). Submit in the following format: State, Wing, Rank, Last name, First name, MI. (ie: NJ108WGLtColSkywalkerLuke) Subject: JFHQ-Director of Strategic Plans Officer Homeland Position.

All applicants will be notified of their selection/non-selection status.