

QUESTIONNAIRE

BIOGRAPHICAL INFORMATION

For every vacancy announcement you apply for you will have to provide this information.

Notice on the left as you progress providing your information the various sections the section you are in will be blue.

The Vacancy ID (VIN #) is at the top.

Click NEXT when each page is completed. If you cannot finish the click Save, when you return the system will bring you back to where you left off.

The screenshot shows the 'Application Manager' interface. At the top, there is a navigation bar with 'Main', 'Help', and 'Logout' buttons. Below this, the 'Vacancy ID: 716573' is displayed. A sidebar on the left contains a list of sections: 'Biographic Information' (highlighted in blue), 'Eligibility Information', 'Other Information', 'Assessment Questionnaire', and 'Section 1' through 'Section 9'. Below the sections are links for 'Re-Use Documents', 'Upload Documents', 'Submit My Answers', and 'View/Print My Answers'. The main content area shows the 'Biographic Data' section, which is also highlighted in blue. It includes fields for 'Address' (439 phillips ave), 'City' (Browns Mills), 'State' (NJ), and 'Zip Code' (08015). There are also fields for 'Country' and 'Telephone Number'. A 'Change Name' button is visible above the 'Previous', 'Next', and 'Save' buttons. The user's name 'User: CECLJOSEPH' is shown in the top right corner.

Application Manager

Vacancy ID: 716573

Biographic Information
Eligibility Information
Other Information
Assessment Questionnaire
Section 1
Section 2
Section 3
Section 4
Section 5
Section 6
Section 7
Section 8
Section 9
Re-Use Documents
Upload Documents
Submit My Answers
View/Print My Answers

Job Title: Aircraft Ordnance System Mechanic Supervisor WS-6652-11
Announcement Number: NJ 12-093 (716573) USAJOBS Control Number: 327503200
Applicant Name: COLLEEN L JOSEPH
User: CECLJOSEPH

Change Name

Previous Next Save

* Required information

Biographic Data

* Address
439 phillips ave [Don't have a home address?](#)

* City
Browns Mills

State
Use Standard State Postal Codes. If you live outside the USA, fill in Country, leaving State blank.
NJ

* Zip Code
08015-

Country

Telephone Number
Use numbers only - no punctuation. Include area code if within United States.
1609562-0871

QUESTIONNAIRE

BIOGRAPHICAL INFORMATION

Continue to fill in the information. Click NEXT. As in USA JOBS Account, profile and building your resume, if you are unable to complete your questionnaire click SAVE.

When you return the system will bring you back to where you left off.

When the page is complete click NEXT

E-Mail Address

* E-Mail Address

Work Information

IF you are applying by the OPM Form 1203-FX, leave this section blank.

* Place of Employment

Work Address

Work City

Work State
Use Standard State Postal Codes. If you live outside the USA, fill in Country leaving zip code blank.

Work Zip Code

Work Country

Work Telephone Number
Use numbers only - no punctuation. Include area code if within United States.

Extension

Previous

Next

Save

QUESTIONNAIRE ELIGIBILITY INFORMATION

LOWEST GRADE: Choose the lowest grade you wish.

Click NEXT when finished.

The screenshot shows a web browser window displaying the 'Application Manager' interface. The page title is 'Application Manager' and the URL is 'https://applicationmanager.gov/Application.aspx?VacancyID=596451'. The user is logged in as 'MELANIERAY'. The page displays the following information:

- Vacancy ID:** 596451
- Job Title:** Aircraft Mechanic
- Announcement Number:** T-12-84 (596451) USAJOBS Control Number: 307680200
- Applicant Name:** MELANIE RAY

The 'Assessment Questionnaire' section is active, showing the following fields:

- Lowest Grade:** A dropdown menu with '12' selected.
- Occupational Specialties:** A checkbox for 'Aircraft Mechanic' is checked.
- Geographic Availability:** A checkbox for 'Dobbins AFB, GA' is checked.

Navigation buttons include 'Previous', 'Next', and 'Save' for each section. The 'Next' button is highlighted in the 'Lowest Grade' section.

QUESTIONNAIRE ELIGIBILITY

Sometimes the vacancy announcement will have multiple grades 7,9, 11. Each grade will have different requirements; different months of experience, different KSAs. Please indicate the lowest grade you will accept.

The screenshot shows the USAJOBS Application Manager interface for a specific vacancy. The browser address bar displays the URL: <https://applicationmanager.gov/Application.aspx?VacancyID=758366>. The page title is "Application Manager".

Vacancy ID: 758366

Job Title: Intelligence Operations Specialist, GS-0132-09/11 (MILITARY MEMBERSHIP REQUIREMENTS) **User:** CECLJOSEPH

Announcement Number: NJ 12-128 (758366) **USAJOBS Control Number:** 328549000

Applicant Name: COLLEEN L JOSEPH

Navigation buttons: Previous, Next, Save

*** Required information**

Lowest Grade

* Lowest Grade

09
Make a Selection -
09
11

Occupational Specialties

* Occupational Specialties

Intelligence Operations Specialist

Geographic Availability

* Geographic Availability

McGuire AFB, NJ, United States

Navigation buttons: Previous, Next, Save

The Windows taskbar at the bottom shows the system clock as 2:25 PM on 10/20/2012.

QUESTIONNAIRE

OTHER

EMPLOYMENT AVAILABILITY;:

Fill out AVAILABILITY DATE:

Must put in some date.

