



State of New Jersey
Division of Revenue and Enterprise Services

Corporate e-File

Software Developers

Handbook

*Guide for Practitioners/ERO's who file:
New Jersey Income Tax returns electronically*



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I. GENERAL INFORMATION

This guide is intended to help you develop software to file the State of New Jersey Corporate Business tax return with the MeF system. If you have additional questions about the schemas please contact The State of New Jersey MeF Admin Group at e-GovServices@treas.nj.gov.

II. SUPPORTED FORMS

The New Jersey Division of Revenue, in conjunction with the Internal Revenue Service (IRS), began accepting state Corporate Franchise returns and corresponding forms and schedules by method of the Modernized E-File system (MeF). The following form types and related schedules are being accepted. Please check our list of specific supporting forms and schedules supported for eFiling:

Returns/Schedules	
CBT100	Schedule R
CBT100S	Schedule N
CBT100U	Schedule S
Members Schedule (100-U)	Form 500
Schedule A	Worksheet 500-P
Schedule A-2	Form 500U
Schedule A-3	Form 500U-P
Schedule A-4	Form 500-PA
Schedule B	CBT150
NJK1 (100S)	CBT200T
Schedule F	Annual Report
Schedule H	PTE100
Schedule J	PTE150
Schedule KL	PTE200T
Schedule K	Questionnaire
Schedule P-1	Schedule X (100-U)
Schedule O	Schedule SJC (100S)
Schedule PC	
Schedule Q	

III. Binary Attachments

Submission Size

The instance of a federal or state submission XML file cannot exceed 3 GB compressed. The maximum size of an individual PDF file attached to the submission is 60 MB uncompressed.

Attach a PDF File

To attach a PDF file, perform the following steps:

Create the PDF file using any available tool. In creating a PDF file for the submission, it is important to adhere to the following guidance:

- Do not password protect or encrypt PDF attachment when attaching.
- Keep binary attachments as small as possible. Try exporting a document instead of scanning one, when creating a PDF file.
- Each separate PDF cannot exceed 60 megabytes uncompressed.
- Each PDF must start with %pdf- and end with %%EOF. The return will reject if the PDF is not properly formatted.

IV. MANIFEST INFORMATION

The following must be included in the manifest:

CBT100/100S/100U

```
<StateSubmissionTyp>CORP</StateSubmissionTyp>  
<SubmissionCategoryCd>CORP</SubmissionCategoryCd>
```

Annual Reports

```
<StateSubmissionTyp>CBTAR</StateSubmissionTyp>  
<SubmissionCategoryCd>CORP</SubmissionCategoryCd>
```

Estimated payments CBT150

```
<StateSubmissionTyp>CBTEP</StateSubmissionTyp>  
<SubmissionCategoryCd>CORPEP</SubmissionCategoryCd>
```

Extension CBT200T

```
<StateSubmissionTyp>CBT200T</StateSubmissionTyp>  
<SubmissionCategoryCd>CORP</SubmissionCategoryCd>
```

V. UPDATES FOR TY2024

Below is a list of changes that were made to the 2024 CBT forms/schemas. Changes may continue to be made throughout the filing season. Changes made throughout the season are documented and tracked in the Change Log file that is available on the NJ portal.

*Please note that the business rules made available on the portal also have these changes highlighted and noted.

CBT-100

Page 1

- Line 5d – new for this year
- Line 6 – new math

Annual General questionnaire

Part I

- Line 5 – removed for this year.

Schedule A

- No changes

Schedule A-2

- No changes

Schedule A-3

Part I

- Line 15 – renumbered from 2023 line 16
- Line 16 – renumbered from 2023 line 17
- Line 17 – renumbered from 2023 line 18
- Line 18 – renumbered from 2023 line 19
- Line 19 – renumbered from 2023 line 20

- Line 20 – renumbered from 2023 line 21
- Line 21 – renumbered from 2023 line 22
- Line 22 – renumbered from 2023 line 23
- Line 23 – renumbered from 2023 line 24
- Line 24 – renumbered from 2023 line 25
- Line 25 – renumbered from 2023 line 26
- Line 26 – renumbered from 2023 line 27
- Line 27 – renumbered from 2023 line 28
- Line 28 – new for 2024
- Line 29 – new for 2024
- Line 30 – new for 2024
- Line 31 – renumbered from 2023 line 29
- Line 32 – renumbered from 2023 line 30

Schedule A-4

- No changes

Schedule B

- No changes

Schedule F

- No changes

Schedule H

- No changes

Schedule J

- No changes

Schedule P-1

- No changes

Schedule PC

- No changes

Schedule R

- No changes

Schedule S

Part I

- Line 14 – new for this year
- Line 15 – renumbered from 2023 line 14
- Line 16 – renumbered from 2023 line 15.
 - New math

Form 500

- No changes

Worksheet 500-P

- No changes

CBT-100S

Page 1

Header

- Checkbox – 2023 Qualified Subchapter S Subsidiary removed
- Checkbox – 2023 QSSS Parent ID# write in removed
- Checkbox – Taxpayer owns Qualified Subchapter S Subsidiary added

