

NEW JERSEY HIGHLANDS WATER PROTECTION AND PLANNING COUNCIL						
Highlands General Operating FY08 Budget Year to Date vs FY09 Proposed Budget						
REVENUES:		FY08 Budget				FY09 Budget
State of New Jersey Appropriation		3,000,000.00				2,400,000.00
Balance from prior fiscal year		322,276.48				489,453.02
Miscellaneous Revenues & Reimbursements						4,500.00
Total Revenues:		\$3,322,276.48				\$2,893,953.02
EXPENDITURES:		FY08 Budget	Expended	FY08 Balance	%	FY09 Budget
Salaries			YTD		Expended	
Staff Positions		1,844,936.71	1,677,849.15	167,087.56	90.94%	1,889,402.47
Salary Adjustment Reserve		76,929.48	0.00	76,929.48	0.00%	75,576.10
Total Salaries		\$1,921,866.19	\$1,677,849.15	\$244,017.04	87.30%	\$1,964,978.57
Materials and Supplies						
Photocopier Rental		17,772.00	16,670.20	1,101.80	93.80%	18,000.00
Postage Machine Rental		600.00	648.08	-48.08	108.01%	700.00
Water Cooler and Supplies		3,600.00	2,743.51	856.49	76.21%	3,600.00
Printer supplies		19,200.00	1,482.76	17,717.24	7.72%	5,000.00
Printing and reproductions		19,000.00	1,964.95	17,035.05	10.34%	5,000.00
Books, publication, periodicals		5,000.00	343.95	4,656.05	6.88%	2,500.00
Other Materials and Supplies		50,000.00	21,695.28	28,304.72	43.39%	30,000.00
Total Materials and Supplies		\$115,172.00	\$45,548.73	\$69,623.27	39.55%	\$64,800.00
Other Operating Expenses						
Temporary Staff		51,800.00	49,757.05	2,042.95	96.06%	52,000.00
Graduate Studies Program		26,600.00	22,478.02	4,121.98	84.50%	65,000.00
Telephone Services		18,000.00	10,512.90	7,487.10	58.41%	12,000.00
Blackberry Services		7,200.00	8,177.07	-977.07	113.57%	9,000.00
Postage		7,800.00	3,543.68	4,256.32	45.43%	5,000.00
Conference and Training		8,500.00	2,349.00	6,151.00	27.64%	25,000.00
Travel Expenses		15,000.00	3,388.71	11,611.29	22.59%	5,000.00
Legal Services		140,000.00	102,264.00	37,736.00	73.05%	150,000.00
Accounting Services		25,000.00	8,425.00	16,575.00	33.70%	25,000.00
Audit Services		15,000.00	0.00	15,000.00	0.00%	25,000.00
Advertising		8,000.00	3,480.35	4,519.65	43.50%	5,000.00
Subscription, Membership, and Licenses		4,500.00	1,854.48	2,645.52	41.21%	4,500.00
Insurance		25,000.00	12,725.61	12,274.39	50.90%	12,000.00
Miscellaneous Operating Expenses		13,122.29	10,378.19	2,744.10	79.09%	17,219.45
Total Other Operating Expenses		\$365,522.29	\$239,334.06	\$126,188.23	65.48%	\$411,719.45
Maintenance and Repairs						
Vehicular Maintenance		5,000.00	2,286.91	2,713.09	45.74%	5,000.00
Office Equipment Maintenance		6,000.00	655.00	5,345.00	10.92%	3,000.00
Rent and Utilities		210,000.00	211,599.49	-1,599.49	100.76%	250,000.00
Other Maintenance and Repairs		10,000.00	3,556.55	6,443.45	35.57%	10,000.00
Total Maintenance and Repairs		\$231,000.00	\$218,097.95	\$12,902.05	94.41%	\$268,000.00
Equipment, Additions, and Improvements						
Storage File Cabinets		6,200.00	1,935.90	4,264.10	31.22%	3,000.00
Mobile Workstation		1,500.00	0.00	1,500.00	0.00%	0.00
Security System		10,000.00	0.00	10,000.00	0.00%	10,000.00
MIS Technology		117,216.00	99,103.00	18,113.00	84.55%	117,500.00
Science and GIS Technology		45,800.00	44,387.03	1,412.97	96.91%	45,955.00
Other Equipment, Additions, Improvements		8,000.00	6,567.64	1,432.36	82.10%	8,000.00
Total Equipment, Additions, and Improve		188,716.00	151,993.57	36,722.43	80.54%	184,455.00
Total Expenditures		\$2,822,276.48	\$2,332,823.46	\$489,453.02	82.66%	\$2,893,953.02
SUMMARY						
Total Non-Salary Expenditures		\$900,410.29	\$654,974.31	\$245,435.98	72.74%	\$928,974.45
Total Salary Expenditures		\$1,921,866.19	\$1,677,849.15	\$244,017.04	87.30%	\$1,964,978.57
Transfer to RMP Account		\$500,000.00	\$500,000.00	\$0.00	100.00%	\$0.00
Total Expenditures		\$3,322,276.48	\$2,832,823.46	\$489,453.02	85.27%	\$2,893,953.02
Prepared by Ranji Persaud, September 5, 2008						