



NEW JERSEY DEPARTMENT OF THE TREASURY

NOTICE OF VACANCY

POSTING #: 2026 - 015 - P	ISSUE DATE: February 13, 2026	CLOSING DATE: April 13, 2026
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TITLE: Director, Division of Risk Management	OPEN TO: General Public
DIVISION: Risk Management	TITLE CODE: 54928 RANGE: M98
UNIT: Director's Office	WORKWEEK: NL (35 hours)
LOCATION: 20 West State Street, Trenton NJ	SALARY RANGE: \$189,750.00

JOB DESCRIPTION

The Department of the Treasury seeks candidates for the position of Director, Division of Risk Management. Under the supervision and direction of the State Treasurer, the Director is appointed by the Governor with the advice and consent of the Senate. In accordance with Public Law, the Director is required to report directly to the Governor on all activities and responsibilities of the Division. The Director is responsible for all aspects of loss control, claims management, risk finance, insurance procurement, insurance specifications development and contract/financial interpretation relative to State insurance matters.

Specific responsibilities include the following:

- Develop and oversee an effective risk control program for State government applying practical methodologies to ensure consistent application of safety protocol across all departments.
- Develop an effective relationship with PEOSHA and State departments to develop realistic accident rate goals to improve New Jersey State government's accident rates. Publish these goals and monitor progress.
- Review the State's current risk management programs with regard to risk retention for liability, property, and other areas to determine if changes are necessary.
- Review the State's current risk finance models with regard to agency accountability, budgeting, benefits coordination, reserve models, etc. and determine if changes are necessary.
- Oversee the development of a Statewide Risk Management Committee to monitor the State's risk management program with special emphasis on risk control and claims management.
- Determine the best way to develop and deliver risk management seminars and training for any applicable personnel in departments.
- Improve claims management processes to reduce claims backlogs, investigator workloads, and develop a best practices approach to handle claims. Implement basic controls required of Third-Party Administrators servicing large public entity self-insureds and arrange for an annual independent claims audit.
- Responsible to ensure the Division complies and distributes monthly accident frequency reports to Commissioners, tracking each department's accident rate compared to historical trends.
- Work with the State's MCO to balance the maximization of provider savings with appropriate care for injured employees.
- Review all aspects of Workers' Compensation and recommend to the Treasurer and Governor practical ways to deliver the program and reduce costs.
- Provide the necessary leadership to support the Statewide Risk Management Committee and the necessary leadership to the Division in order to implement and deliver an effective risk management program for the State of New Jersey
- Provide necessary expertise relative to the placement of all insurance coverage(s) for the State of New Jersey.
- Provide expertise in the area of developing insurance specifications for various State departments and agencies in the areas of procurement, construction and leases.
- Develop various self-insured/insured programs to meet the State's ever increasing exposure base.

The position offers a comprehensive benefits package including medical, prescription drug, and dental coverage, benefit leave, paid holidays, Pension, supplemental pension plan options, and tax saving programs. For more information regarding the New Jersey State Health Benefits Program (SHBP) and Public Employees' Retirement System of New Jersey (PERS) plan offerings, eligibility requirements, and enrollment, please visit the New Jersey Division of Pensions and Benefits website at <https://www.nj.gov/treasury/pensions/>. Please refer to the **Active Employees** section on the home page.



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POSITION REQUIREMENTS

- Education:** Candidates must possess a Bachelor's degree.
- Preference will be given to candidates with a Master's degree in Risk Management, Insurance, Business Administration, Public Administration, Finance, Law, or a closely related field is preferred.
- Experience:** Eight (8) years of administrative experience in a State, Federal, or large public entity's risk management and/or commercial insurance program, five (5) years of which shall have been in a managerial or supervisory capacity.
- Chartered Property Casualty Underwrite (CPCU) and/or Associate in Risk Management (ARM) designations are preferred.
- Note:** Applicants who do not possess the required education may substitute non-supervisory experience as indicated above on a year-for-year basis.
- License:** Appointee will be required to possess a driver's license valid in New Jersey in order to perform the essential duties of the position.



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GENERAL INFORMATION

Vacancy Notice:

This is not a promotional announcement. Appointment(s) resulting from this posting will be made in accordance with Civil Service Commission rules and regulations.

Foreign Degrees:

Degrees and/or transcripts issued by a college or university outside of the United States must be evaluated for accreditation by a reputable evaluation service at your expense and must be included in your application submission by the closing date.

NJ SAME Program:

In accordance with P.L. 2021, c.465 and P.L. 2021, c.466, the **State as a Model Employer of People with Disabilities (SAME) program** allows qualified individuals with a significant disability to apply for non-competitive and unclassified positions through a fast track hiring process. If you are applying under the "NJ SAME Program", your supporting documents (Schedule A or B letter), must be included in your application submission by the closing date. Reasonable accommodations will be made for qualified candidates with disabilities upon request. For more information, call (609) 292-4144, option 3; email CSC-SAME@csc.nj.gov or visit <https://nj.gov/csc/same/overview/index.shtml>.

NJ Veteran's Preference:

New Jersey's merit system provides absolute veteran preference in employee selection. Qualified veterans are placed at the top of open competitive employment lists and priority on certain certified lists. If you have established NJ Veteran's Preference, a copy of your New Jersey Veteran's Preference card must be included in your application submission by the closing date. For more information, visit: [Civil Service Preference for Veterans](#).

Residency:

In accordance with the New Jersey First Act, P.L. 2011, c.70, requires all employees to reside in the State of New Jersey, unless otherwise exempted under the law. If you do not live in New Jersey, you have one year from the date of appointment to relocate and maintain residence in New Jersey. For more information, visit: <https://nj.gov/labor/lwdhome/njfirst/NJFirst.html>.

Work Authorization:

Selected candidates must be authorized to work within the United States in accordance with United States Citizenship and Immigration Services and the Department of Homeland Security regulations. The State of New Jersey does not permit nor provide sponsorships. Individuals on student visas such as F1, J1, CPT, OPT, CPT, and H1B visas are not eligible for employment.

INSTRUCTIONS TO APPLY

Submissions must be received timely to the email address listed below in order to be considered. Failure to submit all required documents may result in an ineligibility determination. Interviews will be granted on the basis of the resume.

If you are qualified, please submit the documents listed below by 5:00 p.m. on April 13, 2026:

- Cover letter/Letter of interest
- Resume
- Proof of degree (unofficial transcript reflecting the date the degree was awarded or copy of diploma)

Treasury Employment Recruiter

Email address: EmploymentRecruiter@treas.nj.gov

(Please list the **"2026- 015 – P Director of Risk Management"** in the Subject Line)

THIS POSTING IS AUTHORIZED BY:

Antoinette Sargent (nr)
Antoinette Sargent, Human Resource Officer

The State of New Jersey is an Equal Opportunity Employer