

TOWNSHIP OF CHESTER, MORRIS COUNTY, NEW JERSEY
HIGHLANDS IMPLEMENTATION PLAN SCHEDULE (REVISED)

DRAFT MUNICIPAL IMPLEMENTATION PLAN AND SCHEDULE FOR PLAN CONFORMANCE BY TASK		FY2010-11 Priority (✓) or N/A	Approximate Budget	Anticipated Completion Date	Responsible Entity	Status and Comments
1.	Housing Element & Fair Share Plan (Module 3)		\$7,500			3rd Round Substantive Certification Grant
	a. Modifications of municipally approved and adopted Housing Element and Fair Share Plan (incl. COAH submittals) as applicable	✓	--	As needed	Planning Board, Governing Body	2009 Plan Conformance Grant-Potential changes in applicable State laws and/or regulations acknowledged. Modifications as needed to retain compliance and ensure protection from legal challenge.
	b. RAHDPP Agreements as approved by COAH (If Applicable)	✓	--	As needed	Governing Body	RAHDPP not used by Township
	c. Adoption of Implementing Ordinances	✓	--	As needed	Planning Board, Governing Body	Amended Plan Conformance Grant. Implementing ordinances will require Highlands Council review prior to adoption.
2.	Highlands Environmental Resource Inventory (Module 4) – Adopted	✓	\$2,000	60 days	Envl Comm., Planning Board	2009 Plan Conformance Grant
3.	Environmental Resource Inventory – Integrated	N/A	N/A			Stand-alone ERI
4.	Highlands Element of Municipal Master Plan (Module 5) – Adopted	✓	\$3,000	60 90 days	Planning Board	2009 Plan Conformance Grant. Completion date extended to 90 days to allow Township to complete updates as noted below.
5.	Municipal Master Plan Elements (as applicable)		\$8,000 - \$15,000	FY 2011	Planning Board	FY 2011 activities to be selected based upon priorities relevant to specific municipality. All others FY2012+. Additional open space, recreation and preserved farms may have been added to the Township since last inventoried/mapped in April 2009. This will affect the map and language in this section of the Highlands Master Plan Element regarding area acreage and percentage. Township proposed completion by 9/30/2010.
	a. Land Use Plan Element		\$7,500			Recommend update to existing Land Use Element of the Master Plan. As discussed by Township in initial assessment report.
	b. Conservation Plan Element		\$7,500			Recommend update to existing Conservation Plan Element of the Master Plan. As discussed by Township in initial assessment report.
	c. Circulation Plan Element					
	d. Land Preservation and Land Stewardship Plan Element					Needs amendment per Township; propose completion by 9-30-10. Additional open space, recreation and preserved farms may have been added to the Township since last inventoried/mapped in April 2009. This will effect the map and language in this section of the Highlands Master Plan Element regarding area acreage and percentage.
	e. Agriculture Retention/Farmland Preservation Plan Element					Preserved farmland inventory needs amendment per Township. See above comments.
	f. Community Facilities Plan Element					
	g. Sustainable Economic Development Plan Element					
	h. Historic Preservation Plan Element					
	i. Development Transfer Plan Element (optional)					
	j. Septic System Yield Allocation (if applicable)					
6.	Highlands Land Use Ordinances (Module 6) – Adopted	✓	\$6,000	120 days	Planning Board, Governing Body	2009 Plan Conformance Grant
	a. Adopt Planning Area Petition Ordinance (If Applicable)	✓	\$500	60 days	Governing Body	2009 Plan Conformance Grant
	b. Adopt Checklist Ordinance (If Applicable)	✓		60 days	Planning Board, Governing Body	2009 Plan Conformance Grant
7.	Zoning Map Update – Adopted (Update to reflect Highlands Overlay Zones, Districts)	✓	\$5,000	120 days	Planning Board, Governing Body	Amended Plan Conformance Grant
8.	Cluster Development for Agricultural Resource Areas					
	a. Grant Application for Cluster Development Program		N/A	FY 2012-13	Governing Body	
	a Municipal Cluster Development Plan		TBD	FY 2012-13	Planning Board	
	b. Municipal Cluster Development Ordinance and Design Guidelines		TBD	FY 2012-13	Planning Board, Governing Body	

