

**NEW JERSEY HIGHLANDS WATER PROTECTION AND PLANNING COUNCIL**

**General Operating FY08 Quarterly and Budget Year to Date**

<b>REVENUES:</b>		<b>FY08 Budget</b>						
State of New Jersey Appropriation		\$3,000,000.00						
Balance from prior fiscal year		\$322,276.48						
<b>Total Revenues:</b>		<b>\$3,322,276.48</b>						
<b>EXPENDITURES:</b>			<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	<b>Q4</b>	<b>YTD</b>	
<b>Salaries</b>			<b>Sept, 07</b>	<b>Dec, 07</b>	<b>March, 08</b>	<b>June, 08</b>	<b>TOTALS</b>	<b>FY08 Balance</b>
Staff Positions		\$1,844,936.71	\$340,984.46	\$437,631.15	\$397,013.99	\$502,219.55	\$1,677,849.15	\$167,087.56
Salary Adjustment Reserve		\$76,929.48	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$76,929.48
<b>Total Salaries</b>		<b>\$1,921,866.19</b>	<b>\$340,984.46</b>	<b>\$437,631.15</b>	<b>\$397,013.99</b>	<b>\$502,219.55</b>	<b>\$1,677,849.15</b>	<b>\$244,017.04</b>
<b>Materials and Supplies</b>								
Photocopier Rental (2@\$1481/month)		\$17,772.00	\$1,721.00	\$3,302.35	\$6,776.86	\$4,869.99	\$16,670.20	\$1,101.80
Postage Machine Rental (\$50/month)		\$600.00	\$0.00	\$162.02	\$324.04	\$162.02	\$648.08	-\$48.08
Water Machine with Supplies		\$3,600.00	\$428.71	\$925.73	\$486.38	\$902.69	\$2,743.51	\$856.49
Printer supplies (\$1600/month)		\$19,200.00	\$0.00	\$1,376.11	\$0.00	\$106.65	\$1,482.76	\$17,717.24
Printing and reproductions		\$19,000.00	\$92.00	\$386.45	\$1,265.00	\$221.50	\$1,964.95	\$17,035.05
Books, publication, periodicals		\$5,000.00	\$0.00	\$235.00	\$108.95	\$0.00	\$343.95	\$4,656.05
Other Materials and Supplies		\$50,000.00	\$3,105.18	\$5,598.85	\$8,544.08	\$4,447.17	\$21,695.28	\$28,304.72
<b>Total Materials and Supplies</b>		<b>\$115,172.00</b>	<b>\$5,346.89</b>	<b>\$11,986.51</b>	<b>\$17,505.31</b>	<b>\$10,710.02</b>	<b>\$45,548.73</b>	<b>\$69,623.27</b>
<b>Other Operating Expenses</b>								
Temporary Staff (5K to \$46,800)		\$51,800.00	\$17,947.29	\$13,049.53	\$9,031.55	\$9,728.68	\$49,757.05	\$2,042.95
Graduate Studies Program (5K to \$21,600)		\$26,600.00	\$4,769.94	\$4,982.50	\$5,508.66	\$7,216.92	\$22,478.02	\$4,121.98
Telephone Services		\$18,000.00	\$2,174.48	\$2,850.88	\$2,320.41	\$3,167.13	\$10,512.90	\$7,487.10
Blackberry Services (8@\$600/month)		\$7,200.00	\$868.35	\$3,274.56	\$2,536.57	\$1,497.59	\$8,177.07	-\$977.07
Postage (\$650/month)		\$7,800.00	\$41.00	\$1,151.65	\$1,116.94	\$1,234.09	\$3,543.68	\$4,256.32
Conference and Training		\$8,500.00	\$225.00	\$739.00	\$795.00	\$590.00	\$2,349.00	\$6,151.00
Travel Expenses		\$15,000.00	\$1,195.86	\$279.62	\$862.12	\$1,051.11	\$3,388.71	\$11,611.29
Legal Services (FY07 and FY06 included)		\$140,000.00	\$44,708.00	\$28,531.00	\$29,025.00	\$0.00	\$102,264.00	\$37,736.00
Accounting Services		\$25,000.00	\$0.00	\$3,225.00	\$2,900.00	\$2,300.00	\$8,425.00	\$16,575.00
Audit Services		\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00
