

*TBD - Dates uncertain with respect to 1) timing of provisions, 2) availability of funding, and 3) guidance from Highlands Council

DRAFT MUNICIPAL IMPLEMENTATION PLAN AND SCHEDULE FOR FULL PLAN CONFORMANCE BY TASK	Applicable? (✓) or N/A	Approximate Budget (for future use)	Anticipated Completion Date	Responsible Entity	Status and Comments
1. Housing Element & Fair Share Plan (Module 3)					
a. Summary of Fair Share Plan	✓		March 1, 2010	Township	To be completed
b. Draft Housing Element	✓		March 1, 2010	Township	To be completed
c. Highlands RMP Adjusted Growth Projection (incl. calculations)	✓		March 1, 2010	Township	To be completed
d. Review and narrative of sites and/or mechanisms to meet prior round and projected growth share obligation	✓		March 1, 2010	Township	draft of prior round sites review completed. Remainder to be completed
e. Municipally approved and adopted Housing Element and Fair Share Plan (incl. COAH submittals)	✓		June 8, 2010	Township	To be completed
f. Completed copies of the Growth Share Calculations	✓		March 8, 2010	Township	To be completed
g. Module 3 Appendix C submittal (if applicable under draft RAHDPP guidelines)	✓		June 8, 2010	Township	To be completed
2. Highlands Environmental Resource Inventory (Module 4)	✓		December 8, 2009	Township/ Highlands Council	Draft document submitted for basic conformance. Final version to be adopted after Highlands Council review
3. Integrated	✓		TBD*	Highlands	N/A
4. Highlands Element of Municipal Master Plan (Module 5)	✓		December 8, 2009	Township	Draft document submitted for basic conformance. Final version to be adopted after Highlands Council review
5. specific elements may not be necessary if already exist and adopting Highlands Element model to supplement existing master plan)					

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a. Land Use Plan Element	√		June 8, 2011	Township	Completion for Basic Conformance fulfilled through Highlands MP Element
b. Conservation Plan Element	√		June 8, 2011	Township	Completion for Basic Conformance fulfilled through Highlands MP Element
c. Circulation Plan Element	√		June 8, 2011	Township	Completion for Basic Conformance fulfilled through Highlands MP Element
d. Land Preservation and Land Stewardship Plan Element – including updated preserved land inventory and map	√		June 8, 2011	Township with Highlands Council Assisstance	To be complrtd as part of Full Conformance
e. Agriculture Retention/Farmland Preservation Plan Element – including updated preserved farmland inventory and map	√		June 8, 2011	Township with Highlands Council Assisstance	To be complrtd as part of Full Conformance
f. Community Facilities Plan Element	√		June 8, 2011	Township	Completion for Basic Conformance fulfilled through Highlands MP Element
g. Sustainable Economic Development Plan Element	√		June 8, 2011	Township	Completion for Basic Conformance fulfilled through Highlands MP Element
h. Historic Preservation Plan Element	√		June 8, 2011	Township	Completion for Basic Conformance fulfilled through Highlands MP Element

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i. Development Transfer Plan Element (incl. receiving zones, optional)	N/A		N/A	N/A	N/A
6. Highlands Land Use Ordinances (Module 6) – Adopted	√		December 8, 2009		Draft document submitted for basic conformance. Final version to be adopted after Highlands Council review
7. Board of Health Ordinances					
a. Septic System Maintenance	√		TBD*	Township with Highlands Council Assisstance	To be completed after development of model ordinance from Highlands council
b. Potential Contaminant Source Management	√		TBD*	Township with Highlands Council Assisstance	To be completed after development of model ordinance from Highlands council
8. Implementing Ordinances for Management Plans and Programs					
a. Water Use and Conservation Management Plan Ordinance	√		TBD*	Township with Highlands Council Assisstance	To be completed after development of draft ordinance from Highlands council
b. Habitat Conservation and Management Plan Ordinance	√		TBD*	Township with Highlands Council Assisstance	To be completed after development of draft ordinance from Highlands council

