



# **New Jersey Motor Vehicle Commission**

P.O. Box 160  
Trenton, New Jersey 08666-0160

STATE OF NEW JERSEY

**Philip D. Murphy**  
Governor

**Sheila Y. Oliver**  
Lt. Governor

February 21, 2018

To: All Interested Bidders

**Re: RFQ # 1247099S-2  
Commercial Driver License (CDL) Third Party Testing Service-Pilot Program**

Proposal Submission Due Date: February 28, 2018 (2:00 p.m.)

### **ADDENDUM #3**

The following constitutes Addendum #3 to the above referenced solicitation.

It is the bidder's responsibility to ensure that all changes are incorporated into the original RFQ.

All other instructions, terms and conditions of the RFQ shall remain the same.

**Commercial Driver License (CDL) Third Party Testing Service-Pilot Program**

**RFQ 1247099S-2**

**Answers to Questions**

Note: Some of the questions have been paraphrased in the interest of readability and clarity. Each question is referenced by the appropriate RFP page number(s) and section where applicable.

#	Page #	RFQ Section	Question	Answer																											
1	N/A	General	<p>Question(s) Submitted :</p> <p><i>Please define what constitutes the North, Central and South Regions. Are they divided by counties or some other boundary such as roads?</i></p>	<p>The three (3) NJ State regions defined in this RFQ are broken down by county as follows:</p> <table border="1"> <thead> <tr> <th>NORTH REGION</th> <th>CENTRAL REGION</th> <th>SOUTH REGION</th> </tr> </thead> <tbody> <tr> <td>Bergen</td> <td>Hunterdon</td> <td>Atlantic</td> </tr> <tr> <td>Essex</td> <td>Mercer</td> <td>Burlington</td> </tr> <tr> <td>Hudson</td> <td>Middlesex</td> <td>Camden</td> </tr> <tr> <td>Morris</td> <td>Monmouth</td> <td>Cape May</td> </tr> <tr> <td>Passaic</td> <td>Ocean</td> <td>Cumberland</td> </tr> <tr> <td>Sussex</td> <td>Somerset</td> <td>Gloucester</td> </tr> <tr> <td>Union</td> <td></td> <td>Salem</td> </tr> <tr> <td>Warren</td> <td></td> <td></td> </tr> </tbody> </table>	NORTH REGION	CENTRAL REGION	SOUTH REGION	Bergen	Hunterdon	Atlantic	Essex	Mercer	Burlington	Hudson	Middlesex	Camden	Morris	Monmouth	Cape May	Passaic	Ocean	Cumberland	Sussex	Somerset	Gloucester	Union		Salem	Warren		
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2	3	1 Purpose and Intent	<p>1. <i>Is it possible to only conduct the Basic Skills Testing for school bus "B" &amp; "C" CDL license and passenger ("P") and School Bus ("S") endorsements? - Page 3 (RFQ) third paragraph.</i></p>	<p>Yes.</p>																											
3	N/A	4 and 5	<p>1. <i>As a public entity, XYZ Entity, is not required to provide certain information. Will this disqualify us? – page 5 and 4</i></p>	<p>Bidders are advised to review its current form of business and legal entity business registration with the State of New Jersey in order to determine its eligibility to bid or conversely, its risk of disqualification as an unresponsive bidder to this RFQ.</p> <p>"Section 13 of P.L.1990, c.103 (C.39:3-10.21) is amended to read as follows:</p>																											

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				<p>C.39:3-10.21 Regulation of third party testing.            Within one year of the effective date of P.L.2017, c.10 (C.39:3-10.21a et al.) the chief administrator shall, by contract, by appointment as a motor vehicle agent, or by licensing, authorize any necessary persons, including but not limited to an agency of this or another state, an employer, a private driver training facility or other private institution, or a department, agency or instrumentality of local government to administer the knowledge or skills tests for a commercial driver license or endorsement. The appointments shall be based on the evaluation of the pilot program and recommendations submitted to the Governor pursuant to P.L.2017, c.10 (C.39:3-10.21a et al.).”</p>
4	8	10 JOINT VENTURE	<i>Is it possible to use local district vehicles for testing in a joint venture?</i>	<p>Bidders are instructed to reference State’s answer to question 3 above. In addition, Bidders submitting a proposal as a joint venture are instructed to review the enclosed page 8, Section 10 of the RFQ as enclosed.</p> <p><b>JOINT VENTURE</b>            If a Joint Venture is submitting a Proposal, the agreement between the parties relating to such Joint Venture should be submitted with the Joint Venture’s Quote Proposal. Authorized signatories from each party comprising the joint venture must sign the Signatory Page. Each party to the Joint Venture must individually comply with all the forms and certification requirements specified within this comprehensive RFQ and its respective Attachments.</p>
5	37	11.1	<i>What is the cost of the bond and purpose?</i>	Bidders are instructed to thoroughly review RFQ Section 11.1 Performance Bond

#	Page #	RFQ Section	Question	Answer
				(Page 37, Attachment 3)  "Third-Party Tester shall maintain, at its own expense throughout the term of this Agreement, a bond indemnifying the Commission for any loss the Commission incurs as a result of the performance, or failure to perform, by Third-Party Tester or any of its employees or agents under the terms of this Agreement. Such bond shall be in the amount of \$25,000 (twenty-five thousand dollars) for the first five (5) STEs employed by Third-Party Tester, and an additional \$5,000 (five thousand dollars) for each additional STE. The bond shall be issued by a company licensed to issue surety bonds in the State of New Jersey. The bond shall be subject to the approval of the Commission and shall provide for a 30 (thirty) day written notice to the Commission prior to cancellation. A copy of the bond shall be provided to the Commission's Program Manager prior to execution of this Agreement."
6	13	7,8	<i>As we are a Commission and do not have an actual site, can we use local district facilities/public roadways as our site?</i>	Yes, With MVC approval and in compliance with RFQ Sections 7 and 8 Page 13.

7	30, 31	3.3.10 3.3.15- 3.3.18	What is the maximum rate fee that can be charged to potential students for our services?	Bidders are instructed to carefully review RFQ sections: 3.3.10, and 3.3.15-3.3.18.
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8	29	3.2.8	Where and when does the STE certification course take place and what is the cost?	Bidders are instructed to carefully review RFQ Section 3.2.8
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**End of Bidder Questions and NJ MVC Answers to Bidder Questions**