



PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

State of New Jersey
Highlands Water Protection and Planning Council
100 North Road (Route 513)
Chester, New Jersey 07930-2322
(908) 879-6737
(908) 879-4205 (fax)
www.nj.gov/njhighlands



CARL J. RICHKO
Chairperson

MARGARET NORDSTROM
Executive Director

MEMORANDUM

To: Plan Conformance Committee
From: Margaret Nordstrom, Executive Director
Subject: Committee Meeting Minutes– July 19, 2018
Date: July 31, 2018

A Plan Conformance Committee meeting was held on Thursday, July 19, 2018 at 3:00pm in the Highlands Council office in Chester.

Committee Members present: Council Chair Richko and Committee Chair Dressler

Staff Members present: Margaret Nordstrom, John Maher, Maryjude Haddock-Weiler, Keri Green, Drew Siglin, Carole Ann Diction, and Annette Tagliareni.

Kinnelon Borough Representatives present: Mayor Robert Collins, Tom Boorady, Borough Engineer (Darmofalski Engineering Associates, Inc.), and Linda Glosinski, Land Preservation Specialist (The Land Conservancy of New Jersey)

Present via phone: Lauren Nathan-LaRusso, Associate Counsel, Governor's Authorities Unit

Borough of Kinnelon – Capital Project Review

Drew Siglin opened the meeting by thanking Kinnelon Borough representatives for attending today's meeting. Mr. Siglin added that this is the committee's third meeting discussing the Kinnelon Borough project. At this time, Mr. Siglin gave a PowerPoint presentation to give an overview and status of the capital project.

After the presentation, Council Chair Richko asked, if the site was larger, could it have been a Highlands redevelopment designation area. Staff responded that if the site contained more

impervious, amounting to 70% of the project area, it may have been advanced as a redevelopment area.

At this time, Mayor Collins gave an overview of why Kinnelon Borough needs this project and their efforts to date. Mayor Collins then turned the meeting over to Tom Boorady and Linda Glosinski. Together they provided a PowerPoint presentation to go over the project in more detail, including:

- Project needs
- Project highlights
- Site selection
- Mitigation

Committee Member Dressler was present at 3:18pm.

At this time there was some discussion regarding the capacity of the parking lot (existing and proposed), and the height of the building.

Council Chair Richko noted that one public comment was received. Mr. Richko asked about the existing slopes.

Staff discussed next steps to move the project to the full Council.

- Written public comment period
 - Initial: 6/18/18 – 7/2/18
 - Extended through 7/22/18, per request from Highlands Coalition
- Staff will prepare comment response document for committee's review
- Full Council vote – August 16 Council meeting

At this time, there was discussion whether another Plan Conformance Committee meeting/call would be scheduled to review the comment response document. Council Chair Richko responded that scheduling another meeting/call would be dependent on the number of comments we receive. Committee Chair Dressler agreed.

Both Council Chair Richko and Committee Chair Dressler were in favor of the project.

The meeting was adjourned at 3:40pm.