



State of New Jersey
DEPARTMENT OF MILITARY AND VETERANS AFFAIRS
POST OFFICE BOX 340
TRENTON, NEW JERSEY 08625-0340

PHIL MURPHY
Governor
Commander-in-Chief

SHEILA OLIVER
Lieutenant Governor

☆
JEMAL J. BEALE
Brigadier General
The Adjutant General

STATE EMPLOYEE
VACANCY ANNOUNCEMENT NO. V14-19

OPENING DATE: March 20, 2019 **CLOSING DATE:** April 11, 2019

(To be considered applications must be received or post-marked by the closing date)

POSITION: Repairer, O11
(Starting Salary for new hires: \$33,881.14 - \$38,347.63)

SCHEDULE: Shift: 9:00 am – 5:30 pm
 Regular Days Off: Friday & Saturday

DUTY STATION: NJ Department of Military and Veterans Affairs
Division of Veterans Services - Veterans Haven North, Glen Gardner, NJ

AREA OF CONSIDERATION: Application will be accepted from all interested applicants who meet the requirements listed below. Selection will be made from among the best qualified.

SELECTING OFFICIAL: Recommendation by the Superintendent, Veterans Haven North through the Director, Division of Veterans Services, through the Deputy Commissioner for Veterans Affairs, to Director Human Resources Division.

DESCRIPTION OF POSITION: Under the direction of a foreman or other supervisor, assists and/or independently performs the basic maintenance, construction, repairs, or mechanical adjustment work involved in varied types of buildings, building facilities and grounds; does related work as required.

BASIC QUALIFICATIONS REQUIRED:

EXPERIENCE: One (1) year of experience in work involving the inspection, repair and general maintenance of household, office and other equipment, fixtures, fittings, appliances, machinery, furnishings, and buildings.

LICENSE: Appointees must possess a valid driver's license issued by the New Jersey Division of Motor Vehicles.

CDL - Appointees may be required to possess a valid Commercial Driver's License (CDL) and applicable endorsements for the class and type of vehicles being operated.

NOTE: The responsibility for ensuring that employees possess the required motor vehicle license, commensurate with the class and type of vehicles they operate, rests with the Appointing Authority.

RESIDENCY LAW: Pursuant to the "New Jersey First Act" N.J.S.A. 52:14-7 (L. 2011, Chapter 70), newly hired public employees are required to reside in the State of New Jersey, unless exempted under the law. If you do not reside in New Jersey, you have one (1) year after you begin employment to relocate your residence to New Jersey.

HOW TO APPLY: Complete an Application for Employment, cover letter, resume and any required documents (licenses, certifications and/or transcripts) and forward electronically by the closing date to CareersCentral@dmava.nj.gov. If unable to file electronically, FAX correspondence to (609) 530-7192 or mail to: NJDMAVA (ATTN: HRD Recruitment), PO Box 340, Trenton, NJ 08625-0340. Application can be obtained from our website at <http://www.nj.gov/military/personnel/forms/employment-application.pdf>

New Jersey Department of Military and Veterans Affairs is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.