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9.	Resource Management Plans and Programs					
	a. Water Use and Conservation Management Plan		TBD			
	b. Habitat Conservation and Management Plan		TBD	FY 2012+		
	c. Stream Corridor Protection/Restoration Plan (optional)		TBD	FY 2012		
	d. Wastewater Management Plan		\$2,500	April 11, 2011		NJDEP Administrative Order 2010-03 (Local WMP or County chapter)
	e. Septic System Management/Maintenance Plan		TBD	FY 2012+	Health Board	
	f. Lake Restoration Management Plan (if applicable)		TBD	FY 2012+		No Highlands Lakes in Township
	g. Scenic Resource Management Plan (optional)		TBD	FY 2012+		
	h. Municipal Stormwater Management Plan		TBD	FY 2012+		Township Stormwater Mgmt Plan submitted for review. Submitted on CD ROM as PDF on 9.2.10.
	i. Regional Stormwater Management Plan (if applicable)		TBD	FY 2012+		
	j. Land Preservation and Land Stewardship Program		TBD	FY 2012+		
10.	Board of Health Ordinances					
	a. Septic System Maintenance		TBD	FY 2012+		Subsequent to release of final model ordinance and completion of 9e
	b. Potential Contaminant Source Management		TBD	FY 2012+		Subsequent to release of final model ordinance
11.	Implementing Ordinances for Management Plans and Programs					
	a. Water Use and Conservation Management Plan Ordinance		TBD	*		*Following completion of 9.a
	b. Habitat Conservation and Management Plan Ordinance		TBD	*		*Following completion of 9.b
	c. Stream Corridor Ordinance	N/A	TBD	*		*Following completion of 9.c
	d. Lake Restoration Management Plan Ordinance	N/A	N/A	*		No Highlands Lakes in Township
	e. Tree Clearing Ordinance		TBD	FY 2012+		
	f. Right to Farm Ordinance (if applicable)	✓	--	FY 2011	Governing Body	Township ordinance submitted for review. Submitted on CD ROM as PDF on 9.2.10.
	g. Transfer of Developments Right Ordinance (if applicable)	N/A	N/A	*		*Following completion of 5i
	h. Scenic Resource Mgmt Ordinance (if applicable)			*		*Following completion of 9.g, if selected
	i. Stormwater Management Ordinance			*		*Updates only, as needed to incorporate RMP provisions; following 9h, 9i
	j. Other Ordinance Provisions (specify)		TBD	Local schedule		
12.	Redevelopment and Brownfields Opportunities (optional)					
	a. Highlands Redevelopment Area Petition		\$5,000	Local schedule		Township indicates possible Redevelopment Area petition. The Township has not moved forward on this matter; therefore, no additional information or timetable is available as of 9.2.10. Township indicates possible Redevelopment Area petition(s); submission/timing TBD
13.	RMP Updates (optional)					
	a.			Local schedule		Information may be submitted for Regional Master Plan Updates regarding updated Farmland and Open Space Inventories.
14.	Map Adjustment Petition(s) (optional)					
	a.			Local schedule		
15.	Highlands Center Petition (optional)					
	a.			Local schedule		
16.	Submission of Municipal Planning and Regulatory Documents and Supporting Materials	N/A		Completed		Submitted on CD ROM as PDF on 9.2.10.
	a.					
17.	Discretionary Documents or Requests (financial and technical assistance requests from the municipality)					
	a.			Local schedule		
18.	Attendance at Highlands Council Training Sessions					
	a. Municipal Exemption Determinations	✓	\$1,000	4-6 months	Highlands Council	Exemption Designees (e.g., Zoning Officer)

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b. Ordinance Administration: Application Procedures, Implementation, Enforcement	√	\$1,500	4-6 months	Highlands Council	Land Use Administrator/Board Secretary, Zoning Officer, Enforcement Officer, Property Inspector, Professionals
2010-11 Total Approximate Budget		\$49,000			

This Plan will be altered over time, to reflect the municipality's progress toward achieving Full Plan Conformance and to address funding and implementation tasks that carry forward into future years. All such changes will involve a collaborative effort and agreement between the municipality and the Highlands Council. Important in such considerations is the on-going recognition of the voluntary nature of Plan Conformance with respect to the municipality's Planning Area. It is anticipated that any Highlands Council Resolution of Approval will delegate to the Executive Director authority to modify deadlines for completion, which would occur in consultation with the municipality. No timeframe will be considered to have begun, however, until the municipality has been provided the tools (including grant funding) with which to accomplish each component of the Plan Conformance program.

Chester Township

10/18/2010

Account of Highlands Council Grant Awards

Type of Grant	Status	Resolution Date	Grant Amount	Tasks	Payments
COAH - Round 3 *	Open	October 6, 2005	\$ 7,500.00	Fair Share Plan	\$ -
Initial Assessment	Closed	May 15, 2008	\$ 15,000.00	IA Report	\$ 15,000.00
Water Use & Conservation Management Plan	Open	February 26, 2009	\$ 5,000.00	Pilot Program	\$ -
Plan Conformance	Executed	December 18, 2008	\$ 100,000.00	Module 1 -	\$ 15,000.00
				Module 2 -	\$ 7,924.30
				Module 3 -	\$ 29,795.20
				Module 4 -	\$ 4,127.20
				Module 5 -	\$ 10,398.80
				Module 6 -	\$ 7,340.30
				Module 7 -	\$ 5,921.20
				<i>Subtotal</i>	<i>\$ 80,507.00</i>
			<i>Grant Award Total</i>	<i>\$ 127,500.00</i>	<i>Balance</i>
					<i>\$ 31,993.00</i>
TOTAL REIMBURSEMENT AMOUNT					\$ 95,507.00

Anticipated Expenses, 2010-2011 Amended Plan Conformance Grant

Completion of Module 3 – COAH Certification *	\$ 7,500.00	Plan Conformance Grant Balance Forward	\$ 19,493.00
Completion of Module 4 – Finalize/Adopt ERI	\$ 2,000.00	Municipal Response/Related Expenses Estimate	\$ (2,500.00)
Completion of Module 5 – Highlands Element	\$ 3,000.00	Estimate of Available Plan Conformance Grant Funds	\$ 16,993.00
Completion of Module 6 – Land Use Ordinances	\$ 6,000.00		
Highlands Redevelopment Area Designation	\$ 5,000.00		
Planning Area Petition Ordinance	\$ 500.00		
Municipal Master Plan Updates	\$ 15,000.00		
Municipal Zoning Map Update	\$ 5,000.00	Amended Plan Conformance Grant	
Wastewater Management Plan	\$ 2,500.00	Anticipated 2010-2011 Expenses	\$ 49,000.00
Highlands Council Training Sessions	\$ 2,500.00		\$ (16,993.00)
TOTAL	\$ 49,000.00	Estimated Total Need	\$ 32,007.00

* Note: Funds to complete Module 3 will draw from the Township's 3rd Round Substantive Certification Grant (\$7,500). Reimbursement for this work is contingent on receipt of certification from COAH. All future work conducted on finalizing the Township's Fair Share Housing Plan should be billed to this grant program.