All SCOs designated on or after August 1, 2019 at educational institutions or facilities that have enrolled one or more individual(s) during a calendar year using educational assistance under title 38, United States Code, will be required to:

•**Self-register for the School Certifying Official Training online**

•IHL/NCD Complete 10 training modules (Approximately 5 hours)\*

•Complete training requirement prior to being authorized to certify student’s enrollments to VA

\*Note: **OJT/Apprenticeship and Vocational Flight SCOs are exempt from taking the 10 modules, however, they are required to self-register and complete 1.5 hours of training specific to their facility type, prior to being authorized to certify student enrollments to VA.**

You may access the SCO Online Training by clicking on this link:

[www.benefits.va.gov/gibill/](http://www.benefits.va.gov/gibill/)

Click on Education & Training

Click on For School Administrators

Click on School Certifying Official (SCO) Training

Direct link to the School Certifying Official Training login page:

[https://vba-tpss.vbatraining.org/assess/trkSignIn?refid=XSCO](https://urldefense.com/v3/__https:/nam02.safelinks.protection.outlook.com/?url=https*3A*2F*2Fvba-tpss.vbatraining.org*2Fassess*2FtrkSignIn*3Frefid*3DXSCO&data=02*7C01*7CJDunn*40qvcc.commnet.edu*7C6baed05071d1460d865708d84dc04d56*7C679df878277a496aac8dd99e58606dd9*7C0*7C0*7C637344835678389022&sdata=bEE2Z7GiwyEHmAb7gbMKlz2y*2B8d5HMbV2t*2F7v3uDzdo*3D&reserved=0__;JSUlJSUlJSUlJSUlJSUlJSUl!!J30X0ZrnC1oQtbA!ZADBRw0Zaju4QnG_DThw8NCwZ7Ylhcw5IIEbc-bhj7sdauw7n_0L9fVGlLwWkL01oEof_71u$)

Click “New User Account”

Complete fields and enter your Facility Code (New Facility use 19999930)

Click Next, log in with your email and Facility Code

Click New SCO Training > Click Begin on your facility type

Please note, if you experience any issues with the online training or test, you must submit the issue to: [Support@VBATraining.org](mailto:Support@VBATraining.org)

**Send completed VA Form 22-8794 and SCO Training Certificate of Completion to:**

VAVBABUF/RO/EDU, ELR-NewJersey [ELR-NewJersey.VAVBABUF.RO.EDU@va.gov](mailto:ELR-NewJersey.VAVBABUF.RO.EDU@va.gov)