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c. Septic System Management/Maintenance Plan Ordinance	√		TBD*	Township with Highlands Council Assisstance	To be completed after development of draft ordinance from Highlands council
d. Lake Restoration Management Plan Ordinance	N/A		N/A	N/A	N/A
e. Tree Clearing Ordinance	√		TBD*	Township with Highlands Council Assisstance	To be completed after development of draft ordinance from Highlands council
f. Right to Farm Ordinance (if applicable)	√		TBD*	Township	
g. Transfer of Developments Right Ordinance (if applicable)	N/A		N/A	N/A	N/A
h. Other Ordinance Provisions (specify)	N/A		N/A	N/A	N/A
9. Zoning Map and Schedule of Requirements – Adopted	√		September 8, 2011	Township	To be completed after adoption of Revised Land Use Plan Element
10. Official Map – (Adopted - if exists)	N/A		N/A	N/A	N/A
11. Septic System Yield Allocation (if applicable)	√		December 8, 2011		To be completed in conjunction with Land Use Plan and Zoning Ordinance
12. Cluster Development for Agricultural Resource Areas					
a. Grant Application for Cluster Development Program	√		December 8, 2011	Township with Highlands Council Assisstance	To be completed in conjunction with Land Use Plan and Zoning Ordinance

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b. Municipal Cluster Development Plan	√		December 8, 2011	Township with Highlands Council Assisstance	To be completed in conjunction with Land Use Plan and Zoning Ordinance
c. Municipal Cluster Development Ordinance and Design Guidelines	√		December 8, 2011	Township with Highlands Council Assisstance	To be completed in conjunction with Land Use Plan and Zoning Ordinance
13. Redevelopment and Brownfields Opportunities (optional)					
a. Highlands Redevelopment Area Petition	√		December 8, 2012	Township with Highlands Council Assisstance	
14. Resource Management Plans and Programs					
a. Water Use and Conservation Management Plan	√		TBD*	Township with Highlands Council Assisstance	

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b. Habitat Conservation and Management Plan	√		TBD*	Township with Highlands Council Assisstance	
c. Stream Corridor Protection/Restoration Plan (optional)			TBD*		
d. Wastewater Management Plan (County WMP may be used)	√		TBD*	Township with Highlands Council Assisstance	
e. Septic System Management/Maintenance Plan	√		TBD*	Township with Highlands Council Assisstance	
f. Lake Restoration Management Plan (if applicable)			TBD*		
g. Scenic Resource Management Plan (optional)			TBD*		
h. Municipal Stormwater Management Plan	√		TBD*	Township with Highlands Council Assisstance	
i. Regional Stormwater Management Plan (if applicable)			TBD*		

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j. Land Preservation and Land Stewardship Program (funding, stewardship, and monitoring for open space and agricultural resources)	✓		TBD*		
15. RMP Updates (optional)					
a.	✓		March 8, 2010	Township	Preliminary list contained in HIA and submitted with Basic Conformance Petition
16. Map Adjustments (optional)					
a.	✓		March 8, 2010	Township	Preliminary list contained in HIA and submitted with Basic Conformance Petition
17. Existing Municipal Planning and Regulatory Documents and Supporting Materials (based on the list of existing documents and petition submittals, list separately)					
a. Land Use Plan Element	✓		TBD*	Township	To be supplied during basic conformance review process
b. Open Space and Recreation Plan Element	✓		TBD*	Township	To be supplied during basic conformance review process
c. Circulation Plan Element	✓		TBD*	Township	To be supplied during basic conformance review process
d. Conservation Plan Element	✓		TBD*	Township	To be supplied during basic conformance review process
e. Historic Preservation Plan Element	✓		TBD*	Township	To be supplied during basic conformance review process

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	f. Community Facilities Plan Element	√		TBD*	Township	To be supplied during basic conformance review process
	g. Recycling Plan Element	√		TBD*	Township	To be supplied during basic conformance review process
	h. Utility Service Plan Element	√		TBD*	Township	To be supplied during basic conformance review process
	i. Land Use Ordinance	√		TBD*	Township	To be supplied during basic conformance review process
	j. Zoning Map	√		TBD*	Township	To be supplied during basic conformance review process
18.	Discretionary Documents or Requests (financial and technical assistance requests from the municipality)					
	a. to be determined	√		TBD*	Highlands Council	
19.	Application	√		ongoing	Township	
20.	Submission of Revised Petition (to be determined by the Highlands Council and the municipality)	√		TBD*	Highlands Council	
21.	Final Consistency Review and Recommendations Report (to be determined by the Highlands Council)	√		TBD*	Highlands Council	