



# New Jersey Motor Vehicle Commission

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STATE OF NEW JERSEY

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## NOTICE TO ALL MOTOR VEHICLE DEALERS USING eTEMP TAG

The New Jersey Motor Vehicle Commission (MVC) has made a new emergency process for logging into the eTemp Tag system. This process allows eTemp Tag users to login when the normal login process is unavailable for at least (30) minutes.

When the emergency login process is in effect, eTemp Tag users will proceed to the [www.njportal.com/temptags](http://www.njportal.com/temptags) website and select the standard login menu option as they normally do. Instead of asking for the MyNJ Log On ID and Password, the login page that appears will ask for the following:

1. Your "MyNJ" User ID
2. The first (5) digits of the dealership Federal Tax ID number
3. The Dealer License number
4. The temp tag number of one of the last (10) temp tags issued

An eTemp Tag user will not need to re-login when this emergency process is turned on if:

- a) He/She was already logged in when the service interruption began or;
- b) He/She processes temp tags using a Dealer Management System (DMS).

If an eTemp Tag user does not issue temp tags through a DMS, then the emergency login process must be used if:

- a) He/She was not already logged in when the MVC switched over to the emergency login process or;
- b) He/She was already logged in, but subsequently logs out while the emergency login process is still in effect.

The emergency log-in process requires that the MVC be able to validate the first five digits of the dealership's Federal Tax ID number. If the MVC does not have this number on file for your dealership, you will be contacted by the MVC's Business Licensing Services bureau (BLS) via a message that will be displayed when you log into the eTemp Tag system. You will be instructed to call BLS and provide the number. Submission of the Federal Tax ID number is voluntary however, the emergency log-in process can only be used by a dealership if the MVC has that dealership's Federal Tax ID number on file.

Please note that there may be a delay of up to (2) weeks between the date you provided the Federal Tax ID number and the date when our database has been updated.

If you have any questions, please contact Business Licensing Services at (609) 292-6500 ext. 5014.