

On **April 7, 2025**, the Division of Property Management and Construction (DPMC) will electronically randomly select from an appropriate pool of its pre-qualified consultants, a short list of firms who will be invited to submit a Technical and Fee Proposal for the following project:

Project #:	T0710-00 SBE Set-Aside
Project Name:	New Office Building and Equipment Storage Building
Location:	NJDOT Knowlton Rest Area Knowlton, Warren County, NJ
CCE:	\$2,000,000.00
Contact:	Michelle Li Phone (609) 984-1231 Fax (609) 777-1970 E-mail: Michelle.Li@treas.nj.gov

In order to be included in the random selection process, a firm must be pre-qualified by the DPMC in the following discipline(s) on or prior to **April 4, 2025**.

Code	Discipline
P001	Architecture

The consultant shall also have in-house capabilities or Sub-Consultants pre-qualified with DPMC in **P002 Electrical Engineering, P003 HVAC Engineering, P004 Plumbing Engineering, P005 Civil Engineering, P007 Structural Engineering, P009 Soils Engineering, P010 Fire Protection Engineering, P011 Environmental Engineering, P015 Land Surveying and P025 Estimating/Cost Analysis.**

A list of Pre-Qualified Consultants/Sub-Consultants are available at the following Web site:
https://www.nj.gov/treasury/dpmc/consult_search.shtml

The mandatory pre-proposal meeting/site visit is scheduled for **Tuesday, April 22, 2025 at 10:00 AM**. Consultants shall meet at the Knowlton Tourist Welcome Center – I-80 Eastbound, Mile marker 7 – Columbia, NJ 07832. (Rain or Shine.) Only those firms attending the mandatory pre-proposal meeting will be permitted to submit a proposal.

Technical Proposals will be evaluated by the Selection Committee based upon the following evaluation criteria:

1. Firm/Team Organization/Sub-Consultants
2. Experience of the Firm, Project Team and Key Team Members
3. Project Approach/Understanding of Project
4. The Firm's Approach to Maintaining the Project Schedule

Pursuant to N.J.A.C. 17:13-1.1 et. seq., this project has been designated as a **Small Business Set-Aside Opportunity**.

NOTE: THIS CONTRACT INCLUDES A GOAL OF AWARDING 25 PERCENT OF THE TOTAL CONTRACT VALUE TO EITHER A PRIME OR SUBCONTRACT LEVEL. THE CONSULTANT SELECTED FOR AWARD MUST PRODUCE COPIES OF NOTICE(S) FROM

THE DIVISION OF MINORITY & WOMEN BUSINESS DEVELOPMENT DESIGNATING THE PRIME OR SUBCONTRACTING FIRM(S) AS AN APPROVED SMALL BUSINESS ENTERPRISE AND DOCUMENT THEIR TEAM'S SBE PARTICIPATION **PRIOR TO THE AWARD OF A CONTRACT.**

All questions concerning the Small Business Set-Aside Program should be addressed to:

Division of Revenue and Enterprises Services
Small Business Enterprise
Department of the Treasury
33 West State Street, 5th Floor
P.O. Box 026
Trenton, NJ 08625-0026
Phone: 609-292-2146
www.state.nj.us/njbusiness/contracting

If a firm wishes to participate in the selection process for future projects but is not presently pre-qualified by the DPMC, the firm should submit a DPMC 48A, which may be found at www.state.nj.us/treasury/dpmc.

March 31, 2025