



State of New Jersey
DEPARTMENT OF MILITARY AND VETERANS AFFAIRS
POST OFFICE BOX 340
TRENTON, NJ 08625-0340

PHILIP D. MURPHY
Governor
Commander-in-Chief

SHEILA OLIVER
Lieutenant Governor

☆
JEMAL J. BEALE
Brigadier General
The Adjutant General

**STATE EMPLOYEE
VACANCY ANNOUNCEMENT NO. V2-20**

OPENING DATE: January 3rd, 2020

CLOSING DATE: N/A

TITLE: Substance Abuse Counselor (TES/Hourly) Position

SALARY: \$22/Hour

EXISTING VACANCIES: One (1)

SCHEDULE: Minimum 15 Hours/Week

DUTY STATION: N.J. Department of Military and Veterans Affairs
Division of Veterans Services, Veterans Haven North
200 Sanatorium Road, Suite 101, Glen Gardner, NJ 08826

AREA OF CONSIDERATION: Application will be accepted from all interested applicants who meet the requirements listed below. Selection will be made from among the best qualified.

SELECTING OFFICIAL: Recommendation by the Superintendent, Veterans Haven North through the Director, Division of Veterans Services, through the Deputy Commissioner for Veterans Affairs, to Director Human Resources Division.

DESCRIPTION OF POSITION: Under direction of a Supervising Substance Abuse Counselor or other supervisory official in a state department, local government or institution, does field and office work to provide intake, outreach, and aftercare counseling services; does other related duties as required.

BASIC QUALIFICATIONS REQUIRED:

EXPERIENCE: One (1) year of experience in counseling or social work having responsibility for gathering and analyzing social or health information from clients, the determination of their needs, and the planning and carrying out of a treatment plan geared to the needs of individual clients.

CERTIFICATION: Applicants must possess a certificate as a Certified Alcohol and Drug Counselor (CADC), issued by the Board of Marriage and Family Therapy Examiners, New Jersey Division of Consumer Affairs, Department of Law and Public Safety. Applicants who possess the credentials as a Licensed Clinical Alcohol and Drug Counselor (LCADC) are considered to have met the above certification requirements.

LICENSE: Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

RESIDENCY LAW: Pursuant to N.J.S.A. 52:14-7 (L. 2011, Chapter 70), also known as the “New Jersey First Act,” which became effective September 1, 2011, all persons newly hired by the State of NJ on or after that date shall have one year from the date of employment to establish, and then maintain, principal residence in the State of New Jersey. New Jersey state employees hired prior to September 1, 2011 who transfer from another State of New Jersey appointing authority without a break in service greater than seven days but who reside outside the State of New Jersey are not required to change their principal residence to New Jersey in order to comply with the act.

HOW TO APPLY:

SUBMIT APPLICATION FOR EMPLOYMENT, COVER LETTER, RESUME, AND E-MAIL ADDRESS
BY 4:00PM ON THE CLOSING DATE TO:

Mail: ATTN: HRD-PMRS, PO Box 340, Trenton, NJ 08625-0340

E-Mail: CareersCentral@dmava.nj.gov

Fax Number: (609)530-7192

Forms may be obtained from our web site at: <https://www.nj.gov/military/personnel/forms/employment-application.pdf>, the Human Resources Division, or call (609) 530-7038.

New Jersey Department of Military and Veterans Affairs is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.