

Motor Vehicle Advisory

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Chairman and Chief Administrator

TO: All Law Enforcement Officials
FROM: Raymond P. Martinez, Chairman and Chief Administrator
DATE: November 09, 2015
SUBJECT: **Address Change**

Effective November 18, 2015, the New Jersey Motor Vehicle Commission (MVC) will amend the manner in which customer address changes will be processed.

The current practice calls for the customer to notify the MVC of a change of address through accepted channels, in person, online, or through the US Mail. The MVC then updates the record and provides an adhesive label bearing the new address information to the customer to be affixed to the driver license or non-driver identification card, as proof of the address change.

The new process will remain the same with the exception that the adhesive labels will no longer be provided. Instead, the MVC will provide the customer with a letter as proof of the address change. The customer will be encouraged to retain this letter and be prepared to produce it as evidence of the address change. The letter will serve as an additional indication of an address change until the customer renews the card or visits an MVC agency to obtain an amended document.

A Criminal Justice Information System inquiry of the MVC driver record will reflect the updated address once the change has been made. All MVC records will indicate the updated address.

