

**BOROUGH OF HAMPTON
HIGHLANDS IMPLEMENTATION PLAN AND SCHEDULE**

MUNICIPAL IMPLEMENTATION PLAN AND SCHEDULE FOR PLAN CONFORMANCE BY TASK		FY2010-11 Priority (√) or N/A	Approximate Budget	Anticipated Completion Date	Responsible Entity	Status and Comments
1.	Housing Element & Fair Share Plan (Module 3)		\$12,500			
	a. Modifications of municipally approved and adopted Housing Element and Fair Share Plan (incl. COAH submittals) as applicable	√	--	As needed	Planning Board, Governing Body	2009 Plan Conformance Grant
	b. Adoption of Implementing Ordinances	√	--	As needed	Planning Board, Governing Body	Amended Plan Conformance Grant
2.	Highlands Environmental Resource Inventory (Module 4) – Adopted	√	\$2,000	60 days	Envl Comm., Planning Board	2009 Plan Conformance Grant
3.	Environmental Resource Inventory – Integrated		TBD	FY 2012+	Envl Comm.	
4.	Highlands Element of Municipal Master Plan (Module 5) – Adopted	√	\$3,000	60 days	Planning Board	2009 Plan Conformance Grant
5.	Municipal Master Plan Elements (as applicable)			FY 2011	Planning Board	FY 2011 activities to be selected based upon priorities relevant to specific municipality. All others FY2012+
	a. Land Use Plan Element		TBD	FY 2012-13	Planning Board	
	i. Land Use Inventory	√	\$5,000	FY 2011-12	Planning Board	Amended Plan Conformance Grant
	b. Conservation Plan Element					
	c. Circulation Plan Element					
	d. Land Preservation and Land Stewardship Plan Element	√	\$5,000	FY 2011-12	Planning Board	Amended Plan Conformance Grant
	e. Agriculture Retention/Farmland Preservation Plan Element	√	\$5,000	FY 2011-12	Planning Board	Amended Plan Conformance Grant
	f. Community Facilities Plan Element					
	g. Sustainable Economic Development Plan Element					
	h. Historic Preservation Plan Element					
	i. Septic System Yield Allocation (if applicable)					
6.	Highlands Land Use Ordinances (Module 6) – Adopted	√	\$10,000	120 days	Planning Board, Governing Body	2009 Plan Conformance Grant
	a. Adopt Planning Area Petition Ordinance (If Applicable)	√	\$500	60 days	Governing Body	2009 Plan Conformance Grant
7.	Zoning Map Update – Adopted (Update to reflect Highlands Overlay Zones, Districts)	√	\$5,000	120 days	Planning Board, Governing Body	Amended Plan Conformance Grant
8.	Cluster Development for Agricultural Resource Areas					
	a. Municipal Cluster Development Plan		TBD	FY 2012-13	Planning Board	Following completion of 5a(i), 5d, and 5e, feasibility analysis to determine potential for clustering of cluster developments. If and to the extent such clustering is feasible, development of planning tools, guidance to enable it.
	b. Municipal Cluster Development Ordinance and Design Guidelines		TBD	FY 2012-13	Planning Board, Governing Body	
9.	Resource Management Plans and Programs					
	a. Water Use and Conservation Management Plan		TBD			
	b. Habitat Conservation and Management Plan		TBD	FY 2012+		
	c. Stream Corridor Protection/Restoration Plan (optional)		TBD	FY 2012		
	d. Wastewater Management Plan	√	\$3,000	April 11, 2011		NJDEP Administrative Order 2010-03 (Chapter of County WMP)
	e. Septic System Management/Maintenance Plan		TBD	FY 2012+	Health Board	
	f. Scenic Resource Management Plan (optional)		TBD	FY 2012+		
	g. Municipal Stormwater Management Plan		TBD	FY 2012+		Updates as required for Plan Conformance - NJDEP requirement.
	h. Regional Stormwater Management Plan (if applicable)		TBD	FY 2012+		
	i. Land Preservation and Land Stewardship Program		TBD	FY 2012+		
10.	Board of Health Ordinances					
	a. Septic System Maintenance		TBD	FY 2012+		Subsequent to release of final model ordinance and completion of 9e
	b. Potential Contaminant Source Management		TBD	FY 2012+		Subsequent to release of final model ordinance