Click NEXT

Section 4	* Required information
Section 5	
Section 6	
Section 7	
Re-Use Documents	
Upload Documents	
Submit My Answers	

View/Print My Answers

Employment Availability

Full Time Employment

40 Hours Per Week

Part Time Employment

16 or fewer hrs/week

17 to 24 hrs/week

25 to 32 hrs/week

Temporary Employment Lasting

less than 1 month

1 to 4 months

5 to 12 months

Jobs Requiring Travel Away From Home For

1 to 5 nights/month

6 to 10 nights/month

11 plus nights/month

Availability Date

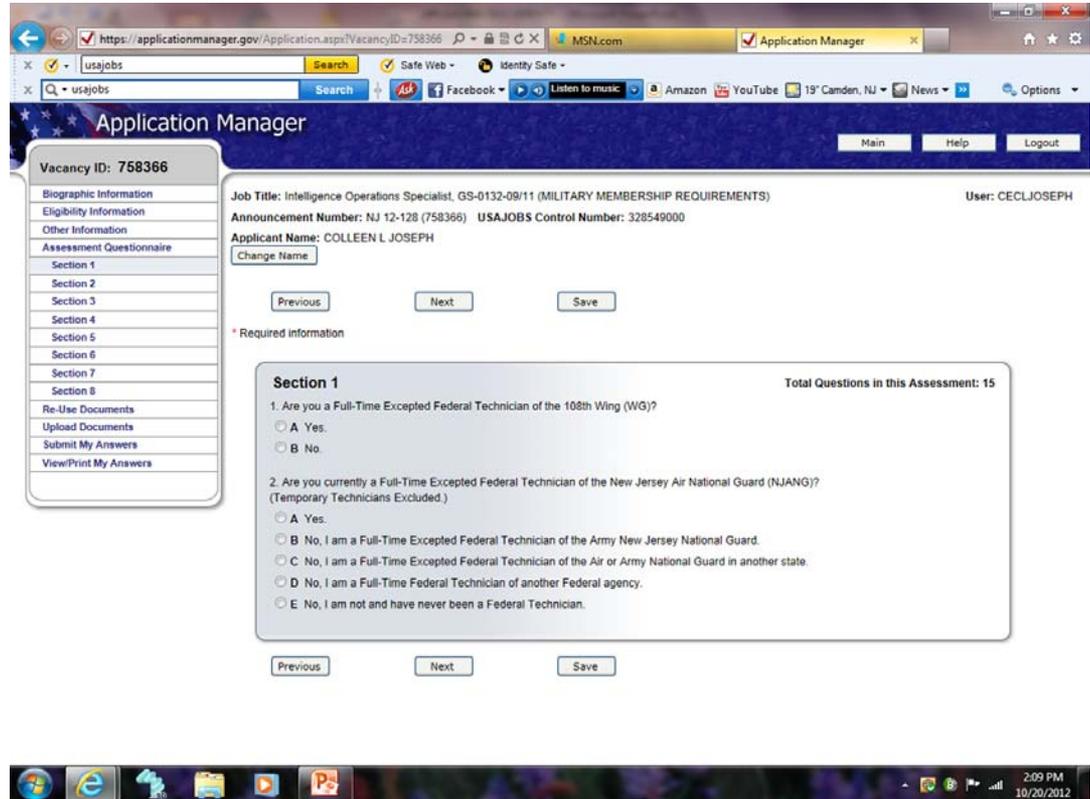
* Availability Date

11/21/2012

Previous Next Save

QUESTIONNAIRE AREA OF CONSIDERATION

Area Of Consideration



QUESTIONNAIRE

MILITARY MEMBERSHIP

Military Membership

Application Manager

Main Help Logout

Vacancy ID: 743390

Biographic Information
Eligibility Information
Other Information
Assessment Questionnaire
Section 1
Section 2
Section 3
Section 4
Section 5
Section 6
Section 7
Section 8
Re-Use Documents
Upload Documents
Submit My Answers
View/Print My Answers

Job Title: Materials Examiner and Identifier (HazMat), WG-6912-07 (MILITARY MEMBERSHIP REQUIREMENT) **User:** CECLJOSEPH
Announcement Number: NJ 12-120 (743390) **USAJOBS Control Number:** 326711000
Applicant Name: COLLEEN L JOSEPH
Change Name

Previous Next Save

* Required information

Section 2 **Total Questions in this Assessment: 12**

2.
Are you a member of the New Jersey Army National Guard? (Note: National Guard Membership is required for this position.) (Temporary Technicians included.)

A Yes.
 B No, I am not a current member of the NJARNG, but I am willing to join.
 C No, I am not a member of the NJARNG, nor am I willing to join.

Previous Next Save

QUESTIONNAIRE MILITARY RANK

Minimum and Maximum
Rank.

The screenshot shows the 'Application Manager' interface. At the top, there is a navigation bar with 'Main', 'Help', and 'Logout' buttons. Below this, the 'Vacancy ID: 743390' is displayed. A sidebar on the left contains a list of navigation options: 'Biographic Information', 'Eligibility Information', 'Other Information', 'Assessment Questionnaire', 'Section 1', 'Section 2', 'Section 3' (highlighted), 'Section 4', 'Section 5', 'Section 6', 'Section 7', 'Section 8', 'Re-Use Documents', 'Upload Documents', 'Submit My Answers', and 'View/Print My Answers'. The main content area shows the following information: 'Job Title: Materials Examiner and Identifier (HazMat), WG-6912-07 (MILITARY MEMBERSHIP REQUIREMENT)', 'Announcement Number: NJ 12-120 (743390)', 'USAJOBS Control Number: 326711000', and 'User: CECLJOSEPH'. The 'Applicant Name: COLLEEN L JOSEPH' is shown with a 'Change Name' button. Below this are 'Previous', 'Next', and 'Save' buttons. A red asterisk indicates 'Required information'. The 'Section 3' box contains the question: 'This position requires a minimum rank of SPC/E-4 and a maximum rank of SSG/E-6. Please indicate your rank.' with eight radio button options: A SPC/E-4, B SGT/E-5, C SSG/E-6, D My current rank exceeds the maximum rank; however, I am willing to reduce rank if selected for the position, E I am prior service and I have held one of the listed ranks, F I am a civilian; meaning I have not served in the United States Military, G My current rank exceeds the maximum rank and I am not willing to reduce rank, and H My current rank is below the minimum rank. The 'Total Questions in this Assessment: 12' is shown in the top right of the section box. At the bottom of the page, there are 'Previous', 'Next', and 'Save' buttons.