Advertising (10K from 18K)		\$8,000.00	\$601.42	\$1,217.10	\$966.40	\$695.43	\$3,480.35	\$4,519.65
Subscription, Membership, and Licenses		\$4,500.00	\$18.00	\$170.00	\$1,293.00	\$373.48	\$1,854.48	\$2,645.52
Insurance		\$25,000.00	\$0.00	\$12,167.61	\$0.00	\$558.00	\$12,725.61	\$12,274.39
Miscellaneous Operating Expenses		\$13,122.29	\$4,763.80	\$1,226.51	\$2,032.01	\$2,355.87	\$10,378.19	\$2,744.10
<b>Total Other Operating Expenses</b>		<b>\$365,522.29</b>	<b>\$77,313.14</b>	<b>\$72,864.96</b>	<b>\$58,387.66</b>	<b>\$30,768.30</b>	<b>\$239,334.06</b>	<b>\$126,188.23</b>
<b>Maintenance and Repairs</b>								
Vehicular Maintenance		\$5,000.00	\$0.00	\$0.00	\$134.33	\$2,152.58	\$2,286.91	\$2,713.09
Office Equipment Maintenance		\$6,000.00	\$260.00	\$0.00	\$395.00	\$0.00	\$655.00	\$5,345.00
Leased Office Space		\$210,000.00	\$46,501.53	\$34,718.27	\$50,307.43	\$80,072.26	\$211,599.49	-\$1,599.49
Other Maintenance and Repairs		\$10,000.00	\$1,139.00	\$665.55	\$1,436.00	\$316.00	\$3,556.55	\$6,443.45
<b>Total Maintenance and Repairs</b>		<b>\$231,000.00</b>	<b>\$47,900.53</b>	<b>\$35,383.82</b>	<b>\$52,272.76</b>	<b>\$82,540.84</b>	<b>\$218,097.95</b>	<b>\$12,902.05</b>
<b>Equipment, Additions, and Improvements</b>								
Storage File Cabinets (10@\$620)		\$6,200.00	\$0.00	\$0.00	\$0.00	\$1,935.90	\$1,935.90	\$4,264.10
Mobile Workstation		\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00
Security System (electronic door locks)		\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00
MIS Technology		\$117,216.00	\$35,565.59	\$8,381.79	\$30,274.51	\$24,881.11	\$99,103.00	\$18,113.00
Science and GIS Technology		\$45,800.00	\$42,262.03	\$0.00	\$0.00	\$2,125.00	\$44,387.03	\$1,412.97
Other Equipment, Additions, Improvements		\$8,000.00	\$695.00	\$0.00	\$805.64	\$5,067.00	\$6,567.64	\$1,432.36
<b>Total Equipment, Additions, and Improv</b>		<b>\$188,716.00</b>	<b>\$78,522.62</b>	<b>\$8,381.79</b>	<b>\$31,080.15</b>	<b>\$34,009.01</b>	<b>\$151,993.57</b>	<b>\$36,722.43</b>
<b>Total Expenditures</b>		<b>\$2,822,276.48</b>	<b>\$550,067.64</b>	<b>\$566,248.23</b>	<b>\$556,259.87</b>	<b>\$660,247.72</b>	<b>\$2,332,823.46</b>	<b>\$489,453.02</b>
<b>SUMMARY</b>								
<b>Transfer to RMP Account</b>		<b>\$500,000.00</b>	<b>\$500,000.00</b>				<b>\$500,000.00</b>	
<b>Total Non-Salary Expenditures</b>		<b>\$900,410.29</b>	<b>\$209,083.18</b>	<b>\$128,617.08</b>	<b>\$159,245.88</b>	<b>\$158,028.17</b>	<b>\$654,974.31</b>	<b>\$245,435.98</b>
<b>Total Salary Expenditures</b>		<b>\$1,921,866.19</b>	<b>\$340,984.46</b>	<b>\$437,631.15</b>	<b>\$397,013.99</b>	<b>\$391,876.53</b>	<b>\$1,677,849.15</b>	<b>\$244,017.04</b>
		<b>\$3,322,276.48</b>	<b>\$1,050,067.64</b>	<b>\$566,248.23</b>	<b>\$556,259.87</b>	<b>\$549,904.70</b>	<b>\$2,832,823.46</b>	<b>\$489,453.02</b>
Prepared by Ranji Persaud, September 5, 2008								