



State of New Jersey
DEPARTMENT OF MILITARY AND VETERANS AFFAIRS
POST OFFICE BOX 340

CHRIS CHRISTIE
Governor
Commander-in-Chief

☆
MICHAEL L CUNNIFF
Brigadier General
Acting Adjutant General

TAG POLICY LETTER 12-01

17 January 2012

ORGANIZATIONAL CLOTHING AND INDIVIDUAL EQUIPMENT (OCIE) POLICY
REASSIGNMENT OR ENDING TERM OF SERVICE (ETS)

1. Reference: AR 710-2, Supply Policy Below the National Level, Chapter 2-17, 28 March 2008
2. This directive is applicable to all members of the New Jersey Army National Guard,
3. It is incumbent on Commanders, Administrative Officers (AO), Supply Sergeants, G-1 and individual soldiers, to ensure that all OCIE property issued to an individual soldier is turned in to the supply room or the CIF prior to soldier's separation from the New Jersey Army National Guard.
4. In accordance with the reference stated above, and to ensure compliance, the following Certificate will be signed by the Commander/AO and the Supply Sergeant. A copy of this statement will be provided to the individual clearing once signed by the appropriate individuals.
5. The individual soldier will make this certificate a part of his or her record to be presented to the G-1 before being allowed to clear the NJARNG. If the soldier does not have this certificate when reporting to G-1, the soldier will be refused the right to clear and returned to their unit of assignment to properly clear all equipment.
6. In the event the individual Soldier is released without properly clearing the unit by the parent level headquarters chain of command, a FLIPL may be initiated to determine personnel within the chain of command (i.e. battalion full-time admin officer/NCO or battalion S4) that may be held liable for loss of government property.
7. Effective Date: 17 January 2012
8. Point of Contact for this policy is LTC Daniel Mahon, G4 Logistics, JFHQ , at (609) 562-0132 or at Daniel.mahon@us.army.mil.

MICHAEL L. CUNIFF
Brigadier General, NJANG
Acting Adjutant General

DISTRIBUTION: A , B

Encl: Certificate of Relief of Responsibility

17 January 2011

TAG POLICY LETTER 12-01

CERTIFICATE OF RELIEF OF RESPONSIBILITY

I (Commander/AO) of (unit of assignment) and (Supply Sergeant) of (unit of assignment) certify that (name of soldier and last 4) has accounted for all items of OCIE that are shown on the OCIE record. Lost items and items damaged other than FWT, have been replaced or accounted for under the provisions of AR 735-5.

Printed Name of Soldier

Last 4 of SSN

Unit of Assignment

I CERTIFY THIS STATEMENT TO BE TRUE

Printed Name of Commander/AO

Printed Name of Supply Sergeant

Signature of Commander/AO

Signature of Supply Sergeant

Date

Date