Application Manager

Main Help Logout

Vacancy ID: 743390

Biographic Information
Eligibility Information
Other Information
Assessment Questionnaire
Section 1
Section 2
Section 3
Section 4
Section 5
Section 6
Section 7
Section 8
Re-Use Documents
Upload Documents
Submit My Answers
View/Print My Answers

Job Title: Materials Examiner and Identifier (HazMat), WG-6912-07 (MILITARY MEMBERSHIP REQUIREMENT) User: CECLJOSEPH
Announcement Number: NJ 12-120 (743390) USAJOBS Control Number: 326711000
Applicant Name: COLLEEN L JOSEPH
Change Name

Previous Next Save

* Required information

Section 3 Total Questions in this Assessment: 12
3
This position requires a minimum rank of SPC/E-4 and a maximum rank of SSG/E-6. Please indicate your rank.

A SPC/E-4.
 B SGT/E-5.
 C SSG/E-6.
 D My current rank exceeds the maximum rank; however, I am willing to reduce rank if selected for the position.
 E I am prior service and I have held one of the listed ranks.
 F I am a civilian; meaning I have not served in the United States Military.
 G My current rank exceeds the maximum rank and I am not willing to reduce rank.
 H My current rank is below the minimum rank.

Previous Next Save

QUESTIONNAIRE COMPATIBILITY

Compatibility

Application Manager Main Help Logout

Vacancy ID: 743390

[Biographic Information](#)
[Eligibility Information](#)
[Other Information](#)
[Assessment Questionnaire](#)
Section 1
Section 2
Section 3
Section 4
Section 5
Section 6
Section 7
Section 8
[Re-Use Documents](#)
[Upload Documents](#)
[Submit My Answers](#)
[View/Print My Answers](#)

Job Title: Materials Examiner and Identifier (HazMat), WG-6912-07 (MILITARY MEMBERSHIP REQUIREMENT) **User:** CECLJOSEPH
Announcement Number: NJ 12-120 (743390) **USAJOBS Control Number:** 326711000
Applicant Name: COLLEEN L JOSEPH
[Change Name](#)

[Previous](#) [Next](#) [Save](#)

* Required information

Section 4 **Total Questions in this Assessment: 12**

4. Employment in this position requires concurrent military assignment to a compatible military position in the New Jersey National Guard (NJNG). Are you currently assigned to a compatible military position in the NJARNG of the following CMF: 63; MOS: 88M, 92AY?

A Yes.
 B No, but I am willing to obtain the listed CMF/MOS within one year of placement.
 C No, and I am not willing to obtain the listed CMF/MOS within one year of placement.

[Previous](#) [Next](#) [Save](#)

QUESTIONNAIRE SECURITY CLEARANCE

Some positions require a security clearance. The applicant is responsible to ensure they provide documentation with their application to verify the clearance. The Air Force RIPS states the clearance. Army PQRs have a code.

The screenshot displays the USAJOBS Application Manager interface. The browser address bar shows the URL: <https://applicationmanager.gov/Application.aspx?VacancyID=755744>. The page title is "Application Manager".

Vacancy ID: 755744

Job Title: Administrative Assistant GS-0303-07 D0969000
Announcement Number: NJ12-126 (755744) **USAJOBS Control Number:** 327951900
Applicant Name: COLLEEN L JOSEPH
User: CECLJOSEPH

Assessment Questionnaire

- Section 1
- Section 2
- Section 3
- Section 4
- Section 5**
- Section 6
- Section 7
- Section 8

Section 5 Total Questions in this Assessment: 16

6. This position requires a Secret Clearance. Do you have a Secret Clearance? Applicant must provide copy of JPAS.

A Yes.

B No.

Buttons: Previous, Next, Save

Windows taskbar at the bottom shows the time as 1:46 PM on 10/29/2012.

QUESTIONNAIRE

GENERAL EXPERIENCE

General Experience. Continue click NEXT when page is completed.

The screenshot shows the 'Application Manager' interface. At the top, there is a blue header with the text 'Application Manager' and three buttons: 'Main', 'Help', and 'Logout'. Below the header, the 'Vacancy ID: 743390' is displayed. A sidebar on the left contains a list of navigation options: 'Biographic Information', 'Eligibility Information', 'Other Information', 'Assessment Questionnaire', 'Section 1', 'Section 2', 'Section 3', 'Section 4', 'Section 5' (highlighted), 'Section 6', 'Section 7', 'Section 8', 'Re Use Documents', 'Upload Documents', 'Submit My Answers', and 'View/Print My Answers'. The main content area displays the following information: 'Job Title: Materials Examiner and Identifier (HazMat), WG-6912-07 (MILITARY MEMBERSHIP REQUIREMENT)', 'Announcement Number: NJ 12-120 (743390)', 'USAJOBS Control Number: 326711000', and 'Applicant Name: COLLEEN L JOSEPH'. There is a 'Change Name' button and three buttons: 'Previous', 'Next', and 'Save'. A red asterisk indicates '* Required information'. The 'Section 5' box contains the question: '5. Experience or training which demonstrates the ability to distinguish between closely related or similar items, ability to follow procedures, ability to sort materials by type, and skill in the use of hand tools.' with two radio button options: 'A Yes' and 'B No'. The 'Total Questions in this Assessment: 12' is shown in the top right of the section box. At the bottom of the section box, there are three buttons: 'Previous', 'Next', and 'Save'.

QUESTIONNAIRE SPECIALIZED EXPERIENCE

Specialized Experience. Most GS position has education as substitution for some experience. In order to receive credit for college education it is the applicant's responsibility to provide a copy of their college transcript.

The screenshot displays the USAJOBS Application Manager interface for a specific vacancy. The browser address bar shows the URL: <https://applicationmanager.gov/Application.aspx?VacancyID=758366>. The page title is "Application Manager".

Vacancy ID: 758366

Job Title: Intelligence Operations Specialist, GS-0132-09/11 (MILITARY MEMBERSHIP REQUIREMENTS) **User:** CECLJOSEPH

Announcement Number: NJ 12-128 (758366) **USAJOBS Control Number:** 328549000

Applicant Name: COLLEEN L JOSEPH

Navigation buttons: Previous, Next, Save

* Required information

Section 6 Total Questions in this Assessment: 15

7. Do you have 24 months experience, education or training developing and recommending policy, organizing and carrying out specific programs, evaluation and recommending changes in method of intelligence operations?

A Yes.
 B No.

8. Do you have 36 months experience, education or training developing and recommending policy, organizing and carrying out specific programs, evaluation and recommending changes in method of intelligence operations?

