

On **December 26, 2024**, the Division of Property Management and Construction (DPMC) will electronically randomly select from an appropriate pool of its pre-qualified consultants, a short list of firms who will be invited to submit a Technical and Fee Proposal for the following project:

Project #:	C1095-00 SBE Set-Aside
Project Name:	Kitchen Exhaust Replacement
Location:	Garden State Youth Correctional Facility Chesterfield, Burlington County, NJ
CCE:	\$540,000.00
Contact:	Michelle Li Phone (609) 984-1231 Fax (609) 777-1970 E-mail: michelle.li@treas.nj.gov

In order to be included in the random selection process, a firm must be pre-qualified by the DPMC in the following discipline(s) on or prior to **December 24, 2024**.

Code	Discipline
P003	HVAC Engineering

The consultant shall also have in-house capabilities or Sub-Consultants pre-qualified with DPMC in **P002 Electrical Engineering, P007 Structural Engineering, P037 Asbestos Design, P038 Asbestos Safety Control Monitoring, and P065 Lead Paint Evaluation.**

A list of Pre-Qualified Consultants/Sub-Consultants are available at the following Web site:
https://www.nj.gov/treasury/dpmc/consult_search.shtml

The mandatory pre-proposal meeting/site visit is scheduled for **Thursday, January 14, 2025 at 10:00 AM**. Consultants shall meet at the Garden State Youth Correctional Facility – 55 Hogback Road – Chesterfield, NJ. (Rain or Shine.) Only those firms attending the mandatory pre-proposal meeting will be permitted to submit a proposal. **Please note that electronic devices such as smart watches, fit bits, cell phones and cameras are prohibited. Consultants are also not to wear any khaki colored clothing.**

Technical Proposals will be evaluated by the Selection Committee based upon the following evaluation criteria:

1. Firm/Team Organization/Sub-Consultants
2. Experience of the Firm, Project Team and Key Team Members
3. Project Approach/Understanding of Project
4. The Firm's Approach to Maintaining the Project Schedule

Pursuant to N.J.A.C. 17:13-1.1 et. seq., this project has been designated as a **Small Business Set-Aside Opportunity**.

NOTE: THIS CONTRACT INCLUDES A GOAL OF AWARDING 25 PERCENT OF THE TOTAL CONTRACT VALUE TO EITHER A PRIME OR SUBCONTRACT LEVEL. THE CONSULTANT SELECTED FOR AWARD MUST PRODUCE COPIES OF NOTICE(S) FROM

THE DIVISION OF MINORITY & WOMEN BUSINESS DEVELOPMENT DESIGNATING THE PRIME OR SUBCONTRACTING FIRM(S) AS AN APPROVED SMALL BUSINESS ENTERPRISE AND DOCUMENT THEIR TEAM'S SBE PARTICIPATION **PRIOR TO THE AWARD OF A CONTRACT.**

All questions concerning the Small Business Set-Aside Program should be addressed to:

Division of Revenue and Enterprises Services
Small Business Enterprise
Department of the Treasury
33 West State Street, 5th Floor
P.O. Box 026
Trenton, NJ 08625-0026
Phone: 609-292-2146
www.state.nj.us/njbusiness/contracting

If a firm wishes to participate in the selection process for future projects but is not presently pre-qualified by the DPMC, the firm should submit a DPMC 48A, which may be found at www.state.nj.us/treasury/dpmc.

December 18, 2024