Page 1

- Line 5a – new for this year

- Line 5b – renumbered from 2023 line 5
- Line 7 – new math

Annual General Questionnaire

- Line 5 – removed
- Line 14 – new for this year

Schedule A

Part I

- No changes

Schedule A-2

- No changes

Schedule A-3

Part I

- Line 15 – renumbered from 2023 line 16
- Line 16 – renumbered from 2023 line 17
- Line 17 – renumbered from 2023 line 18
- Line 18 – renumbered from 2023 line 19
- Line 19 – renumbered from 2023 line 20
- Line 20 – renumbered from 2023 line 21
- Line 21 – renumbered from 2023 line 22
- Line 22 – renumbered from 2023 line 23
- Line 23 – renumbered from 2023 line 24
- Line 24 – renumbered from 2023 line 25
- Line 25 – renumbered from 2023 line 26
- Line 26 – renumbered from 2023 line 27
- Line 27 – renumbered from 2023 line 28
- Line 28 – new for 2024
- Line 29 – new for 2024
- Line 30 – new for 2024
- Line 31 – renumbered from 2023 line 29

- Line 32 – renumbered from 2023 line 30

Part II

- No changes

Schedule A-4

- No Changes

Schedule B

- No changes

Schedule F

- No changes

Schedule H

- No changes

Schedule J

- No changes

Schedule K

- No changes

Schedule K Liquidated

- No changes

Schedule PC Header

- Line 2 – new for this year
- Line 3 – renumbered from 2023 line 2

- Part II
- Line 3 – new math

Schedule P-1

- No changes

Schedule Q

- New schedule for 2024

Schedule R

- No changes

Schedule S

Part I

- Line 14 – new for this year
- Line 15 – renumbered from 2023 line 14
- Line 16 – renumbered from 2023 line 15
 - New math

Schedule SJC

- No changes

Schedule NJ-K-1

- No changes

Form 500S

- No changes

CBT-100U

Page 1

- Line 4a – renumbered from 2023 line 4
- Line 4b – new for this year
- Line 5 – new math

Members and Affiliates Schedule

- No changes

Schedule A

- No changes

Schedule A-2

- No changes

Schedule A-3

Part I

- Line 15 – renumbered from 2023 line 16
- Line 16 – renumbered from 2023 line 17
- Line 17 – renumbered from 2023 line 18
- Line 18 – renumbered from 2023 line 19
- Line 19 – renumbered from 2023 line 20
- Line 20 – renumbered from 2023 line 21
- Line 21 – renumbered from 2023 line 22
- Line 22 – renumbered from 2023 line 23
- Line 23 – renumbered from 2023 line 24
- Line 24 – renumbered from 2023 line 25
- Line 25 – renumbered from 2023 line 26
- Line 26 – renumbered from 2023 line 27
- Line 27 – renumbered from 2023 line 28
- Line 28 – new for 2024
- Line 29 – new for 2024
- Line 30 – new for 2024
- Line 31 – renumbered from 2023 line 29
- Line 32 – renumbered from 2023 line 30

Part II

- No changes

Schedule A-4

- No changes

Schedule B

- No changes
-

Schedule F

- No changes

Schedule H

- No changes

Schedule J

- No changes

Schedule P-1

- No changes

Schedule PC

- No changes

Schedule R

- No changes

Schedule S

- Line 14 – new for this year

- Line 15 – renumbered from 2023 line 14
- Line 16 – renumbered from 2023 line 15
 - New math

Form 500U

- No changes

Schedule X.

- No changes

Form 500U-P

- No changes

Form 500U-PA

- No changes

VI: REQUIREMENT TO INCLUDE FEDERAL TAX DATA

P.L. 2021, c. 118, which was signed into law on November 4, 2020, made a series of technical corrections, clarifications, and changes to legislation affecting the Corporation Business Tax Act. This Technical Bulletin discusses the amendments to N.J.S.A. 54:10A-14.

Effective for **privilege periods ending on and after July 31, 2020**, N.J.S.A. 54:10A-14 states in relevant part:

- (a) The director shall require any taxpayer or managerial member to submit, as part of a full and complete New Jersey return, copies or pertinent extracts of its federal income tax returns, or of any other tax return filed with any agency of the federal government, or of this or any other state, or of any statement or registration made pursuant to any state or federal law pertaining to securities or securities exchange regulation. The director shall issue regulations describing which federal extracts are required and which extracts are optional.

For federal purposes, taxpayers are required to complete and attach a variety of schedules for various parts of the federal return in order to comply with various provisions of the federal Internal Revenue Code. For New Jersey Corporation Business Tax purposes, some of the supporting schedules that are required for federal tax purposes are not necessary since certain federal forms are not applicable to provisions of the New Jersey Corporation Business Tax Act.

Taxpayers must include a copy of the federal return (or returns in the case of certain combined groups), including all attachments, that was filed with the Internal Revenue Service for the privilege period (i.e., Form 1120, 1120-F, 1120-S, etc., as applicable).

