VACANCY ANNOUNCEMENT

Posting #: 20-22
Posting Period: Open Until Filled

Title: Head Cook 2
Salary: (R14) $41,698.65 - $58,486.62

Number of Vacancies: 3
Workweek:
4am – 12:30pm; RDOs Sun/Mon
4am – 12:30pm; RDOs Fri/Sat
11am – 7:30pm; RDOs Tues/Wed

Work Location: Program: Veterans Haven North
200 Sanatorium Road, Glen Gardner, NJ 08826

Scope of Eligibility: Application will be accepted from all interested New Jersey Department of Military and Veterans Affairs employees and current state employees who meet the requirements below. Selection will be made from among the best qualified.

Job Description: Under general supervision of a Food Service Supervisor in a state institution or agency, assumes responsibility for preparation and cooking of food in an institution kitchen generally serving more than 500 and less than 1,000 persons; does other related duties as required.

Per Executive Order 253, all State employees were required to be vaccinated by October 18, 2021 or undergo frequent testing. Please do not submit your vaccine card at this time.

Civil Service Commission Requirements

Experience: Four (4) years of experience as a cook which shall have involved preparation of all kinds of food in large quantities in the kitchen of a club, hotel, restaurant, hospital, or institution, and which shall have included two (2) years of supervisory experience in a position embracing the responsibility for all phases of kitchen management.

License: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

Residency: Pursuant to the “New Jersey First Act” N.J.S.A. 52:14-7 (L. 2011, Chapter 70), newly hired public employees are required to reside in the State of New Jersey, unless exempted under the law. If you do not reside in New Jersey, you have one (1) year after you begin employment to relocate your residence to New Jersey.

HOW TO APPLY:
SUBMIT APPLICATION FOR EMPLOYMENT, COVER LETTER, RESUME, AND E-MAIL ADDRESS BY 4:00PM ON THE CLOSING DATE TO:
Mail: ATTN: HRD-PMRS, PO Box 340, Trenton, NJ 08625-0340
E-Mail: CareersCentral@dmava.nj.gov
Fax Number: (609)530-7192

Forms may be obtained from our web site at: https://www.nj.gov/military/personnel/forms/employment-application.pdf, the Human Resources Division, or call (609) 530-7038.

New Jersey Department of Military and Veterans Affairs is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.