A Yes.
 B No.

9. Have you successfully completed undergraduate study in an accredited college or university at the rate of 30 semester hours for 12 months of experience? (The education must have been in fields directly related to the type of work of the position).

A Yes.
 B No.

Navigation buttons: Previous, Next, Save

The interface includes a sidebar with a navigation menu for the assessment sections (Section 1 through Section 8) and options for document management (Re-Use Documents, Upload Documents, Submit My Answers, View/Print My Answers). The Windows taskbar at the bottom shows the system time as 1:49 PM on 10/29/2012.

QUESTIONNAIRE

KSAs

Questions on Knowledge, skills and abilities

The screenshot shows the 'Application Manager' interface. At the top, there are navigation buttons for 'Main', 'Help', and 'Logout'. The main content area is divided into a left sidebar and a main panel. The sidebar contains a 'Vacancy ID: 743390' and a list of navigation links: 'Biographic Information', 'Eligibility Information', 'Other Information', 'Assessment Questionnaire', 'Section 1', 'Section 2', 'Section 3', 'Section 4', 'Section 5', 'Section 6', 'Section 7', 'Section 8', 'Re-Use Documents', 'Upload Documents', 'Submit My Answers', and 'View/Print My Answers'. The main panel displays the job title 'Materials Examiner and Identifier (HazMat), WG-6912-07 (MILITARY MEMBERSHIP REQUIREMENT)' and the user 'User: CECLJOSEPH'. It also shows the announcement number 'NJ 12-120 (743390)' and the USAJOBS Control Number '326711000'. The applicant name is 'COLLEEN L JOSEPH' with a 'Change Name' button. Navigation buttons for 'Previous', 'Next', and 'Save' are present. A red asterisk indicates 'Required information'. The current section is 'Section 7', with a total of 12 questions in this assessment. The questions are multiple-choice and relate to knowledge of hazardous materials handling and regulatory guidance.

Application Manager

Main Help Logout

Vacancy ID: 743390

Biographic Information
Eligibility Information
Other Information
Assessment Questionnaire
Section 1
Section 2
Section 3
Section 4
Section 5
Section 6
Section 7
Section 8
Re-Use Documents
Upload Documents
Submit My Answers
View/Print My Answers

Job Title: Materials Examiner and Identifier (HazMat), WG-6912-07 (MILITARY MEMBERSHIP REQUIREMENT) **User:** CECLJOSEPH
Announcement Number: NJ 12-120 (743390) **USAJOBS Control Number:** 326711000
Applicant Name: COLLEEN L JOSEPH
Change Name

Previous Next Save

* Required information

Section 7 **Total Questions in this Assessment: 12**

For each task in the following group, choose the statement from the list below that best describes your experience and/or training. Darken the oval corresponding to that statement in Section 25 of the Qualifications and Availability Form C. Please select only one letter for each item.

7. Do you possess **knowledge** of specialized handling, storing, disposal, and safety procedures related to hazardous materials to ensure adherence to governing regulatory guidance, policies and procedures?

- A I know little or nothing about this.
- B I have had study or training in this.
- C I have used my knowledge or ability, but I have been closely supervised.
- D I have used my knowledge or ability on my own, under normal supervision.
- E I am consulted by other journeypersons in difficult situations, or I am called on to do unusually difficult jobs.

8. Do you possess **knowledge** of Federal, State, DoD, OSHA and EPA rules/regulations sufficient to control, oversee, coordinate and implement the facility Hazardous Materials Management Program?

- A I know little or nothing about this.
- B I have had study or training in this.
- C I have used my knowledge or ability, but I have been closely supervised.
- D I have used my knowledge or ability on my own, under normal supervision.

QUESTIONNAIRE

KSAs

When page is complete click
NEXT

9. Do you possess **knowledge** of warehouse activities to include receiving, inspecting for defects, storing, selecting and shipping general or specialized equipment and supplies and the techniques used in the examination and classification of standard/non standard, unusual, highly specialized items?

- A I know little or nothing about this.
- B I have had study or training in this.
- C I have used my knowledge or ability, but I have been closely supervised.
- D I have used my knowledge or ability on my own, under normal supervision.
- E I am consulted by other journeypersons in difficult situations, or I am called on to do unusually difficult jobs.

10. Do you possess the **skill** and **knowledge** of technical specifications, vendor contracts regarding receipt and returning an item to a vendor when improperly sent, or refer material to quality assurance or maintenance personnel due to an observed defect?

- A I know little or nothing about this.
- B I have had study or training in this.
- C I have used my knowledge or ability, but I have been closely supervised.
- D I have used my knowledge or ability on my own, under normal supervision.
- E I am consulted by other journeypersons in difficult situations, or I am called on to do unusually difficult jobs.

11. Do you possess the **knowledge** and **skill** to conduct comprehensive searches of manufacturers' catalogues, tech orders, schematics and computerized data to identify unique and specialized items or those which lack proper identification of documentation?

- A I know little or nothing about this.
- B I have had study or training in this.
- C I have used my knowledge or ability, but I have been closely supervised.
- D I have used my knowledge or ability on my own, under normal supervision.
- E I am consulted by other journeypersons in difficult situations, or I am called on to do unusually difficult jobs.

QUESTIONNAIRE REQUIRED DOCUMENTS

Required Documents. Here is a question to remind the applicant to upload their documents and where.