In addition to a copy of the federal return(s), the following federal forms and schedules must be included as part of a full and complete New Jersey Corporation Business Tax return:

- Form 851
- Form 1118
- Form 1125-A
- Form 1125-E
- Form 4562
- Form 4797
- Form 5471
- Form 5472
- Form 8858
- Form 8990
- Form 8992
- Form 8993
- Schedule D
- Schedule M-3

Failure to include a copy of the federal return and the above forms (if the taxpayer attached them as part of their original federal return) filed with the Internal Revenue Service will result in an incomplete New Jersey Corporation Business Tax Return and the taxpayer may be assessed penalties and interest for noncompliance.

All other federal forms and schedules not listed above must be made available to Division of Taxation staff upon request.

VII. EXCLUSIONS FROM ELECTRONIC FILING

In addition to the returns listed in IRS publications as excluded from federal electronic filing for the 2024 tax filing period, the following documents will not be accepted for electronic filing in New Jersey in 2024:

- **Foreign Account Indicator on Direct Debit and Direct Deposit tax returns**

VIII. ACCEPTANCE AND PARTICIPATION

If the IRS approves you to e-file, you're automatically accepted for New Jersey. We don't require a separate application to be submitted. New Jersey will accept returns electronically from any IRS approved software provider. Software providers will work in a cooperative partnership effort with the Division of Revenue's E-services.

IX. ACCEPTANCE PROCESS

EFIN and ETIN

The IRS assigns the Electronic Filing Identification Number (EFIN) and Electronic Transmitter Identification Number (ETIN). The New Jersey Division of Revenue will use these same numbers in the Federal/State Electronic Filing Program. These numbers are used in the acknowledgment system to identify preparers and transmitters.

New Jersey Test Data

All participants are required to follow the IRS testing procedures for acceptance into the program. Only software developers are required to test their software with New Jersey. Participants must transmit live return data using only State of New Jersey-accepted federal/state electronic filing software.

X. NEW JERSEY ACKNOWLEDGEMENT PROCESS

The Internal Revenue Service will provide State Acknowledgement service on its Front End Processing System (MeF platform). The State of New Jersey will send their Acknowledgements to MeF for trading partners to pick up, when they pick up their Federal Acknowledgement. New Jersey will store Submission ID provided by the IRS for use by our help desk.

New Jersey acknowledges all electronic returns received. Clients receive acknowledgments from both the IRS and the State of New Jersey. It should be noted that a Federal acknowledgment does not extend to the corresponding

State return. A Federal acknowledgment means only that the State portion has been made available to that State.

An acceptance from New Jersey does not imply that the return, in its entirety, is correct. It acknowledges only that the return conforms to the required standards for electronic filing. Acknowledgments will be transmitted to the IRS System for retrieval

XI. CALENDAR/DUE DATES

When a transmitted electronic business return is rejected in Processing Year 2024, there is a 10-day Transmission Perfection Period to perfect that return for electronic re-transmission.

XII. PAYMENTS

There are three methods for submitting a payment to the state of NJ. One method would be to submit a payment electronically with the return. Another method would be to submit an ACH payment separately from the filed return via the filers banking institution, or a payment can be made online separately from the e-filed return. If you choose to submit a payment online, use the following web address:

https://www1.state.nj.us/TYTR_BusinessFilings/jsp/common/Login.jsp?taxcode=20

XIII. FREQUENTLY ASKED QUESTIONS (FAQ)

The following FAQ is meant to address some of the common questions received during prior filing seasons.

- **My client has a 52/53 week accounting period for federal filing purposes. However, NJ is rejecting the return for invalid period beginning and end dates. Does NJ recognize 52/53 week filers?**

No. NJ does not recognize this federal designation. The CBT instructions stipulate that all NJ CBT returns must be filed on a monthly accounting basis, and cannot exceed a 12 month period even by a day. The 52/53 week filers will use the same accounting year for both their federal and NJ returns, but the period end date on their NJ return must end on the last day of the month.

- **The return I'm attempting to file has a period end date of 6/30/2024. Is this considered a 2024 return?**

No. The 2023 CBT return is only to be used for accounting periods ending on or after July 31st, 2024 through June 30th 2025. The CBT instructions include a chart on page one of the instruction booklet that breaks down the due dates for CBT returns based on the accounting period end date.

It is important to keep in mind that the fiscal year ends on June 30th. The number one reason returns are rejected by NJ is due to inaccurate accounting period information.

- **Does New Jersey accept paper returns for Corporation Business Tax?**

For tax years beginning on or after January 1, 2016, all taxpayers and tax preparers must file CBT returns and make payments electronically. The mandate includes all CBT returns, estimated payments, extensions, and vouchers.

*****NOTE:** If you have further questions on the e-file/e-pay mandate you must address them to the NJ Division of Taxation. NJ DORES e-file will not interpret the language of the mandate beyond what is written. NJ DORES e-file does not have the authority to grant special status or exceptions to the e-file/e-pay mandate.

- **My client is a fiscal filer with an estimated payment or extension due before the schema package was available. What should I do?**

You have the option to make estimated payments and extension payments online via the NJ Division of Taxation website:

https://www1.state.nj.us/TYTR_BusinessFilings/jsp/common/Login.jsp?taxcode=20