

State of New Jersey Department of Military and Veterans Affairs Post Office Box 340 Trenton, NJ 08625-0340

PHILIP D. MURPHY Governor Commander-in-Chief SHEILA OLIVER Lieutenant Governor Gemal J. Beale Brigadier General The Adjutant General

STATE EMPLOYEE VACANCY ANNOUNCEMENT #V53-19

OPENING DATE: August 29, 2019 (Applications <u>must</u> be received or post-marked by the closing date)

POSITION: Repairer, O11 (CONTINUOUS RECRUITMENT) SALARY RANGE: \$33,881.14 - \$47,280.61

LOCATION: New Jersey Department of Military and Veterans Affairs Locations available are as follows:

Northern Region: Dover Armory / Woodbridge Armory

Central Region: Bordentown Armory / Lawrenceville Headquarters

Southern Region: Cape May Court House Armory / Hammonton Armory / Woodbury Armory

National Guard Training Center: Sea Girt

Please specify which location you are interested in applying for. For information on the locations, please visit the link below: <u>https://www.nj.gov/military/directory/ngfacilities.html</u>

JOB DESCRIPTION: Under the direction of a Crew Supervisor or other supervisory official, assists and/or independently performs the basic maintenance, construction, repairs or mechanical adjustment work involved in various types of buildings, building facilities and grounds. Performs other related duties as required.

EXPERIENCE: One (1) year of experience in work involving the inspection, repair and general maintenance of household, office and other equipment, fixtures, fittings, appliances, machinery furnishings and buildings.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

<u>CDL</u>: Appointees may be required to possess a valid Commercial Driver's License (CDL) and applicable endorsements for the class and type of vehicles being operated.

SPECIAL NOTE: Low Pressure Boiler Operators License, issued by the Bureau of Mechanical Inspections, Department of Labor will be required within twelve (12) months of employment.

<u>RESIDENCY</u>: Pursuant to the "New Jersey First Act" N.J.S.A. 52:14-7 (L. 2011, Chapter 70), newly hired public employees are required to reside in the State of New Jersey, unless exempted under the law. If you do not reside in New Jersey, you have one (1) year after you begin employment to relocate your residence to New Jersey.

<u>APPLICATION PROCESS</u>: Complete an Application for Employment, cover letter, resume and any required documents (licenses, certifications and/or transcripts) and forward electronically by the closing date to <u>CareersCentral@dmava.nj.gov</u>. If unable to file electronically, FAX correspondence to (609) 530-7192 or mail to: NJDMAVA (ATTN: HRD Recruitment), PO Box 340, Trenton, NJ 08625-0340. Application can be obtained from our website at <u>http://www.nj.gov/military/personnel/forms/employment-application.pdf</u>

The New Jersey Department of Military and Veterans Affairs is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.