The screenshot shows a web-based questionnaire interface. On the left is a vertical navigation menu with the following items: Biographic Information, Eligibility Information, Other Information, Assessment Questionnaire, Section 1, Section 2, Section 3, Section 4, Section 5, Section 6, Section 7, Section 8 (highlighted), Re-Use Documents, Upload Documents, Submit My Answers, and View/Print My Answers. The main content area displays the following information: Job Title: Materials Examiner and Identifier (HazMat), WG-6912-07 (MILITARY MEMBERSHIP REQUIREMENT); Announcement Number: NJ 12-120 (743390); USAJOBS Control Number: 326711000; Applicant Name: COLLEEN L JOSEPH; and a 'Change Name' button. Below this are 'Previous', 'Next', and 'Save' buttons. A red asterisk indicates 'Required information'. The main question area is titled 'Section 8' and contains question 12: 'Did you provide the REQUIRED documents listed below with your application?'. The required documents listed are: Current Resume addressing the Specialized Experience; Current valid driver's license; ANG/Air Force: Current Report on Individual Personnel (RIP); ARNG/Army: Personnel Qualifications (PQR); DD214 for applicants who separated from military service; Documentation that shows you hold a secret clearance (if applicable); and Other branches of the military service must provide equivalent military information: Current Military Rank, Career Codes, ASVAB Scores, etc. A note states: '(NOTE: Your application will be determined ineligible if you do not submit the required documents with your resume.)'. At the bottom are 'Previous', 'Next', and 'Save' buttons. The total number of questions in this assessment is 12.

Biographic Information
Eligibility Information
Other Information
Assessment Questionnaire
Section 1
Section 2
Section 3
Section 4
Section 5
Section 6
Section 7
Section 8
Re-Use Documents
Upload Documents
Submit My Answers
View/Print My Answers

Job Title: Materials Examiner and Identifier (HazMat), WG-6912-07 (MILITARY MEMBERSHIP REQUIREMENT) User: CECLJOSEPH
Announcement Number: NJ 12-120 (743390) USAJOBS Control Number: 326711000
Applicant Name: COLLEEN L JOSEPH
Change Name

Previous Next Save

* Required information

Section 8 Total Questions in this Assessment: 12

12. Did you provide the **REQUIRED** documents listed below with your application?

- Current Resume addressing the Specialized Experience

(Scan all required documents listed below under "Other")

- Current valid driver's license
- ANG/Air Force: Current Report on Individual Personnel (RIP)
- ARNG/Army: Personnel Qualifications (PQR)
- DD214 for applicants who separated from military service
- Documentation that shows you hold a secret clearance (if applicable)
- Other branches of the military service must provide equivalent military information: Current Military Rank, Career Codes, ASVAB Scores, etc.

(NOTE: Your application will be determined ineligible if you do not submit the required documents with your resume.)

A Yes.
 B No.

Previous Next Save

QUESTIONNAIRE

TWO GRADE POSITIONS

Here is a question to give the applicant a second chance to answer the multi-grade question. As stated earlier you choose which answer is best for you. If you are selected for the lower grade, management may promote you to the higher grade or target with out reapplying.

The screenshot displays the 'Application Manager' interface. At the top, there is a navigation bar with 'Main', 'Help', and 'Logout' buttons. The main content area is divided into a left sidebar and a main panel. The sidebar contains a 'Vacancy ID: 757091' and a list of menu items: Biographic Information, Eligibility Information, Other Information, Assessment Questionnaire, Section 1 through Section 9, Re-Use Documents, Upload Documents, Submit My Answers, and View/Print My Answers. The main panel shows the following information: Job Title: Accountant/Staff Accountant, User: CECLJOSEPH, Announcement Number: NJ 12-127 (757091), USAJOBS Control Number: 327703900, and Applicant Name: COLLEEN L JOSEPH. Below this, there are 'Previous', 'Next', and 'Save' buttons. A section titled 'Section 9' contains a question: '15. This vacancy announcement is being advertised for a GS-9/11. What radial button did you click?'. The options are: A GS-09 (selected), B GS-11, and C Click both GS-9 and GS-11 to be considered for the intermediate grade along with the maximum grade. The total number of questions in this assessment is 15. At the bottom of the section, there are 'Previous', 'Next', and 'Save' buttons.

Application Manager

Main Help Logout

Vacancy ID: 757091

Biographic Information
Eligibility Information
Other Information
Assessment Questionnaire
Section 1
Section 2
Section 3
Section 4
Section 5
Section 6
Section 7
Section 8
Section 9
Re-Use Documents
Upload Documents
Submit My Answers
View/Print My Answers

Job Title: Accountant/Staff Accountant User: CECLJOSEPH
Announcement Number: NJ 12-127 (757091) USAJOBS Control Number: 327703900
Applicant Name: COLLEEN L JOSEPH
Change Name

Previous Next Save

* Required information

Section 9 Total Questions in this Assessment: 15

15. This vacancy announcement is being advertised for a GS-9/11. What radial button did you click?

A GS-09
 B GS-11
 C Click both GS-9 and GS-11 to be considered for the intermediate grade along with the maximum grade)

Previous Next Save

QUESTIONNAIRE REUSE DOCUMENTS

REUSING DOCUMENTS: The first box is what is included in the Application package. The list below is documents that have been used in other Application Packages.

The screenshot shows the USAJOBS Application Manager interface for Vacancy ID 758366. The user is COLLEEN L JOSEPH. The interface includes a navigation menu on the left with options like 'Biographic Information', 'Eligibility Information', 'Other Information', 'Assessment Questionnaire', and 'Re-Use Documents'. The main content area displays job details and a table of documents in the application package.

Vacancy ID: 758366

Job Title: Intelligence Operations Specialist, GS-0132-09/11 (MILITARY MEMBERSHIP REQUIREMENTS) User: CECLJOSEPH
Announcement Number: NJ 12-128 (758366) USAJOBS Control Number: 328549000
Applicant Name: COLLEEN L JOSEPH
Change Name

Previous Next Save

* Required information

Re-Use Documents [What documents are Accepted or Required?](#)

Documents in Application Package for Vacancy:758366				
Document Type	Received	Source	Status	Original File Name
Other	10/20/2012 1:39:14 PM	USAJOBS	Awaiting Retrieval from USAJOBS	RESUME
Resume	10/20/2012 1:39:14 PM	USAJOBS	Processed	

Documents in the table above are included in your Application Package for this vacancy. USAJOBS documents listed above will be retrieved when you click the **Submit My Answers** button to submit this Application Package.

Documents in the table below were submitted with a previous Application Package and can be re-used for this application. To Re-use one or more documents, check the boxes next to the documents you want to include in this Application Package, and click the **Re-Use Selected Documents** button below. If you do not want to re-use any documents, click the **Next** button to continue.

