

Board of Tree Experts Minutes August 19, 2025

Corrected and approved 9/19/2025)

The Board of Tree Experts met on this date at 101 W Veterans Hwy, Jackson, NJ

Those present were:

- S. Chisholm, Sr., Chairman
- G. Lovallo, Vice Chair
- R. Wolowicz (Zoom)
- M. Goggin (Zoom)
- K. Downes
- Brian McDonald (Commissioner Designee)

DAG:

- B. Velzy, DAG (Zoom)

Staff:

- B. Brash, Program Manager
- P. Aufiero, Recording Secretary
- A. Dietz
- L. Hayes
- L. Herrera

Compliance Inspectors

- E. Jones
- J. Cramer

Public in Attendance

- B. Wolf (JCP&L)
- D. Jones

Meeting was called to order at 12:35pm

- I. Open Public Meeting Act:** Read by P. Aufiero.
- II. Agenda:** Motion to approve Agenda by R. Wolowicz, seconded by M. Goggin. Motion passed, unanimously.

- III. Minutes** of July 15, 2025
Motion to approve Minutes of July 15, 2025, by G. Lovallo seconded by R. Wolowicz.
B. McDonald abstains. Motion passed.

- IV. Administrative Report: See attached**
 - A. Compliance with the Law**
 - 1. Monthly Stats (included with packet)
- V. Financial Report:** (Included in packet)
 - A.** Revenue
 - B.** Expenditures
 - C.** Encumbrances

D. Proposed Budget FY 2026 meeting on August 26 with B. Brash, S. Chisholm and V. Montalto.

VI. **Inspector Report:** (included with packet)

VII. **Public Comment:** None.

VIII. **Unfinished Business:**

- a. Compliance Inspectors tablets. N. Johnson and D. Garret have been using them with good results. Both Inspectors filled out a survey concerning the tablets. Chris Sullo is a very good instructor; he may make a video with FAQ so the inspectors can have their questions answered on the spot. We will move forward with use of tablets by Inspectors with the tablet procedure to become institutionalized.
- b. MS4 letter final draft approved and will be mailed to municipalities

IX. **New Business**

- a. Webinars that have live instructors: are they considered online or face to face? If the attendance can be verified, they can use those CEUs toward renewal of license.

X. **Review of Applications**

- A. A motion was made by G. Lovallo, seconded by R. Wolowicz to certify the exam grades of the Licensed Tree Experts and the Licensed Tree Care Operators for the applicants that have attained passing grades and will have their names read into the August 19, 2025, minutes.

<u>Name</u>	<u>Type</u>	<u>Location</u>
Guillermo Popo Palacios	LTCO	Morristown, NJ
Marcus Mendez	LTCO	Manahawkin, NJ
George McCoy	LTCO	Browns Mills
Dirk Boatman	LTE	Randolph, NJ
Ronald Feuerschwenger	LTE	Linden, NJ
Emily Moran	LTE	Monmouth Jct, NJ
Alex Stollery	LTE	Hillsborough, NJ
David McIlwain	LTE	Bernardsville, NJ

- B. A motion to approve 2 Business Registrations was made by M. Goggin, seconded by G. Lovallo. Motion passed, unanimously.

<u>Company</u>	<u>Type</u>	<u>Location</u>
Tree Pross	LTCO	Elizabeth, NJ
Express Tree Services NJ, LLC	LTCO	Morristown, NJ

- C. Reciprocity: tabled until September meeting due to 2/3 of committee not in attendance.
- D. New Program Manager: Kevin Thompson
Trained with B. Brash for 2 days last week.

- E. NJDOT: Improper pruning and unsafe practices on State Route 35 and Deal Rd in Ocean Twp (Monmouth County). A letter will be drafted emphasizing the need for training and B. Velzy will find out to whom that letter should be directed.
- F. Summer 2026 meeting schedule:
The board discussed possibly having a recess in July or August since several members are away at that time. It was decided to recess in August of 2026, and the Board Meeting Calendar will reflect that.

XI. Public Comment: None.

XII. Other: Jeff Cramer had several compliance questions for the Board (A,B)

- A. Are Bleed Stop kits required in First Aid Kits? They are not required by the current ANSI Z133.
- B. Are all bucket trucks required to have dielectric tests? No, only if they are working around power lines.
- C. LTCO Spanish Prep class was cancelled due to lack of enrollment. Only one person registered. The CAA will reschedule it for October 7, 2025.

XIII. Motion to adjourn by M Goggin, seconded by G. Lovallo, Motion passed unanimously at 2:17pm.

Next meeting September 16, 2025