

(1004) CALIFON BOROUGH, HUNTERDON COUNTY, NEW JERSEY
HIGHLANDS IMPLEMENTATION PLAN SCHEDULE (REVISED)

DRAFT MUNICIPAL IMPLEMENTATION PLAN AND SCHEDULE FOR PLAN CONFORMANCE BY TASK		FY2010-11 Priority (√) or N/A	Approximate Budget	Anticipated Completion Date	Responsible Entity	Status and Comments - NJHC comments in red font
1.	Housing Element & Fair Share Plan (Module 3)		\$5,000			
	a. Modifications of municipally approved and adopted Housing Element and Fair Share Plan (incl. COAH submittals) as applicable	√	--	As needed	Planning Board, Governing Body	2009 Plan Conformance Grant. Potential changes in applicable State laws and/or regulations acknowledged. Modifications as needed to retain compliance and ensure protection from legal challenge.
	b. RAHDPP Agreements as approved by COAH (If Applicable)	√	--	As needed	Governing Body	2009 Plan Conformance Grant, with #1.a
	c. Adoption of Implementing Ordinances	√	--	As needed	Planning Board, Governing Body	2009 Plan Conformance Grant
2.	Highlands Environmental Resource Inventory (Module 4) – Adopted	√	\$2,000	60 days	Envl Comm., Planning Board	2009 Plan Conformance Grant
3.	Environmental Resource Inventory – Integrated		TBD	FY 2012+	Envl Comm.	
4.	Highlands Element of Municipal Master Plan (Module 5) – Adopted	√	\$3,000	60 days	Planning Board	2009 Plan Conformance Grant
5.	Municipal Master Plan Elements (as applicable)				Planning Board	FY 2011 activities to be selected based upon priorities relevant to specific municipality. All others FY2012+
	a. Land Use Plan Element	√	\$5,000	FY 2011	Planning Board	
	b. Conservation Plan Element		TBD	FY 2012+		
	c. Circulation Plan Element					
	d. Land Preservation and Land Stewardship including Agricultural Retention/Farmland Preservation Plan Element		TBD	FY 2012+		Appropriate to combine these Master Plan Elements
	e. Agriculture Retention/Farmland Preservation Plan Element					
	f. Community Facilities Plan Element					
	g. Sustainable Economic Development Plan Element	√	TBD	FY 2012+		See Wastewater Management Plan at 9.c
	h. Historic Preservation Plan Element					
	i. Development Transfer Plan Element (optional)	N/A				
	j. Septic System Yield Allocation (if applicable)	N/A				
6.	Highlands Land Use Ordinances (Module 6) – Adopted	√	\$10,000	120 days	Planning Board, Governing Body	2009 Plan Conformance Grant
7.	Zoning Map Update – Adopted (Update to reflect Highlands Overlay Zones, Districts)	√	\$5,000	120 days	Planning Board, Governing Body	Amended Plan Conformance Grant
8.	Cluster Development for Agricultural Resource Areas					
	a. Grant Application for Cluster Development Program		N/A	FY 2012-13	Governing Body	
	a. Municipal Cluster Development Plan	N/A	N/A	N/A	N/A	

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	b. Municipal Cluster Development Ordinance and Design Guidelines	N/A	N/A	N/A	N/A	
9.	Resource Management Plans and Programs					
	a. Water Use and Conservation Management Plan		TBD	FY 2012+		
	b. Habitat Conservation and Management Plan		TBD	FY 2012+		
	c. Stream Corridor Protection/Restoration Plan (optional)	√	\$35,000	FY2011	Planning Board, Governing Body	Follow-up to the March 2009 Initial Assessment Grant Stream Corridor Study prepared by Donald Scott, Jr., P.E. of Keller and Kirkpatrick is a priority for Califon Borough. The Plan is pending Highlands Council FY 2011 budget approval. Scope of work and details to be defined prior to grant release.
	d. Wastewater Management Plan	√	\$10,000	April 11, 2011 (WMP), FY2012 for additional planning	Planning Board, Governing Body	NJDEP Administrative Order 2010-03 (County WMP). The Highlands Council will prepare the WMP information for municipal review and NJDEP submittal. Minimal technical and preparation effort will be required by the municipality. Additional funding is provided to assist in generating alternatives and economic feasibility for centralized wastewater management. Funding to be release upon approval of a scope of work by the Executive Director
	e. Septic System Management/Maintenance Plan		TBD	FY 2012+	Health Board	
	f. Lake Restoration Management Plan (if applicable)	N/A	TBD	FY 2012+		
	g. Scenic Resource Management Plan (optional)		TBD	FY 2012+		
	h. Municipal Stormwater Management Plan		TBD	FY 2012+		Updates only as needed to incorporate RMP provisions; Plans are required under NJDEP regulations.
	i. Regional Stormwater Management Plan (if applicable)		TBD	FY 2012+		
	j. Land Preservation and Land Stewardship Program		TBD	FY 2012+		
	k. Forest Stewardship Plan (optional)		TBD	FY 2012+		
10.	Board of Health Ordinances					
	a. Septic System Maintenance		TBD	FY 2012+		Subsequent to release of final model ordinance and completion of 9e
	b. Potential Contaminant Source Management		TBD	FY 2012+		Subsequent to release of final model ordinance
11.	Implementing Ordinances for Management Plans and Programs					
	a. Water Use and Conservation Management Plan Ordinance		TBD	*		*Following completion of 9.a
	b. Habitat Conservation and Management Plan Ordinance		TBD	*		*Following completion of 9.b
	c. Stream Corridor Ordinance		TBD	*		*Following completion of 9.c
	d. Lake Restoration Management Plan Ordinance	N/A	TBD	*		*Following completion of 9.f
	e. Tree Clearing Ordinance		TBD	FY 2012+		
	f. Right to Farm Ordinance (if applicable)	√	--	FY 2011	Governing Body	Adoption of State model ordinance
	g. Transfer of Developments Right Ordinance (if applicable)	N/A	TBD	*		*Following completion of 5.i
	h. Scenic Resource Mgmt Ordinance (if applicable)		TBD	*		*Following completion of 9.g, if selected
	i. Stormwater Management Ordinance		TBD	*		*Updates only, as needed to incorporate RMP provisions; following 9h, 9i
	j. Other Ordinance Provisions (specify)	N/A	TBD	Local schedule		
12.	Redevelopment and Brownfields Opportunities (optional)					