Documents Available for Re-Use					
Add to Application	Document	Received	Source	Original File Name	Source

QUESTIONNAIRE

REUSE DOCUMENTS

Click under ADD TO APPLICATION PACKAGE the document to be added and click RE-USE DOCUMENT.

Documents in the table above are included in your Application Package for this vacancy. USAJOBS documents listed above will be retrieved when you click the **Submit My Answers** button to submit this Application Package.

Documents in the table below were submitted with a previous Application Package and can be re-used for this application. To Re-use one or more documents, check the boxes next to the documents you want to include in *this* Application Package, and click the **Re-Use Selected Documents** button below. If you do not want to re-use any documents, click the **Next** button to continue.

Documents Available for Re-Use							
Add to Application Package	Document Type	Received	Source	Original File Name	Source Vacancy	Source Position Title	
<input type="checkbox"/>	View Other	10/4/2012 8:33:06 AM	Upload	appraisal.pdf	755744	Administrative Assistan	
<input type="checkbox"/>	View Other	10/18/2012 10:36:05 AM	USAJOBS	Resume	755744	Administrative Assistan	
<input type="checkbox"/>	View Other	10/18/2012 9:07:56 AM	USAJOBS	Resume	745764	Surface Maintenance R	
<input type="checkbox"/>	View Resume	10/18/2012 9:37:16 AM	Upload	Colleen's resume.pdf	745764	Surface Maintenance R	
<input type="checkbox"/>	View Resume	3/1/2012 4:07:51 PM	Upload	Colleen.htm	618907	Surface Maintenance M	
<input type="checkbox"/>	View Resume	3/1/2012 4:05:29 PM	Upload	Colleen.htm	618891	Surface Maintenance M	
<input type="checkbox"/>	View Resume	3/1/2012 3:41:40 PM	Upload	Colleen.htm	618925	Surface Maintenance M	
<input type="checkbox"/>	View Resume	3/1/2012 3:12:53 PM	Upload	Colleen.htm	618939	Surface Maintenance M	
<input type="checkbox"/>	View Resume	3/1/2012 3:09:15 PM	Upload	Colleen.htm	618954	Surface Maintenance M	
<input type="checkbox"/>	View Resume	3/1/2012 3:07:17 PM	Upload	Colleen.htm	618964	Surface Maintenance M	
<input type="checkbox"/>	View Resume	3/1/2012 3:04:33 PM	Upload	Colleen.htm	618971	Surface Maintenance M	
<input type="checkbox"/>	View Resume	3/1/2012 3:02:47 PM	Upload	Colleen.htm	618882	Surface Maintenance M	
<input type="checkbox"/>	View Resume	3/1/2012 3:02:47 PM	Upload	Colleen.htm	618882	Surface Maintenance M	

QUESTIONNAIRE REUSE DOCUMENTS

The reuse document will appear in DOCUMENTS IN APPLICATION PACKAGE FOR VACANCY ANNOUNCEMENT (VIN#)

Application Manager
Main Help Logout

Vacancy ID: 750729

- [Biographic Information](#)
- [Eligibility Information](#)
- [Other Information](#)
- [Assessment Questionnaire](#)
- Section 1
- Section 2
- Section 3
- Section 4
- Section 5
- Section 6
- Section 7
- Section 8
- Section 9
- Re-Use Documents**
- [Upload Documents](#)
- [Submit My Answers](#)
- [View/Print My Answers](#)

Job Title: Aircraft Pilot **User:** CECLJOSEPH

Announcement Number: NJ12-119 (750729) **USAJOBS Control Number:** 328142500

Applicant Name: COLLEEN L JOSEPH

* Required information

Re-Use Documents [What documents are Accepted or Required?](#)

Documents in Application Package for Vacancy:750729

Document Type	Received	Source	Status	Original File Name
Other	10/23/2012 2:14:21 PM	USAJOBS	Awaiting Retrieval from USAJOBS	RESUME
Resume	10/23/2012 1:32:31 PM	USAJOBS	Processed	
Resume	10/23/2012 2:14:21 PM	USAJOBS	Awaiting Retrieval from USAJOBS	HR2
Resume	10/23/2012 2:14:41.646 PM	Upload	Processed	Colleen.htm

Documents in the table above are included in your Application Package for this vacancy. USAJOBS documents listed above will be retrieved when you click the **Submit My Answers** button to submit this Application Package.

Documents in the table below were submitted with a previous Application Package and can be re-used for this application. To Re-use one or more documents, check the boxes next to the documents you want to include in this Application Package, and click the **Re-Use Selected Documents** button below. If you do not want to re-use any documents, click the **Next** button to continue.

QUESTIONNAIRE UPLOADING DOCUMENTS

Uploading Documents: Scan the document to your desktop, name the document.

UPLOAD DOCUMENTS : PLEASE ENTER A NAME OF THIS ATTACHMENT.

DOCUMENT TYPE Drop Down choose one. BROWSE: Choose Desktop; Find your document choose the document. Click UPLOAD

The screenshot shows the 'Application Manager' interface for a specific vacancy. The page includes a navigation menu on the left with options like 'Biographic Information', 'Eligibility Information', and 'Upload Documents'. The main content area displays the job title 'Intelligence Operations Specialist, GS-0132-09/11 (MILITARY MEMBERSHIP REQUIREMENTS)' and the applicant's name 'COLLEEN L JOSEPH'. Below this, there are buttons for 'Previous', 'Next', and 'Save'. The 'Upload Documents' section contains instructions and a form with a dropdown menu for 'Select a Document Type' and a 'Browse...' button. A table at the bottom, titled 'Documents On File', lists the uploaded documents.

Document Type	Received	Source	Status	Original File Name
Other	10/20/2012 1:39:14 PM	USAJOBS	Awaiting Retrieval from USAJOBS	RESUME
Resume	10/20/2012 1:39:14 PM	USAJOBS	Processed	

QUESTIONNAIRE UPLOADING DOCUMENTS

Once uploaded the document will appear in the box.

The screenshot shows a web browser window titled "Application Manager - Windows Internet Explorer provided by NIARNG 06". The address bar shows the URL "https://applicationmanager.gov/Application.aspx?VacancyID=596451". The page content includes a navigation menu on the left with options like "Section 5", "ReUse Documents", "Upload Documents", "Submit My Answers", and "View/Print My Answers". The main content area is titled "Upload Documents" and contains instructions for uploading documents, a warning about privacy, and a table titled "Documents On File".

