

## Board of Tree Experts Minutes

September 16, 2025

The Board of Tree Experts met on this date at 101 W Veterans Hwy, Jackson, NJ

### Those present were:

S. Chisholm, Sr., Chairman  
G. Lovallo, Vice Chair  
M. Goggin  
K. Downes  
Joe Greipp  
Shari Spero  
Barry Emens  
Brian McDonald (Commissioner Designee)

### DAG:

B. Velzy, DAG

### Staff:

B. Brash, Program Manager  
P. Aufiero, Recording Secretary  
A. Dietz  
L. Hayes  
L. Herrera  
Pete Ellis (Zoom)

### **Meeting was called to order at 12:32pm**

- I. **Open Public Meeting Act:** Read by P. Aufiero.
- II. **Agenda:** A Motion to approve the agenda was made by Barry Emens seconded by M. Goggin. Motion passed, unanimously.
- III. **Minutes** for August 19, 2025 were reviewed by the board. 2 minor edits to the minutes were offered to address typos. One edit was noticed by Mark Goggin, the other by Shari Spero.  
A Motion to approve the amended minutes of August 19, 2025, was made by G. Lovallo seconded by Mark Goggin. Barry Emens, Joe Greipp and Shari Spero abstained as they were not at the August Board meeting. The Motion passed. 5-0-3. 5 ayes, 0 nays, 3 abstentions.
- IV. **Administrative Report: See attached**
  - A. **Compliance with the Law**
    1. Monthly Stats (included with packet). The Program Manager went over the current number of Business Registrations (1665), licenses LTE (741) and LTCO (1294).

**V. Financial Report:** (Included in packet). The Financial Report was provided to the board with the latest statement on the Wells Fargo Account included, (August 2025). The Financial Report includes:

- A. Revenue
- B. Expenditure
- C. Encumbrances

Only license and registration revenue goes into the Wells-Fargo account, not penalty payments.

J. Greipp asked if the Tree Board could get its own checking account or P-card, which B. McDonald said likely not. P-cards are limited to State employees and have a \$1,000.00 limit.

The fiscal and calendar year summaries by month are becoming difficult to view on a single page and will be presented as a maximum of 6-month summaries/page to reduce eye strain.

**VI. Inspector Report:** (included with packet) The inspector's report for August 2025 was provided with a total of 213 inspections and violations provided. Business and License violations remain the largest number of violations cited with 25, followed by PPE at 16. The calendar year summary has also become difficult to view with 8 months' worth of data and will also be limited to 6 months on a single page to reduce eye strain

**VII. Public Comment:** None.

**VIII. Unfinished Business:**

a. MS4 Letters have been drafted to be sent directly to the Municipalities. 12 MS4 letters have been prepared for the Chairman's signature to go to the following Municipalities:

- 1. Howell Township
- 2. Freehold Township
- 3. Keyport Borough
- 4. Hazlet Township
- 5. Middletown Township
- 6. Wall Township
- 7. Neptune Township
- 8. Old Bridge Township
- 9. West Windsor Township
- 10. Aberdeen Township
- 11. Mt. Olive Township
- 12. Spring Lake Borough

**IX. New Business**

**X. Review of Applications**

- A. A motion was made by M. Goggin, seconded by Barry Emens to certify the exam grades of the Licensed Tree Care Operators for the applicants that have attained passing grades and will have their names read into the September 16, 2025, minutes. The motion passed unanimously. The following names were read into the record by PM Bill Brash.

<u>Name</u>	<u>Type</u>	<u>Location</u>
Joseph Sterling	LTCO	Leesburg, NJ
Michael Materia	LTCO	Lanoka Harbor, NJ
Edward Lopez	LTCO	Toms River, NJ
Juan Perdomo	LTCO	Vineland, NJ
Abner Sanchez Taboada	LTCO	Monmouth Jct., NJ
Jose Segovia	LTCO	North Plainfield, NJ

- B. A motion to approve 2 Business Registrations was made by Joe Greipp, seconded by Mark Goggin. Motion passed, unanimously.

<u>Company</u>	<u>Type</u>	<u>Location</u>
Tree Techs Care and Removal, LLC	LTCO	Flemington, NJ
Trident Environmental	LTE	Toms River, NJ

- C. Reciprocity:

a. LTE Reciprocity (Written Only)

- i. **Jordan Foreman's** application was reviewed by the Committee and recommended for approval. A motion was made by Joe Greipp, 2<sup>nd</sup> by Shari Spero to approve Jordan Foreman's request for LTE written exam reciprocity. The motion carried unanimously.
- ii. **Cullen Flynn's** application for reciprocity was reviewed by the committee and a motion to approve reciprocity for the LTE written exam for Cullen Flynn was made by Joe Greipp, 2<sup>nd</sup> by Barry Emens and carried unanimously.

b. LTCO Reciprocity

- i. **Michael Shreiner's** application for LTCO reciprocity was reviewed by the committee and a Motion was made by Joe Greipp, 2<sup>nd</sup> by Mark Goggin to approve his LTCO request for reciprocity. The motion was carried unanimously.
- ii. **Michael Mittiga's** application for LTCO reciprocity was reviewed by the committee and a motion to approve the application was made by Shari Spero, 2<sup>nd</sup> by Joe Greipp. The motion was carried unanimously.
- iii. **James P. Hofer, James R. Mulkey and Luis Crespo** require the following for proper review of an accepted application: Updated reference letters that are signed, dated and on letterhead,

- D. **Closed Session:** A motion was made by Gary Lovallo, 2<sup>nd</sup> by Mark Goggin to go into Closed Session, the motion was carried unanimously. The Board went into Closed session at 1:15pm DAG Velzy summarized the closed session meeting as a discussion of the Fiscal Year 2026 budget, anticipated personnel reductions in force or in hours worked each week, and the Amanda Glenn litigation.

- E. The Board came out of Closed Session at 2:30pm
- XI. Public Comment:** None.
- XII.** A Motion to adjourn the meeting was made by M Goggin, seconded by Barry Emens, Motion passed unanimously at 2:35pm.

**Next meeting will be October 21, 2025, at 4pm and will be held at the Cook College campus of Rutgers University**