

## Board of Tree Experts Minutes

April 15, 2025

The Board of Tree Experts met on this date at 75 New St., Edison, NJ

### Those present were:

S. Chisholm, Sr., Chairman (Zoom)  
G. Lovallo, Vice Chair  
B. Emens (Zoom)  
J. Greipp (Zoom)  
M. Goggin  
K. Downes

### Absent

R. Wolowicz  
T. Wyckoff  
S. Spero

### DAG:

B. Velzy, DAG (Zoom)  
C. McLaughlin (Zoom)

### Staff:

B. Brash, Program Manager  
P. Aufiero, Recording Secretary  
A. Dietz (Zoom)

### Compliance Inspectors

E. Jones (Zoom)  
D. Garrett (Zoom)  
P. Ellis (Zoom)  
N. Johnson (Zoom)

### Public in Attendance

None

### Meeting called to order at 4:15pm

**I. Open Public Meeting Act:** Read by P. Aufiero.

**II. Agenda:**

**Motion 1:** Motion to approve Agenda by M. Goggin, seconded by K. Downes, Motion passed, unanimously.

**III. Minutes** of March 18, 2025

**Motion 2:** Motion to approve the minutes of March 18, 2025, M. Goggin seconded by K. Downes. Motion passed, unanimously.

**Administrative Report: See attached**

**A. Compliance with the Law**

- 1. Monthly Stats (included with packet)
- 2. Additional penalty funds have been received due to the MS4 regulations.

**IV. Financial Report: (Included in packet)**

- A.** Revenue
- B.** Expenditures
- C.** Encumbrances

**Discussion:**

State Requested estimate of revenue for this year. The fiscal year ends on June 30, our revenue for fiscal year 26 will be the larger revenue year.

**Inspector Report:**

**Inspections/NOVs**

Erik Jones	7
Jeff Cramer	8
Lyle Garcia	10
Nels Johnson	17
Dave Garrett	17
Peter Ellis	1
Staff	<u>15</u>
<b>Total</b>	<b>75</b>

B&L	22
PPE	18
Ads	21
Numbers	5
Standards	9
<b>Total</b>	<b>75</b>

**V. Public Comment:** None.

**VI. Unfinished Business:**

- A.** Tablets for Inspectors: C. Sullo met with N. Johnson for preliminary instructions to use outlook on iPad. It is early in the training process but looks promising to streamline the inspection/NOV- process and protect the Inspectors personal devices should there be any litigation. D. Garrett will meet with C. Sullo for tablet training next week.
- B.** Attendance Policy for Board members: B. Velzy, DAG, revised the policy. Note: The Commissioner’s designee will not be limited by the attendance policy.

**Motion 3:** Motion to approve the attendance policy by J. Greipp, seconded by K. Downes. Motion passed, unanimously.

**VII. New Business**

**Motion 4:** K. Downes made a motion to certify the exam grades of the Licensed Tree Care Operator Applicants for the class of April 10, 2025, who have attained passing grades and will have their names read into the minutes of April 18, 2025, seconded by M. Goggin. Motion passed, unanimously.

<u>Name</u>	<u>Location</u>
Michael Siervo	Saddle River, NJ
Patrick Dougherty	Egg Harbor Twp., NJ
Jessica Fazio	Vineland, NJ

**Discussion:** Spanish exam study guide. ISA’s Arborists Certification manual is a good study guide, and it is available in Spanish. CAA will look into having a Prep course for LTCO in Spanish.

**Motion 5:** M. Goggin makes a motion to approve 3 Business Registrations, seconded by K. Downes. Motion passed, unanimously.

<u>Company</u>	<u>Type</u>	<u>Location</u>
Lewis Tree Service	LTCO	W. Henrietta, NY
Seaview Landscaping	LTCO	Cape May Courthouse, NJ
Jake’s Tree Service & Landscaping	LTCO	Chester, PA

**Waiver Requests:**

Bill Schorr: has not provided evidence of CEU’s for 2 renewal cycles. Postal delivery information provided for the first renewal cycle was in July which means that Mr. Schorr was 7 months late for that license renewal. He is requesting a waiver from his 3<sup>rd</sup> renewal period claiming a hardship. This waiver request has already been denied because of Mr. Schorr missing the deadline for requesting a waiver. The waiver deadline is October 2024 while this request was received in January 2025.

**VIII. Public Comment: None.**

**IX. Other:**

A. Phone calls: are they being answered? Return phone messages? Yes.

**X. Motion 6:** A motion to adjourn was made by M. Goggin, seconded by K. Downes. Motion passed unanimously at 5:29pm.