Upload Documents

* Protect your privacy! DO NOT include privacy information, such as Social Security Number, in your uploaded documents unless directly required. [What documents are Accepted or Required?](#)

1. Select Document Type:
2. Click "Browse" to locate a file and click "Open" to attach it.
3. Click "Upload":

Uploaded Documents move from Received-Pending Virus Scan to Processed within 1 hour.
Faxed Documents may take 2-3 days to appear as Processed.

Notice to Applicants: Please ensure you keep copies of all documents you uploaded or faxed, including your resume, as well as any notifications sent to you. They will be deleted from the system after 3 years of the closing date of the announcement.
Note: Documents beginning with -S are normally temporary files and the system will not be able to process them.

Documents On File

Document Type	Received	Source	Status	Original File Name
Resume	2/3/2012 9:21:05 AM	USAJOBS	Processed	

Understanding This Table:
Documents on the table above with a Status of Processed have been successfully received and attached to your application, no further action on them is required. Uploaded Documents move from Received-Pending Virus Scan to Processed within 1 hour. Faxed documents may take 2-3 days to appear as Processed. USAJOBS portfolio documents are retrieved after you press the "Submit My Answers" button. Please allow 6-8 hours for USAJOBS portfolio documents to be retrieved from USAJOBS. If we are unable to retrieve portfolio documents, you will be notified at the email address in your Application Manager profile.

Document Upload and Faxing Tips:

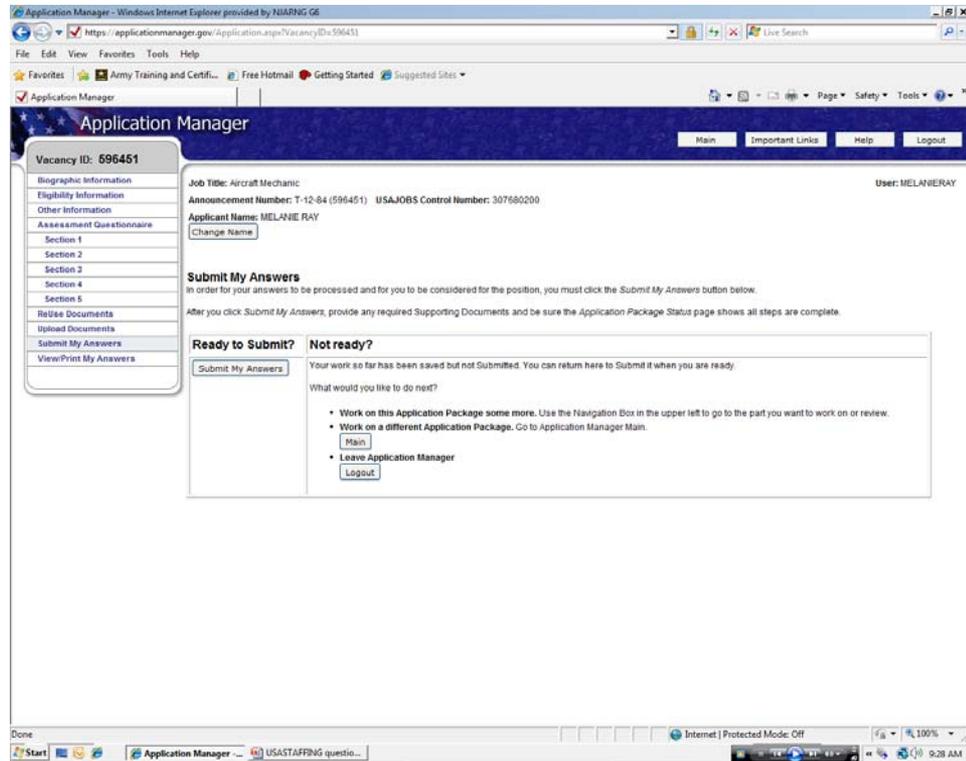
- The "How to apply" section or tab in the Job Announcement contains a list of the required supporting documents for this position.
- For important details about Document Uploading and Faxing, click [Here](#). Then, if you need a Fax Cover Page, [click here](#).

Navigation buttons: Previous, Next, Save

QUESTIONNAIRE

SUBMITTING MY ANSWERS

Review your answers and
Click SUBMIT MY ANSWERS.



The screenshot shows a web browser window displaying the Application Manager interface. The page title is "Application Manager" and the URL is "https://applicationmanager.gov/Application.aspx?VacancyID=596451". The user is logged in as "MELANIERAY".

Vacancy ID: 596451

Job Title: Aircraft Mechanic
Announcement Number: T-12-84 (596451) **USAJOBS Control Number:** 307680200
Applicant Name: MELANIE RAY
[Change Name](#)

Submit My Answers
In order for your answers to be processed and for you to be considered for the position, you must click the **Submit My Answers** button below.
After you click **Submit My Answers**, provide any required Supporting Documents and be sure the **Application Package Status** page shows all steps are complete.

Ready to Submit? [Submit My Answers](#)

Not ready?
Your work so far has been saved but not Submitted. You can return here to Submit it when you are ready.
What would you like to do next?

- **Work on this Application Package some more.** Use the Navigation Box in the upper left to go to the part you want to work on or review.
- **Work on a different Application Package.** Go to Application Manager Main.
[Main](#)
- **Leave Application Manager**
[Logout](#)

The interface includes a navigation menu on the left with options like "Biographic Information", "Eligibility Information", "Other Information", "Assessment Questionnaire", "Section 1", "Section 2", "Section 3", "Section 4", "Section 5", "Release Documents", "Upload Documents", "Submit My Answers", and "View/Print My Answers". The top right has links for "Main", "Important Links", "Help", and "Logout". The bottom status bar shows "Done", "Internet | Protected Mode: Off", and "9:28 AM".

QUESTIONNAIRE SUBMITTING MY ANSWERS

The system will provide a notice if they did not upload documents or if questions were not answered in the questionnaire.

