

**TOWNSHIP OF BETHLEHEM
HUNTERDON COUNTY, NEW JERSEY**

DRAFT MUNICIPAL IMPLEMENTATION PLAN AND SCHEDULE FOR PLAN CONFORMANCE BY TASK		FY2010-11 Priority (√) or N/A	Approximate Budget	Anticipated Completion Date	Responsible Entity	Status and Comments
1.	Housing Element & Fair Share Plan (Module 3)		\$5,000			
	a. Modifications of municipally approved and adopted Housing Element and Fair Share Plan (incl. Court submittals) as applicable	√	--	As needed	Planning Board, Governing Body	2009 Basic Plan Conformance Grant. Potential changes in applicable State laws and/or regulations acknowledged. Modifications as needed to retain compliance
	b. RAHDPP Agreements as approved by COAH	N/A	--	As needed	Governing Body	2009 Basic Plan Conformance Grant, with #1.a
	c. Adoption of Implementing Ordinances	√	--	As needed	Planning Board, Governing Body	Amended Plan Conformance Grant
2.	Highlands Environmental Resource Inventory (Module 4) – Adopted	√	\$2,000	60 days	Envl Comm., Planning Board	2009 Basic Plan Conformance Grant
3.	Environmental Resource Inventory – Integrated		TBD	FY 2012+	Envl Comm.	
4.	Highlands Element of Municipal Master Plan (Module 5) – Adopted	√	\$3,000	60 days	Planning Board	2009 Basic Plan Conformance Grant
5.	Municipal Master Plan Elements (as applicable)			FY 2011	Planning Board	FY 2011 activities to be selected based upon priorities relevant to specific municipality. All others FY2012+
	a. Land Use Plan Element					
	b. Conservation Plan Element					
	c. Circulation Plan Element					
	d. Land Preservation and Land Stewardship Plan Element					
	e. Agriculture Retention/Farmland Preservation Plan Element					
	f. Community Facilities Plan Element	√	\$7,500	FY 2011-12		Township does not have a Community Facilities Plan
	g. Sustainable Economic Development Plan Element					
	h. Historic Preservation Plan Element					
	i. Development Transfer Plan Element (optional)					Township has elected not to establish a Development Transfer Plan
	j. Septic System Yield Allocation (if applicable)					
	k. Green Building and Environmental Sustainability Element	√	\$5,000	FY 2011-12	Planning Board	In conjunction with 5f. above.
6.	Highlands Land Use Ordinances (Module 6) – Adopted	√	\$10,000	120 days	Planning Board, Governing Body	2009 Basic Plan Conformance Grant
	a. Adopt Planning Area Petition Ordinance (If Applicable)	√	\$500	60 days	Governing Body	2009 Plan Conformance Grant
7.	Zoning Map Update – Adopted (Update to reflect Highlands Overlay Zones, Districts)	√	\$5,000	120 days	Planning Board, Governing Body	2009 Basic Plan Conformance Grant
8.	Cluster Development for Agricultural Resource Areas					
	a. Grant Application for Cluster Development Program		TBD	FY 2012-13	Governing Body	
	b. Municipal Cluster Development Plan		TBD	FY 2012-13	Planning Board	
	c. Municipal Cluster Development Ordinance and Design Guidelines		TBD	FY 2012-13	Planning Board, Governing Body	
9.	Resource Management Plans and Programs					
	a. Water Use and Conservation Management Plan		--			Township is participating in Pilot Program. Remaining subwatersheds TBD
	b. Habitat Conservation and Management Plan		TBD	FY 2012+		
	c. Stream Corridor Protection/Restoration Plan (optional)		TBD	FY 2012		
	d. Wastewater Management Plan	√	\$2,500	April 11, 2011		NJDEP Administrative Order 2010-03 (County chapter)
	e. Septic System Management/Maintenance Plan		TBD	FY 2012	Health Board	
	f. Lake Restoration Management Plan (if applicable)	N/A	N/A	N/A	N/A	
	g. Scenic Resource Management Plan (optional)		TBD	FY 2012+		
	h. Municipal Stormwater Management Plan		TBD	FY 2012+		Updates only as needed to incorporate RMP provisions; Plans are required under NJDEP regulations.
	i. Regional Stormwater Management Plan (if applicable)		TBD	FY 2012+		
	j. Land Preservation and Land Stewardship Program		TBD	FY 2012+		
	k..Alternative Energy Generating Facilities Plan	√	\$2,000	FY 2100	Planning Board	To be determined with HC cooperation- Highlands Council and Township will establish scope of work to develop Plan as a model document. This component should be completed in conjunction with 5k, above.

