



State of New Jersey
DEPARTMENT OF MILITARY AND VETERANS AFFAIRS
POST OFFICE BOX 340
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PHILIP D. MURPHY
Governor
Commander-in-Chief

SHEILA OLIVER
Lieutenant Governor

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JEMAL J. BEALE
Brigadier General
The Adjutant General

**STATE EMPLOYEE
VACANCY ANNOUNCEMENT NO. V8-20**

OPENING DATE: 11 June 2020 **CLOSING DATE:** 1 September 2020
(Applications must be received or post-marked by the closing date)

POSITION: Summer Seasonals (May – October)
\$15.00 per hour

DUTY STATION: N.J. Department of Military and Veterans Affairs
Locations available are as follows:

Northern Region: Dover Readiness Center (2 positions), Flemington Readiness Center (2 positions), Franklin Readiness Center (1 position), Hackettstown Readiness Center (2 positions), Jersey City Readiness Center (3 positions), Morristown Readiness Center (2 positions), Newark Readiness Center (2 positions), Picatinny Readiness Center (2 positions), Port Murray Readiness Center (2 positions), Riverdale Readiness Center (2 positions), Somerset Readiness Center (2 positions), Teaneck Readiness Center (3 positions), West Orange Readiness Center (4 positions), Westfield Readiness Center (2 positions), Woodbridge Readiness Center (2 positions)

Central Region: Bordentown Readiness Center (1 position), Freehold Readiness Center (2 positions), JBMDL (5 positions), Lawrenceville (3 positions) Mount Holly Readiness Center (2 positions), Toms River Readiness Center (2 positions), Trenton Mercer Readiness Center (2 positions)

Southern Region: Atlantic City Readiness Center (2 positions), Cape May Readiness Center (2 positions), Cherry Hill Readiness Center (2 positions), Hammonton Readiness Center (2 positions), Vineland Readiness Center (2 positions), Woodbury Readiness Center (2 positions), Woodstown Readiness Center (2 positions)

Please specify which location you are applying for.

AREA OF CONSIDERATION: Application will be accepted from all interested New Jersey Department of Military and Veterans Affairs employees and outside applicants who meet the requirements listed below. Selection will be made from among the best qualified.

DESCRIPTION OF POSITION: Under the direction of a state employee supervisor, performs all janitorial, maintenance, and grounds work at a National Guard Facility.

BASIC QUALIFICATIONS REQUIRED:

EXPERIENCE: Experience in the general care, maintenance and repair of buildings and grounds. Must be able to lift at least 25 pounds.

MUST BE 18 YEARS OF AGE OR OLDER TO APPLY (Proof Required).

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

RESIDENCY LAW: Pursuant to the "New Jersey First Act" N.J.S.A. 52:14-7 (L. 2011, Chapter 70), newly hired public employees are required to reside in the State of New Jersey, unless exempted under the law. If you do not reside in New Jersey, you have one (1) year after you begin employment to relocate your residence to New Jersey.

APPLICATION PROCESS: Complete an Application for Employment, cover letter, resume and any required documents (licenses, certifications and/or transcripts) and forward electronically by the closing date to CareersCentral@dmava.nj.gov. If unable to file electronically, FAX correspondence to (609) 530-7192 or mail to: NJDMAVA (ATTN: HRD Recruitment), PO Box 340, Trenton, NJ 08625-0340. Application can be obtained from our website at <http://www.nj.gov/military/personnel/forms/employment-application.pdf>

The New Jersey Department of Military and Veterans Affairs is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.