The screenshot displays the 'Application Manager' web interface. At the top, there is a navigation bar with 'Main', 'Help', and 'Logout' buttons. The main content area is divided into a left sidebar and a main panel. The sidebar contains a list of menu items: 'Vacancy ID: 716573', 'Biographic Information', 'Eligibility Information', 'Other Information', 'Assessment Questionnaire', 'Section 1', 'Section 2', 'Section 3', 'Section 4', 'Section 5', 'Section 6', 'Section 7', 'Section 8', 'Section 9', 'Re Use Documents', 'Upload Documents', 'Submit My Answers', and 'View/Print My Answers'. The 'Submit My Answers' option is highlighted. The main panel displays the following information: 'Job Title: Aircraft Ordnance System Mechanic Supervisor WS-8852-11', 'Announcement Number: NJ 12-093 (716573)', 'USAJOBS Control Number: 327503200', and 'User: CECLJOSEPH'. Below this, the 'Applicant Name: COLLEEN L JOSEPH' is shown with a 'Change Name' button. The 'Submit My Answers' section contains a warning message: 'It appears you may have skipped some sections of this assessment and/or have not completed one or more required narrative responses. Please navigate to the section(s) noted below, confirm you have provided responses, and click "Save" or "Next" to indicate you are finished with the section. You will not be able to submit this Application Package until all required items are complete.' A bulleted list below the message includes 'Other Information'.

Application Manager

Main Help Logout

Vacancy ID: 716573

Biographic Information
Eligibility Information
Other Information
Assessment Questionnaire
Section 1
Section 2
Section 3
Section 4
Section 5
Section 6
Section 7
Section 8
Section 9
Re Use Documents
Upload Documents
Submit My Answers
View/Print My Answers

Job Title: Aircraft Ordnance System Mechanic Supervisor WS-8852-11 User: CECLJOSEPH
Announcement Number: NJ 12-093 (716573) USAJOBS Control Number: 327503200
Applicant Name: COLLEEN L JOSEPH
Change Name

Submit My Answers
It appears you may have skipped some sections of this assessment and/or have not completed one or more required narrative responses. Please navigate to the section(s) noted below, confirm you have provided responses, and click "Save" or "Next" to indicate you are finished with the section.
You will not be able to submit this Application Package until all required items are complete.

- Other Information

QUESTIONNAIRE

SUBMITTING MY ANSWERS

This will appear to provide the applicant confirmation of their submission. At this page the applicant may Up-Load Documents, Re-Use Documents, and View-Print Answers to questions.



The screenshot displays the 'Application Manager' interface. At the top, there is a navigation bar with 'Main', 'Help', and 'Logout' buttons. A sidebar on the left contains a 'Vacancy ID: 743390' and three links: 'Re-Use Documents', 'Upload Documents', and 'View/Print My Answers'. The main content area is titled 'Confirmation of your Submission to USA Staffing® Application Manager'. It includes a thank-you message, a reminder to read the job announcement carefully, and a link to contact the person identified in the announcement. Below this is a 'Submission Details' section with the following information: Job Title: Materials Examiner and Identifier (HazMat), WG-6912-07 (MILITARY MEMBERSHIP REQUIREMENT); Job Announcement Number: NJ 12-120 (743390); Vacancy Identification Number (VIN): 743390; USAJOBS Control Number: 326711000; Submission Date and Time: 10/18/2012 12:54:55 PM; Name: COLLEEN L JOSEPH; Application Manager User Name: CECLJOSEPH. At the bottom, there is a note about logging out and a link to 'Return to USAJOBS'.

Application Manager

Main Help Logout

Vacancy ID: 743390

Re-Use Documents

Upload Documents

View/Print My Answers

Confirmation of your Submission to USA Staffing® Application Manager

Thank you for submitting your answers for the job announcement as detailed below. Your submission has been received and processed. You may wish to print this page for your records.

Remember, submitting your answers may not complete your application package. Many job announcements also require the submission of supporting documents such as a resume, transcripts and Veterans' Preference documentation, if appropriate. To ensure you receive consideration for this position read and follow the instructions in the announcement carefully.

If you have questions concerning this position or the application process, please contact the person identified in the job announcement.

Submission Details

Job Title: Materials Examiner and Identifier (HazMat), WG-6912-07 (MILITARY MEMBERSHIP REQUIREMENT)
Job Announcement Number: NJ 12-120 (743390)
Vacancy Identification Number (VIN): 743390
USAJOBS Control Number: 326711000
Submission Date and Time: 10/18/2012 12:54:55 PM
Name: COLLEEN L JOSEPH
Application Manager User Name: CECLJOSEPH

After you have logged out of Application Manager, if you would like to return later to check the status of this or any other USA Staffing® application, access the URL below:
<https://ApplicationManager.gov>

[Return to USAJOBS](#)

QUESTIONNAIRE SUBMITTING MY ANSWERS

Here are your answers.

Go to Faxing APPLICATION.

View/Print Answers - Windows Internet Explorer provided by NJARNG G6
https://applicationmanager.gov/ApplicationPrint.aspx

Application Manager Questionnaire Answers

This report shows the answers you provided for the Vacancy Identification Number shown below as of 2/3/2012 9:29:05 AM.
This Application Package Status: **NOT SUBMITTED**

Vacancy Identification Number 596451

Announcement Number T-12-04 (596451)

USAJOBS Control Number 307680200

Title of Job Aircraft Mechanic

Biographic Data MELANIE RAY
3650 Saylor's Pond Road
Fort Dix, NJ 08640
(609)555-1212
Contact Time: Either

E-Mail Address melanieray@aol.com

Citizenship Yes

Lowest Grade 12

Availability Date 2/11/2012

Occupational Specialties Aircraft Mechanic

Geographic Availability Dobbins ARB, GA

Job Related Experience 2
11

Assessment Questionnaire

- Please select the response that best describes your status:
F. I am a civilian; no prior military service.
- Please select the response that best describes your status:
A. I am a permanent technician.
- I am an on-board Permanent or Indefinite Technician assigned to Army Aviation Support Facility (AASF) #2.
B. No

Done
Internet | Protected Mode: Off
100%
Start Application Manager - ... View/Print Answers - ... USASTAFFING questio...