



NEW JERSEY ARMY NATIONAL GUARD
JOINT FORCE HEADQUARTERS
3650 SAYLORS POND ROAD
JOINT BASE McGUIRE-DIX-LAKEHURST, NEW JERSEY 08640-5606

ARMY BULLETIN NO. 1

15 January 2010

NJARNG STATE SAFETY AND OCCUPATIONAL HEALTH COUNCIL (CoS)

1. This Bulletin establishes the NJARNG's Safety and Occupational Health Council and Council membership IAW AR 385-10, paragraph 4-5.
2. Purpose: To advise The Adjutant General (TAG) on all safety and occupational health matters and their effect on the readiness of the New Jersey National Guard. To achieve, foster and sustain a safe operating environment throughout the New Jersey National Guard through committed leadership, operational risk management, timely and accurate reporting and consistent safety practices.
3. Duties and Responsibilities:
 - a. To review NJARNG accidents and occupational illnesses experience and prevention programs.
 - b. To review reports of fatal or other serious accidents and occupational illnesses
 - c. Review of national and state statistical safety and occupational health data to identify barriers to safety and successful practices that enhance operational safety and the work environment.
 - d. Prepare minutes, briefings and recommendations for presentation to the TAG, Senior Leadership and staffs, NGB and DOD as necessary to inform, advocate and raise safety and occupational health issues and awareness.
 - e. Develop and recommend for implementation any special emphasis training / programs / plans / policies / surveys deemed necessary or appropriate to facilitate progress in the safety and occupational health arena.
4. Council Meetings:
 - a. Will be conducted quarterly, ideally on the first week of the last month in a quarter.
 - b. An Agenda will be published and distributed to members for each meeting.
 - c. The Safety Office will publish and distribute the results of each meeting, ideally within fifteen working days from the meeting date. TAG-NJ, council members, staff sections and commands will receive electronic copies of each meeting.
 - d. Location will be determined based on the needs of the Council.
 - e. The Chair may call special meetings of the Council as necessary. Meetings may be open to observers as deemed appropriate by the Chair.
 - f. Only one representative from each command or staff function needs to attend the meetings.

NJARNG STATE SAFETY AND OCCUPATIONAL HEALTH COUNCIL (CoS)

5. Council Membership: Commands and Staff Sections will provide a primary and alternate representative to represent, speak and commit for their area of responsibility for review by the Chair. The Chair reserves the right to dismiss non-participants.

a. Ex-Officio Council Members: by virtue of their position, some key leaders cannot routinely attend meetings. The Safety Office and/or Council Chairman will ensure that they maintain situational awareness, issue guidance and support the program.

b. The following commands, staff sections and agencies make up the council’s membership. A separate appointment memorandum will list the actual members.

<u>Cmd. / Section</u>	<u>Primary</u>	<u>Alternate</u>	<u>Position</u>
TAG-AAG			Chairman
TAG-COS			Ex-Officio
TAG-CSM			Ex-Officio
TAG-CCWO			Ex-Officio
TAG-JA			Ex-Officio
J1			Member
JDOMS			Member
NGTC			Member
CFMO / ID			Member
MEDCOM			Member
G1			Member
G1-HSS			Member
G3			Member
G3-Air			Member
G3-SOHM/SOHS			Exec. Sec.
G4			Member
G4-SMM			Member
G6			Member
G8 –USPFO			Member
RRC			Member

<u>Cmd. / Section</u>	<u>Primary</u>	<u>Alternate</u>	<u>Position</u>
42 nd RSG			Member
50 TH IBCT			Member
57 th TC			Member
254 TH RTI			Member
JT2DC			Member
HHD-JFHQ			Member
AFGE Local 371			Member

OFFICIAL:

GLENN K. RIETH
Major General, NJNG
The Adjutant General



STEVEN FERRARI
COL, GS, NJARNG
Chief of Staff

DISTRIBUTION: J