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10.	Board of Health Ordinances					
	a. Septic System Maintenance		TBD	FY 2012+		Subsequent to release of final model ordinance and completion of 9e
	b. Potential Contaminant Source Management		TBD	FY 2012+		Subsequent to release of final model ordinance
11.	Implementing Ordinances for Management Plans and Programs					
	a. Water Use and Conservation Management Plan Ordinance		TBD	*		*Following completion of 9.a
	b. Habitat Conservation and Management Plan Ordinance		TBD	*		*Following completion of 9.b
	c. Stream Corridor Ordinance		TBD	*		*Following completion of 9.c
	d. Lake Restoration Management Plan Ordinance	N/A	N/A	N/A	N/A	
	e. Tree Clearing Ordinance		TBD	FY 2012+		
	f. Right to Farm Ordinance (if applicable)		N/A	FY 2014	Governing Body	Adoption of State model ordinance--Bethlehem Twp. has an adopted ordinance
	g. Transfer of Developments Right Ordinance (if applicable)	N/A	N/A	N/A	N/A	Township has elected not to adopt TDR ordinance.
	h. Scenic Resource Mgmt Ordinance (if applicable)	N/A	N/A	N/A	N/A	
	i. Stormwater Management Ordinance		TBD	*		*Updates only, as needed to incorporate RMP provisions; following 9h, 9i
	j. Other Ordinance Provisions (specify)		TBD	Local schedule		
	k. Alternative Energy Generating Facilities Ordinance	✓	\$5,000	FY 2011	Gov. Body	Township requested \$5,000 for this project to regulate Solar/Wind facilities. Highlands Council and Township will establish scope of work to develop product as a model ordinance, for completion after 9k, above.
12.	Redevelopment and Brownfields Opportunities (optional)					
	a. Highlands Redevelopment Area Petition	N/A	N/A	Local schedule		Remains future option.
13.	RMP Updates (optional)					
	a. Submission of additional supporting information.			Local schedule		Submitted Petition requests were re-classified with one exception.
14.	Map Adjustment Petition(s) (optional)					
	a.			Local schedule		
15.	Highlands Center Petition (optional)					
	a.	N/A	N/A	Local schedule		Not anticipated in the future.
16.	Submission of Municipal Planning and Regulatory Documents and Supporting Materials	N/A		Done		All materials provided.
17.	Discretionary Documents or Requests (financial and technical assistance requests from the municipality)					
	a.			Local schedule		
18.	Attendance at Highlands Council Training Sessions					
	a. Municipal Exemption Determinations	✓	\$1,000	4-6 months	Highlands Council	Exemption Designees (e.g., Zoning Officer)
	b. Ordinance Administration: Application Procedures, Implementation, Enforcement	✓	\$1,500	4-6 months	Highlands Council	Land Use Administrator/Board Secretary, Zoning Officer, Enforcement Officer, Property Inspector, Professionals
2010-11 Total Approximate Budget			\$50,000			

This Plan will be altered over time, to reflect the municipality's progress toward maintaining Plan Conformance and to address funding and implementation tasks that carry forward into future years. All such changes will involve a collaborative effort and agreement between the municipality and the Highlands Council. Important in such considerations is the on-going recognition of the voluntary nature of Plan Conformance with respect to the municipality's Planning Area. It is anticipated that any Highlands Council Resolution of Approval will delegate to the Executive Director authority to modify deadlines for completion, which would occur in consultation with the municipality. No timeframe will be considered to have begun, however, until the municipality has been provided the tools (including grant funding) with which to accomplish each component of the Plan Conformance program.

Bethlehem Township

11/12/2010

Account of Highlands Council Grant Awards

Type of Grant	Status	Resolution Date	Grant Amount	Tasks	Payments
Water Use & Conservation Management Plan	Executed	February 26, 2009	\$ 5,000.00	Pilot Program Asst.	\$ -
Initial Assessment	Closed	June 26, 2008	\$ 15,000.00	IA Report	\$ 15,000.00
Plan Conformance*	Executed	December 18, 2008	\$ 100,000.00	Module 1 -	\$ 15,932.90
				Module 2 -	\$ 6,105.47
				Module 3 -	\$ 23,209.33
				Module 4 -	\$ 2,187.50
				Module 5 -	\$ 2,763.90
				Module 6 -	\$ 4,143.50
				Module 7 -	\$ 7,980.32
				<i>Subtotal</i>	\$ 62,322.92
			<i>Grant Award Total</i>	\$ 120,000.00	<i>Balance</i>
					\$ 37,677.08
TOTAL REIMBURSEMENT AMOUNT					\$ 77,322.92

Anticipated Expenses, 2010-2011 Amended Plan Conformance Grant

Completion of Module 3 – COAH Certification	\$ 5,000.00		
Completion of Module 4 – Finalize/Adopt ERI	\$ 2,000.00		
Completion of Module 5 – Highlands Element	\$ 3,000.00		
Completion of Module 6 – Land Use Ordinances	\$ 10,000.00		
Planning Area Petition Ordinance	\$ 500.00		
Municipal Master Plan Updates	\$ 12,500.00		
Municipal Zoning Map Update	\$ 5,000.00		
Resource Management Plans	\$ 2,000.00		
Resource Management Planning Ordinances	\$ 5,000.00		
Wastewater Management Plan	\$ 2,500.00		
Highlands Council Training Sessions	\$ 2,500.00		
TOTAL	\$ 50,000.00		
		Balance Forward	\$ 37,677.08
		Estimated Municipal Response/Related Expenses	\$ 7,500.00
		Estimated Pre-Hearing Accuracy Review Expenses	\$ 500.00
		Estimate of Available Funds	\$ 29,677.08
		Amended Plan Conformance Grant	
		Anticipated 2010-2011 Expenses	\$ 50,000.00
			\$ (29,677.08)
		Estimated Total Need	\$ 20,322.92

*Note that a signed voucher was submitted to Treasury for Payment on 10/26/10