



**State of New Jersey**  
DEPARTMENT OF MILITARY AND VETERANS AFFAIRS  
POST OFFICE BOX 340  
TRENTON, NEW JERSEY 08625-0340

PHIL MURPHY  
*Governor*  
*Commander-in-Chief*

SHEILA OLIVER  
*Lieutenant Governor*

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JEMAL J. BEALE  
*Brigadier General*  
*The Adjutant General*

**STATE EMPLOYEE**  
**VACANCY ANNOUNCEMENT NO. V12-19**

**OPENING DATE:** March 18, 2019    **CLOSING DATE:** April 9, 2019  
(To be considered applications must be received or post-marked by the closing date)

**POSITION:** Veterans Service Officer 2, P22  
New Hire Salary \$56,088.32 - \$63,885.32  
**(Provisional Appointment Pending Open Competitive or Promotional Examination)**

**DUTY STATION:** NJ Department of Military and Veterans Affairs  
Division of Veterans Services - Veterans Service Office- Lyons, NJ

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**AREA OF CONSIDERATION:** Application will be accepted from all interested applicants who meet the requirements listed below. Selection will be made from among the best qualified.

**SELECTING OFFICIAL:** Recommendation by the Director, Division of Veterans Services, through the Deputy Commissioner of Veterans Affairs, to the Director Human Resources.

**DESCRIPTION OF POSITION:** Under direction of a Veterans' Service Officer 1 or other supervisory official in the Division of Veterans' Loans, Grants and Services, and Department of Military and Veterans' Affairs, acts as primary regional support assistant in the development, implementation, and evaluation of social services programs for veterans and their dependents; performs veterans claims adjudication and other related duties as required.

**REQUIREMENTS:**

**EDUCATION:** Graduation from an accredited college with a Bachelor's degree.

**EXPERIENCE:** Two (2) years of program delivery experience in providing social services assistance for the disabled or other client population which may include the investigation, analysis, and evaluation of socio-economic situations.

**NOTE:** A Master's degree in Social Work, Education, Psychology, Nursing, or other related areas may be substituted for one (1) year of the above mentioned experience.

**LICENSE:** Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

**RESIDENCY LAW:** Pursuant to the "New Jersey First Act" N.J.S.A. 52:14-7 (L. 2011, Chapter 70), newly hired public employees are required to reside in the State of New Jersey, unless exempted under the law. If you do not reside in New Jersey, you have one (1) year after you begin employment to relocate your residence to New Jersey.

**HOW TO APPLY:** Complete an Application for Employment, cover letter, resume and any required documents (licenses, certifications and/or transcripts) and forward electronically by the closing date to [CareersCentral@dmava.nj.gov](mailto:CareersCentral@dmava.nj.gov). If unable to file electronically, FAX correspondence to (609) 530-7192 or mail to: NJDMAVA (ATTN: HRD Recruitment), PO Box 340, Trenton, NJ 08625-0340. Application can be obtained from our website at <http://www.nj.gov/military/personnel/forms/employment-application.pdf>

**New Jersey Department of Military and Veterans Affairs is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.**