

**TOWNSHIP OF BOONTON, MORRIS COUNTY, NEW JERSEY**  
**HIGHLANDS IMPLEMENTATION PLAN AND SCHEDULE**

DRAFT MUNICIPAL IMPLEMENTATION PLAN AND SCHEDULE FOR PLAN CONFORMANCE BY TASK		FY2014 Priority (✓) or N/A	Approximate Budget	Anticipated Completion Date	Responsible Entity	Status and Comments
<b>1.</b>	<b>Housing Element &amp; Fair Share Plan (Module 3)</b>		<b>\$5,000</b>	FY 2015	Planning Board, Governing Body	
	a. Modifications of municipally approved and adopted Housing Element and Fair Share Plan, as applicable		--	As needed	Planning Board, Governing Body	Amended Plan Conformance Grant. Potential changes in applicable State laws and/or regulations acknowledged. Modifications as needed to retain compliance and ensure protection from legal challenge.
	b. RAHDPP Agreements –(If Applicable)		--	As needed	Governing Body	
	c. Adoption of Implementing Ordinances		--	As needed	Planning Board, Governing Body	
<b>2.</b>	<b>Highlands Environmental Resource Inventory (Module 4) – Adopted</b>	✓	<b>\$2,000</b>	60 days	Envl Comm., Planning Board	Amended Plan Conformance Grant
<b>3.</b>	<b>Environmental Resource Inventory – Integrated</b>		TBD		Envl Comm.	
<b>4.</b>	<b>Highlands Element of Municipal Master Plan (Module 5) – Adopted</b>	✓	<b>\$3,000</b>	60-90 days	Planning Board	Amended Plan Conformance Grant
	a. Master Plan Reexamination Report – Prepared and Adopted	✓	\$5,000	60 days	Planning Board	Highlands Council model provided.
<b>5.</b>	<b>Municipal Master Plan Elements (as applicable)</b>				Planning Board	
	a. Land Use Plan Element					
	b. Conservation Plan Element					
	c. Circulation Plan Element					
	d. Land Preservation and Land Stewardship Plan Element					
	e. Agriculture Retention/Farmland Preservation Plan Element					
	f. Community Facilities Plan Element					
	g. Sustainable Economic Development Plan Element	✓	\$20,000	FY 2015	Governing Body	Subject to approval of Scope of Work
	h. Historic Preservation Plan Element					
	i. Development Transfer Plan Element (optional)					
	j. Septic System Yield Allocation (if applicable)					
<b>6.</b>	<b>Highlands Land Use Ordinances (Module 6) – Adopted</b>					
	a. Adopt Planning Area Petition Ordinance (If Applicable)					
	b. Adopt Checklist Ordinance	✓	\$1,000	60-90 days	Planning Board, Governing Body	Amended Plan Conformance Grant; completion to follow adoption of Highlands Master Plan Reexamination Report, per #4a, above.
<b>7.</b>	<b>Zoning Map Update – Adopted (Update to reflect Highlands Overlay Zones, Districts)</b>					
<b>8.</b>	<b>Cluster Development for Agricultural Resource Areas</b>					
	a. Municipal Cluster Development Plan		TBD			
	b. Municipal Cluster Development Ordinance and Design Guidelines		TBD			
<b>9.</b>	<b>Resource Management Plans and Programs</b>					
	a. Water Use and Conservation Management Plan		TBD			
	b. Habitat Conservation and Management Plan		\$15,000	FY 2015		Subject to approval of Scope of Work
	c. Stream Corridor Protection/Restoration Plan (optional)		\$20,000	FY 2015		Subject to approval of Scope of Work
	d. Wastewater Management Plan		TBD			
	e. Septic System Management/Maintenance Plan		TBD			
	f. Lake Restoration Management Plan (if applicable)		TBD			
	g. Scenic Resource Management Plan (optional)		TBD			
	h. Municipal Stormwater Management Plan		TBD			
	i. Regional Stormwater Management Plan (if applicable)		TBD			
	j. Land Preservation and Land Stewardship Program		TBD			
	k. Forest Stewardship Plan (optional)		TBD			

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<b>10.</b>	<b>Board of Health Ordinances</b>					
	a. Septic System Maintenance		TBD			Subsequent to release of final model ordinance and completion of 9e
	b. Potential Contaminant Source Management		TBD			Subsequent to release of final model ordinance
<b>11.</b>	<b>Implementing Ordinances for Management Plans and Programs</b>					
	a. Water Use and Conservation Management Plan Ordinance		TBD			
	b. Habitat Conservation and Management Plan Ordinance		\$1,000	*		*Following completion of 9.b
	c. Stream Corridor Ordinance		\$1,000	*		*Following completion of 9.c
	d. Lake Restoration Management Plan Ordinance		TBD			
	e. Tree Clearing Ordinance		TBD			
	f. Right to Farm Ordinance (if applicable)	√	--	*	Governing Body	Adoption of State model ordinance
	g. Transfer of Developments Right Ordinance (if applicable)		TBD			
	h. Scenic Resource Mgmt Ordinance (if applicable)		TBD			
	i. Stormwater Management Ordinance		TBD			
	j. Other Ordinance Provisions (specify)		TBD			
<b>12.</b>	<b>Redevelopment and Brownfields Opportunities (optional)</b>					
	a. Highlands Redevelopment Area Planning		\$15,000	Local schedule		Subject to approval of Scope of Work
<b>13.</b>	<b>RMP Updates (optional)</b>					
<b>14.</b>	<b>Map Adjustment Petition(s) (optional)</b>					
	a.			Local schedule		
<b>15.</b>	<b>Highlands Center Petition (optional)</b>					
	a.			Local schedule		
<b>16.</b>	<b>Submission of Municipal Planning and Regulatory Documents and Supporting Materials (based on the list of existing documents and petition submittals, list separately)</b>	√		45 days		2009 Plan Conformance Grant
	a.					
<b>17.</b>	<b>Discretionary Documents or Requests (financial and technical assistance requests from the municipality)</b>					
	a.			Local schedule		
<b>18.</b>	<b>Attendance at Highlands Council Training Sessions</b>					
	a. Municipal Exemption Determinations	√	\$1,000	4-6 months	Highlands Council	Exemption Designees (e.g., Zoning Officer)
	b. Ordinance Administration: Application Procedures, Implementation, Enforcement	√	\$1,500	4-6 months	Highlands Council	Land Use Administrator/Board Secretary, Zoning Officer, Enforcement Officer, Property Inspector, Professionals
<b>Total Approximate Budget</b>			<b>\$90,500</b>			

This Plan will be altered over time, to reflect the municipality's progress toward completing all Plan Conformance activities and to address funding and implementation tasks that carry forward into future years. All such changes will involve a collaborative effort and agreement between the municipality and the Highlands Council. The Highlands Council may modify, in consultation with the municipality, the above deadlines for completion and may also reallocate the approximate budget costs within the total amount approved. No timeframe will be considered to have begun, however, until the municipality has been provided the tools (including grant funding) with which to accomplish each component of the Plan Conformance program.