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JIM RILEE
Chairman

MEMORANDUM

To: RMP Update Committee
From: Margaret Nordstrom, Acting Executive Director
Subject: Record of RMP Update Committee Meeting of October 8, 2014
Date: 10/30/14

The RMP Update Committee met on Wednesday, October 8, 2014 at 1:00pm at the Highlands Council office in Chester. Committee Members present: Council Chairman Rilee (on phone), Member Vohden, and Member Sebetich.

Highlands Council Staff Members present: Margaret Nordstrom, Chris Danis, Judy Thornton, Corey Piasecki, Jim Hutzelmann, Carole Ann Dicton, and Annette Tagliareni.

Also present: Peter Simon, Assistant Counsel; and Tyler Yingling, Assistant Counsel, Governor's Authorities Unit.

Ms. Nordstrom called the meeting to order at 1:04pm.

The following topics were discussed:

Draft Outline for Stakeholder Meetings

Corey Piasecki gave an overview of an outline to develop the Monitoring Program Recommendation Report (MPRR) Stakeholder Meeting Briefing Books. Mr. Piasecki noted that each briefing book will include standard materials and then topic specific issues to serve as a primer. For example:

- Introduction to the MPRR and process
- Introduction to topic areas in the Highlands Regional Master Plan
- Introduction to potential indicators
- Technical Advisory Committees

Committee Member Vohden asked if there will be an agenda and briefing book distributed to each stakeholder. Mr. Piasecki responded that a briefing book including agenda will be distributed two weeks prior to the State and Federal Stakeholder Group meetings:

- Economic Development State Agencies
- Agriculture State/Federal Agency Group
- Inter-Agency Group
- NJDEP Group

Member Vohden asked if committee members are able to attend these meetings. Mr. Piasecki responded that committee/council members may attend, but a list will need to be determined before the meetings for quorum purposes.

Tentative Stakeholder List

Mr. Piasecki discussed the Targeted Stakeholder Groups, which include:

- County officials
- Municipal officials
- Non-governmental organizations (NGOs)
- Workshops (3)
- Affected Property Owners

Mr. Piasecki added that the NGO meetings will be conducted simultaneously; consultants will be on board and staff will be overseeing the process and will be divided into appropriate groups.

Chairman Rilee commented that participation by committee and Council members needs to be limited since these meetings are not noticed to the public. Chairman Rilee will mention his concern to Council at the October 16 meeting and will ask members to inform the committee of their interest to attend meeting/s.

GAU Assistant Counsel Simon deferred that committee/council member participation for potential conflicts should be directed to Chief Counsel Davis. Chairman Rilee added that if a member wants to participate in another role, other than Council member, he/she needs to clear it with Mr. Davis.

Mr. Piasecki then reviewed the participation list with the committee.

- Target Agencies
- State and Federal Inter-Agency
- NJDEP
- County Officials
- County AG Extensions
- Municipalities
- Land Use & Environmental (NGOs)
- Economic Development

- Real Estate & Housing
- Agriculture & Forestry
- Water Resources
- Impacted Land Owners

The following groups were added to the list:

- Morris County Heritage Committee
- Sussex Economic Development
- Lake Musconetcong Regional Planning Board

Ms. Nordstrom is currently working with the Impacted Land Owner group and has looked back through Council minutes to get names. Ms. Nordstrom noted that some landowners are soliciting an informal group which can be factored in.

Mr. Piasecki stated that six (6) NGOs meetings are scheduled on November 13, 2014. These meetings will be held at County College of Morris.

On October 22nd, two (2) meetings will be held in Trenton:

- State and Federal Inter-Agency at 10:00am
- NJDEP at 1:00pm

At Council's October 16 meeting, Chairman Rilee will remind Council members to submit their nominations to keep the project on track. Chairman Rilee commented that to keep a quorum, Committee members may participate first, then Council.

Regarding the Fiscal Assessment, Mr. Piasecki noted that we should hear from the consultant early in 2015.

Mr. Piasecki gave a status on the web portal, indicating that to date Council has received 19 comments. Mr. Piasecki also noted that as meetings are held, the web portal will give people an opportunity to comment if they did not get a chance to do so at the meetings.

Economic Development Agency Stakeholder Meeting Briefing Book

Mr. Piasecki gave an overview of the Economic Development Briefing Book. With the Committee's approval, Council will receive this book in their packets for the October 16th meeting. Mr. Vohden asked if we had a briefing book when the RMP was in development. Ms. Danis responded that Council did not use a briefing book but instead portions of the RMP Goals, Policies and Objectives as they developed in support of the RMP Programs. The briefing book will be provided to potential participants to inform them of intended areas of discussion, which should assist them in preparing and ensuring that the most appropriate representatives attend the meetings.

Committee members agreed that the briefing book be included in member's packets.

Member Vohden asked if the data sources for the Fiscal Assessment are recommended by the consultants. Mr. Piasecki responded that they are standard sources.

Member Vohden asked who approves the nomination of experts for the TACs. Ms. Thornton stated that the committee would make a recommendation to the full Highlands Council, which would make the final determination.

Meeting Notes from September 17th

A report will be given at Council's October 16 meeting. Mr. Piasecki reported that there will be no presentation.

The next Committee meeting is scheduled for December 10th (cancelling the November 12th meeting).

The meeting was adjourned at 1:58 pm.