

SOLICITATION OF PROFESSIONAL SERVICES

STATE OF NEW JERSEY DIVISION OF PROPERTY MANAGEMENT AND CONSTRUCTION (DPMC)

DPMC NUMBER: T0705-00 **SBE Set-Aside**
Materials Testing Laboratory Building
New Jersey Department of Transportation HQ
Ewing, Mercer County, NJ

The DPMC, on behalf of the Department of Transportation, is seeking to engage the services of an firm (Consultant) with the objective to design and construct a new, state of the art materials testing laboratory building on the campus of the DOT headquarters complex in Ewing, NJ.

The scope of work for this project can be obtained via the DPMC web site at
https://www.nj.gov/treasury/dpmc/project_major_advertisements.shtml

The Consultant shall be a firm prequalified with the DPMC in: **Architecture (P001)** with a dollar rating of Unlimited. The Consultant shall also have in-house capabilities or identify sub-consultants prequalified in all of the following disciplines:

1. **P002 Electrical Engineering;**
2. **P003 HVAC Engineering;**
3. **P004 Plumbing Engineering;**
4. **P005 Civil Engineering;**
5. **P007 Structural Engineering;**
6. **P008 Elevators/Conveyor Systems Engineering;**
7. **P009 Soils Engineering;**
8. **P010 Fire Protection Engineering;**
9. **P011 Environmental Engineering;**
10. **P015 Surveying;**
11. **P025 Estimating/Cost Analysis;**
12. **P043 Fire Detection Systems; and**
13. **P055 Energy Management Control Systems**

The Consultant should also identify all additional architectural, engineering and specialty consultant disciplines necessary to complete the project as described in the scope of work.

DELIVERY INSTRUCTIONS

Preliminary technical proposals (DPMC form 48B) are due to DPMC no later than **2:00 p.m., Tuesday, December 3, 2024** and shall be submitted to Christopher Geary, Consultant Selection Coordinator, Contracts & Procurement Unit, DPMC, via email to the following email addresses: Christopher.geary@treas.nj.gov & william.mahan@treas.nj.gov.

Only Adobe PDF files will be accepted. The file size cannot exceed 20 megs. Hard copies will not be accepted.

Submissions received after **2:00 p.m., Tuesday, December 3, 2024** will not be considered. Only firms currently prequalified with DPMC in **Architecture P001** with a rating of Unlimited or have complied with the note below regarding the submission of a firms prequalification application by the date and time listed may submit. All joint venture firms must be separately prequalified in Architecture with at least one firm having a dollar rating of Unlimited.

Please note there is a maximum 40-page limit for preliminary technical proposals (form 48B) submitted for this project. Any information beyond the 40-page limit will not be considered.

Preliminary technical proposal forms (form 48B) are also available on the DPMC web site at
<https://www.nj.gov/treasury/dpmc/forms.shtml>

Please note: all Consultant(s)/sub-consultant(s) participating on the project team must be separately prequalified by DPMC in the discipline(s) for which they will be providing professional services. If a firm is not currently prequalified, a completed prequalification application must be received by **Tuesday, November 26, 2024, no later than 4:00 PM** and the firm must be prequalified in the required disciplines no later than the date Technical Proposals are due in

order to be eligible to submit on this project. Please visit the DPMC website at <https://www.nj.gov/treasury/dpmc/forms.shtml> to obtain a prequalification application (form 48A) or contact the prequalification unit at (609) 777-4561.

The Consultant selection committee for this project will evaluate the form 48B preliminary technical proposals based upon:

1. Demonstration of the firm / project team's organization and
2. The firm / project team's experience on projects of a similar size and nature.

The Consultant's project approach and management plan, schedule, and cost estimating/budget control will be reviewed as part of the full technical proposal which will be submitted at a later date.

Small Business Enterprise Set Aside

Pursuant to N.J.A.C. 17:13-1.1 et. seq., this project has been designated as a **Small Business Set-Aside Opportunity**.

Note: This contract includes a goal of awarding 25 percent of the total contract value to certified small businesses at either a prime or subcontract level. The Consultant selected for award must produce copies of notice(s) from the Division of Revenue & Enterprise Services designating the prime or subcontracting firm(s) as an approved Small Business Enterprise and document their team's SBE participation **prior to the award of a contract**.

All questions concerning the Small Business Set-Aside Program should be addressed to:

DIVISION OF REVENUE AND ENTERPRISES SERVICES
SMALL BUSINESS ENTERPRISE
DEPARTMENT OF THE TREASURY
33 WEST STATE STREET, 5TH FLOOR
P.O. BOX 026
TRENTON, NJ 08625-0026
PHONE: 609-292-2146
<https://www.nj.gov/treasury/revenue/business-cert-program.shtml>

Interested firms that possess the required pre-qualifications mentioned above may obtain an RFP package by contacting Christopher Geary of DPMC at (609) 633-3914 or by e-mail to christopher.geary@treas.nj.gov.

All competing firms are required to comply with the requirements of PL 1975, c. 127 (N.J.A.C. 17:27), regarding non-discrimination requirements in the performance of state contracts.

CHRISTOPHER R. GEARY, ASSISTANT DEPUTY DIRECTOR
CONTRACTS & PROCUREMENT
DIVISION OF PROPERTY MANAGEMENT AND CONSTRUCTION
STATE OF NEW JERSEY
P.O. BOX 034
TRENTON, NJ 08625-0034