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11.	Implementing Ordinances for Management Plans and Programs					
	a. Water Use and Conservation Management Plan Ordinance		TBD	*		*Following completion of 9.a
	b. Habitat Conservation and Management Plan Ordinance		TBD	*		*Following completion of 9.b
	c. Stream Corridor Ordinance		TBD	*		*Following completion of 9.c
	d. Tree Clearing Ordinance		TBD	FY 2012+		
	e. Right to Farm Ordinance	√	\$500	FY 2011	Governing Body	Adoption of State model ordinance
	f. Scenic Resource Mgmt Ordinance (if applicable)			*		*Following completion of 9.g, if selected
	g. Stormwater Mangement Ordinance			*		*Updates only, as needed to incorporate RMP provisions; following 9.h
	h. Other Ordinance Provisions (specify)		TBD	Local schedule		
12.	Redevelopment and Brownfields Opportunities (optional)					
	a. Highlands Redevelopment Area Petition			Local schedule		
13.	RMP Updates (optional)					
	a.	√		Local schedule		Several potential RMP Updates noted in ERI for Preserved Lands - under review by Highlands Council. Borough follow-up only as needed.
14.	Map Adjustment Petition(s) (optional)					
	a.	√		Local schedule		Potential responses to Highlands Council comments
15.	Highlands Center Petition (optional)					
	a.			Local schedule		
16.	Municipal Planning and Regulatory Documents and Supporting Materials (based on the list of existing documents and petition submittals, list separately)	√	\$250	45 days		2009 Plan Conformance Grant
	a.					
17.	Discretionary Documents or Requests (financial and technical assistance requests from the municipality)					
	a.			Local schedule		
18.	Attendance at Highlands Council Training Sessions					
	a. Municipal Exemption Determinations	√	\$1,000	4-6 months	Highlands Council	Exemption Designees (e.g., Zoning Officer)
	b. Ordinance Administration: Application Procedures, Implementation, Enforcement	√	\$1,500	4-6 months	Highlands Council	Land Use Administrator/Board Secretary, Zoning Officer, Enforcement Officer, Property Inspector, Professionals
2010-11 Total Approximate Budget			\$54,250			

This Plan will be altered over time, to reflect the municipality's progress toward completing the conditions of Plan Conformance and to address funding and implementation tasks that carry forward into future years. All such changes will involve a collaborative effort and agreement between the municipality and the Highlands Council. Important in such considerations is the on-going recognition of the voluntary nature of Plan Conformance with respect to the municipality's Planning Area. It is anticipated that any Highlands Council Resolution of Approval will delegate to the Executive Director authority to modify deadlines for completion, which would occur in consultation with the municipality. No timeframe will be considered to have begun, however, until the municipality has been provided the tools (including grant funding) with which to accomplish each component of the Plan Conformance program.

Hampton Borough

2/24/2011

Account of Highlands Council Grant Awards

Type of Grant	Status	Resolution Date	Grant Amount	Tasks	Payments*	
COAH - Non-Substantive Certification**	Executed	April 20, 2006	\$ 12,500.00	Fair Share Plan	\$ -	
Initial Assessment	Executed	May 22, 2008	\$ 15,000.00	IA Report	\$ 14,515.73	
Plan Conformance	Executed	December 18, 2008	\$ 100,000.00	Module 1 -	\$ 18,004.77	
				Module 2 -	\$ 4,178.40	
				Module 3 -	\$ -	
				Module 4 -	\$ 2,156.45	
				Module 5 -	\$ 4,399.02	
				Module 6 -	\$ 3,090.00	
				Module 7 -	\$ 8,000.00	
				<i>Subtotal</i>	<i>\$ 39,828.64</i>	
			<i>Grant Award Total</i>	<i>\$ 127,500.00</i>	<i>PC Balance</i>	<i>\$ 60,171.36</i>
TOTAL REIMBURSEMENT AMOUNT					\$54,344.37	

Anticipated Expenses, 2010-2011 Amended Plan Conformance Grant

Completion of Module 3 - COAH Fair Share Plan	\$ 12,500.00		
Completion of Module 4 – Finalize/Adopt ERI	\$ 2,000.00	COAH Grant Balance Forward	\$ 12,500.00
Completion of Module 5 – Highlands Element	\$ 3,000.00	Plan Conformance Grant Balance Forward	\$ 60,171.36
Completion of Module 6 – Land Use Ordinances	\$ 10,000.00	Estimate of Outstanding Expenditures to Date	\$ (57,771.36)
Planning Area Petition Ordinance	\$ 500.00	Estimate of Available Plan Conformance Grant Funds	\$ 14,900.00
Municipal Master Plan Updates	\$ 15,000.00		
Municipal Zoning Map Update	\$ 5,000.00		
Wastewater Management Plan	\$ 3,000.00	Amended Plan Conformance Grant	
Highlands Council Training Sessions	\$ 2,500.00	Anticipated 2010-2011 Expenses	\$ 54,250.00
Adoption of Right to Farm Ordinance	\$ 500.00		\$ (14,900.00)
Provision of Planning/Regulatory Documents	\$ 250.00	Estimated Total Need	\$ 39,350.00
TOTAL	<u>\$ 54,250.00</u>		

*Note: Payment voucher was submitted to Treasury on 2/10/11. Awaiting notification that a payment has been made.

** Note: Funds to complete Module 3 will draw from the Borough's Non-Substantive Certification Grant (\$12,500). All future work conducted on finalizing the Borough's Fair Share Housing Plan should be billed to this grant program.