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	a. Highlands Redevelopment Area Petition	N/A		Local schedule		
13.	RMP Updates (optional)					
	a. Public Water Utility Service Areas	✓		Complete		RMP UPDATES complete.
	b. Preserved lands	✓		Complete		RMP UPDATES complete.
14.	Map Adjustment Petition(s) (optional)					
	a.	N/A		Local schedule		
15.	Highlands Center Petition (optional)					
	a.	N/A		Local schedule		
16.	Submission of Municipal Planning and Regulatory Documents and Supporting Materials	N/A		45 days		Information received- Complete
	a. Master Plan Re-examination Report dated 2/28/07	N/A				Information received- Complete
	b. Land Development Ordinance Codified in 10/08	N/A				Information received- Complete
17.	Discretionary Documents or Requests (financial and technical assistance requests from the municipality)					
	a.	N/A		Local schedule		
18.	Attendance at Highlands Council Training Sessions					
	a. Municipal Exemption Determinations	✓	\$1,000	4-6 months	Highlands Council	Preservation Area Exemption Determinations are conducted by NJDEP; Exemption Designees (e.g., Zoning Officer or other)
	b. Ordinance Administration: Application Procedures, Implementation, Enforcement	✓	\$1,500	4-6 months	Highlands Council	Land Use Administrator/Board Secretary, Zoning Officer, Enforcement Officer, Property Inspector, Professionals
2010-11 Total Approximate Budget			\$77,500			

This Plan will be altered over time, to reflect the municipality's progress toward achieving Full Plan Conformance and to address funding and implementation tasks that carry forward into future years. All such changes will involve a collaborative effort and agreement between the municipality and the Highlands Council. It is anticipated that any Highlands Council Resolution of Approval will delegate to the Executive Director authority to modify deadlines for completion, which would occur in consultation with the municipality. No timeframe will be considered to have begun, however, until the municipality has been provided the tools (including grant funding) with which to accomplish each component of the Plan Conformance program.

Account of Highlands Council Grant Awards

Type of Grant	Status	Resolution Date	Grant Amount	Tasks	Payments	
MP3	Closed	November 3, 2005	\$ 12,790.00		\$ 12,245.00	
Initial Assessment	Closed	October 30, 2008	\$ 20,000.00	IA Report	\$ 19,991.25	
Plan Conformance	Executed	December 18, 2008	\$ 100,000.00	Module 1 -	\$ 14,017.12	
				Module 2 -	\$ 4,015.65	
				Module 3* -	\$ 14,964.75	
				Module 4 -	\$ 3,409.77	
				Module 5 -	\$ 9,021.60	
				Module 6 -	\$ 722.50	
				Module 7 -	\$ 8,323.00	
				<i>Subtotal</i>	\$ 54,474.39	
			<i>Grant Award Total</i>	\$ 132,790.00	<i>Balance</i>	\$ 45,525.61

TOTAL REIMBURSEMENT AMOUNT

\$ 86,710.64

Anticipated Expenses, 2010-2011 Amended Plan Conformance Grant

Completion of Module 3 – COAH Certification	\$ 5,000.00
Completion of Module 4 – Finalize/Adopt ERI	\$ 2,000.00
Completion of Module 5 – Highlands Element	\$ 3,000.00
Completion of Module 6 – Land Use Ordinances	\$ 10,000.00
Land Use Plan Element	\$ 5,000.00
Municipal Master Plan Updates	\$ -
Municipal Zoning Map Update	\$ 5,000.00
Wastewater Management Plan	\$ 10,000.00
Stream Corridor Protection/Restoration Plan**	\$ 35,000.00
Highlands Council Training Sessions	\$ 2,500.00
TOTAL	\$ 77,500.00

Balance Forward	\$ 45,525.61
Municipal Response/Related Expenses	\$ 7,500.00
Estimated Pre-Hearing Accuracy Review Expenses	\$ 500.00
Estimate of Available Funds	\$ 37,525.61

Amended Plan Conformance Grant

Anticipated 2010-2011 Expenses	\$ 77,500.00
	\$ (37,525.61)
Estimated Total Need	\$ 39,974.39

*Note: Partial Payment has been made for this module in the amount of \$3487.50. An additional \$11,477.25 is being reviewed for reimbursement

**Pending approval of Highlands Council FY2011 Budget