



New Jersey Motor Vehicle Commission

P.O. Box 160
Trenton, New Jersey 08666-0160

STATE OF NEW JERSEY

Philip D. Murphy
Governor

Sheila Y. Oliver
Lt. Governor

B. Sue Fulton
Chair and Chief Administrator

DATE: 3/22/2019

SOLICITATION #: 19ADFC049

FORM NO.: SP-70 (R9/17)

TITLE: Placard-Person with Disability Parking Permit

QUANTITY: Provide a price per m for the following brackets

QUANTITY BRACKET	PRICE PER M	BIDDER NAME
100,000-105,000		
106,000-110,000		
111,000-115,000		
116,000-120,000		
121,000-125,000		
126,000-130,000		
131,000-135,000		

TRIMMED SIZE: 3 1/8" X 9 1/4"

PAPER STOCK: White Polyethylene. 023 Thickness. UV resistant.

NUMBERING: Must be consecutively numbered on both sides with 1/2" high numbers positioned as indicated on the sample. Missing numbers, duplication or mis-aligned numbers are not be allowed. Starting number must begin with P2231001; ending numbers **TBD** after final quantity is chosen.

CONSTRUCTION: To allow hanging permit from the stem of the rearview mirror, all

below the top edge with a 3/4" channel cut through the side edge from the bottom of circular cutout. Top corners of the placards are to be rounded with bottom square. Materials used must be of the highest quality and resistant to the extremes of temperature and humidity encountered during the life of the placard.

**TYPOGRAPHY
& LAYOUT:**

Copy, with the exception of numbering shall be silk-screened. Vendor must guarantee durability and quality of ink for a period of four years following delivery. Silk screened as per sample in PMS-3005C Royal Blue. All numbers must be printed in black ink. Vendor must prepare all artwork according to the provided sample, mechanical samples are not available. The vendor is required to have a knowledgeable graphic art representative available for in person consultation to discuss layout and electronic files. Consultations shall be during regular business days from 9:00 am to 3:00 pm, at N.J. Motor Vehicle Commission, Forms Control Unit, 1600 North Olden Avenue, Ewing, New Jersey 08638. All artwork prepared shall become the property of the State of New Jersey and must be returned to the above referenced address within ten days of the order completion date.

**PRINTER'S
PROOFS:**

Proofs must be submitted to: Motor Vehicle Commission (MVC), forms control unit, 1600 North Olden Avenue, Ewing, New Jersey 08638. Via e-mail to kevin.sweeney@mvc.nj.gov or hard copy via regular mail to MVC forms control unit. Proofs must be submitted ten (10) days after the receipt of purchase order.

INK COLOR:

PMS-3005C Royal Blue
Numerals- Black
All ink used must be UV-resistant

PACKAGING:

Packed in cartons of uniform size, containing equal quantities, wrap in sets of 100, and 1,000 placards per box. All cartons must be affixed with a label indicating quantity per carton, vendor name, a three of nine (3 of 9) barcode and the purchase order (PO) number, form number, sequential number series contained therein and description. Cartons must be palletized on skids in numerical sequence beginning with the lowest number carton on top and ending with the highest number carton on the bottom of skid. Palletize with standard notched four-way entry, double-face, flush type, -40" wide by 48" deep by 4" high. Pallets must be secured with stretch wrap. Height must not exceed 48" including pallet.

**DELIVERY
DATE:**

Four (4) weeks after receipt of proof approval.

DELIVERY

PLACE:

Delivery is required four (4) weeks after receipt of the proof approval. All bids must include shipping cost to MVC warehouse, located at, 1600 North Olden Avenue, Ewing, New Jersey 08638. Deliveries will be accepted Monday thru Friday (except holidays) between the hours of 8:00 a.m. to 4:00 p.m. **DELIVERIES WILL NOT BE ACCEPTED BETWEEN 12:00 NOON AND 1:00 P.M. AND AFTER 4:00 P.M.**

The MVC Division of Procurement will accept questions and inquiries from all potential respondents electronically via email at Procurement@mvc.nj.gov up to COB Thursday March 28, 2019.

Questions should be directly tied to the RFQ and asked in consecutive order, from beginning to end, following the organization of the RFQ.

In order to be considered for award, the Respondent should provide a quote on company letterhead via email at Procurement@mvc.nj.gov by Wednesday, **April 3, 2019**.

The **successful bidder** will be required to submit required Delegated Purchase Authority (DPA) forms before a Purchase Order can be issued:

Ownership Disclosure Form

Disclosure of Investigations and Actions Involving Bidder Form

Disclosure of Investment Activities in Iran Form

Source Disclosure Certification Form

MacBride Principles Certification Form

Vendor Certification and Political Contribution Disclosure Form

Two-Year Chapter 51 / Executive Order 117 Vendor Certification

and Disclosure of Political Contributions Form

Affirmative Action Supplement Form

Delegated Purchasing Authority Terms and Conditions

<https://www.state.nj.us/treasury/purchase/forms.shtml>

Be advised that this and other bidding opportunities may be posted on our internet website at:

<https://www.nj.gov/mvc/about/bidding.htm>

Notice to the Vendor Community:

N.J.S.A. 52:32-33.1. State contractors encouraged to disseminate information relative to organ donation.

“.....all business concerns awarded contracts with the State, as defined in section 2 of P.L.1987, c.184 (C.52:32-33) (are encouraged) to notify their employees, through information and materials or through an organ and tissue awareness program, of organ donation options. The information provided to employees shall be prepared in collaboration with the organ procurement organizations designated pursuant to 42 U.S.C.s.1320b-8 to serve in this State.

(ak 03/21/19 11:27 am)