



NJMVC ENTITY IDENTIFICATION NUMBER (EIN) REQUEST FORM

To be completed by company owner, officer or authorized signatory

☐ Initial (Complete A) ☐ Address Char	nge (Complete A&B) 🔲 Name C	Change (Complete A&C)
Section A. <u>Busine</u>	ess Information	
Legal Name of Company:		
Federal Employer Identification Number (FEI	IN):	
Mailing Address on file with the Internal Reve	enue Service (IRS):	
Address:		
City:	State: Zip:	
Business Description:		
Name of Executive Requesting MVC EIN:		Title:
Relationship to Company:	Driver's License Number:	State:
Signature:	Date: _	
Tel. No.: (Fax No.: ()	
Email:		

Submit this completed application with the following;

- 1. A copy of the following business organization documents:
 - a. A certified document from the IRS displaying the entity's name, current address (<u>same as above</u>) and FEIN;
 - b. NJ Certificate of Formation or NJ Certificate of Incorporation from the Division of Commercial Recording; or NJ Business Registration/Trade Name Certificate;
- 2. If Executive applying for MVC EIN is not listed on any of the corporate documents an original or certified copy of power of attorney; and
- 3. If the Executive requesting MVC EIN holds an out-of-State I.D., a color photocopy of the driver's license or other photo identification.
- 4. Lienholders only submit items 1a, 2, and 3 and one of the following documents accordingly.
 - a. Banks Copy of Banking Commission Documents
 - b. Credit Unions Copy of Charter Papers

Note: All other financial institutions and out-of-state dealerships – no other documents are required.

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Sectio	n B.	Change of Business A	<u>ddress</u>		
NJMV	Clssued EIN:				
Old Ad	dress:				
City: _			_ State:	Zip:	
New A	ddress:				
Submit	the following;				
	I. A certified document from the IRS displaying the entity's name, new address (<u>same as above</u>) and FEIN;				
	If Executive applying for MVC EIN is not listed on any of the corporate documents an original or certified copy of power of attorney;				
3.	A color photocopy of the re	questor's driver's license c	or other photo	dentification	
Sectio	n C.	Change of Legal Busin	ess Name		
NJMV	C Issued EIN:				
Old Bu	siness Name:				

Submit the following;

- 1. Amended NJ Certificate of Formation or NJ Certificate of Incorporation from the Division of Commercial Recording; or NJ Business Registration/Trade Name Certificate;
- 2. A certified document from the IRS displaying the amended business name (<u>same as above</u>), current address and FEIN:
- 3. If Executive applying for MVC EIN is not listed on any of the corporate documents an original or certified copy of power of attorney;
- 4. A color photocopy of the requestor's driver's license or other photo identification

Amended Business Name:

IMPORTANT: If the Federal Employer Identification Number has changed due to any of the above changes, you must apply for a new NJMVC issued EIN.



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