

DRAFT MUNICIPAL IMPLEMENTATION PLAN AND SCHEDULE FOR FULL PLAN CONFORMANCE BY TASK	Applicable? (√) or N/A	Approximate Budget (for future use)	Anticipated Completion Date	Responsible Entity	Status and Comments
1. Housing Element & Fair Share Plan (Module 3)					
a. Summary of Fair Share Plan	√		March 1, 2010	Planning Board	
b. Draft Housing Element	√		March 1, 2010	Planning Board	
c. Highlands RMP Adjusted Growth Projection (incl. calculations)	√		March 1, 2010	Planning Board	
d. Review and narrative of sites and/or mechanisms to meet prior round and projected growth share obligation	√		March 1, 2010	Planning Board	
e. Municipally approved and adopted Housing Element and Fair Share Plan (incl. COAH submittals)	√		June 8, 2010	Planning Board	
f. Completed copies of the Growth Share Calculations	√		June 8, 2010	Planning Board	
g. Module 3 Appendix C submittal (if applicable under draft RAHDPP guidelines)	√		June 8, 2010	Planning Board	
2. Highlands Environmental Resource Inventory (Module 4) – Adopted	√		After Comments	Planning Board	Submitted with Petition
3. Environmental Resource Inventory – Integrated	N/A				
4. Highlands Element of Municipal Master Plan (Module 5) – Adopted Preservation Area Only	Draft		After Comments	Planning Board	Submitted with Petition, adoption after comments received
5. Municipal Master Plan Elements (if applicable - specific elements may not be necessary if already exist and adopting Highlands Element model to supplement existing master plan)					
a. Land Use Plan Element	√		After Comments	Planning Board	
b. Conservation Plan Element	√		After Comments	Planning Board	
c. Circulation Plan Element	√		After Comments	Planning Board	
d. Land Preservation and Land Stewardship Plan Element – including updated preserved land inventory and map	√		After Comments	Planning Board	
e. Agriculture Retention/Farmland Preservation Plan Element – including updated preserved farmland inventory and map	√		After Comments	Planning Board	
f. Community Facilities Plan Element	√		After Comments	Planning Board	
g. Sustainable Economic Development Plan Element	√		After Comments	Planning Board	
h. Historic Preservation Plan Element	√		After Comments	Planning Board	
i. Development Transfer Plan Element (incl. receiving zones, optional)	N/A		After Comments	Planning Board	
6. Highlands Land Use Ordinances (Module 6) – Adopted	Draft		6/8/210	Council	Completed in draft
7. Board of Health Ordinances					
a. Septic System Maintenance	√		Undetermined	Council	Schedule to be Determined
b. Potential Contaminant Source Management	√		Undetermined	Council	Schedule to be Determined
8. Implementing Ordinances for Management Plans and Programs					
a. Water Use and Conservation Management Plan Ordinance	√		Undetermined	Council	
b. Habitat Conservation and Management Plan Ordinance	√		Undetermined	Council	
c. Septic System Management/Maintenance Plan Ordinance	√		Undetermined	Council	
d. Lake Restoration Management Plan Ordinance (if applicable)	N/A				
e. Tree Clearing Ordinance	√		Undetermined	Council	
f. Right to Farm Ordinance (if applicable)	N/A				
g. Transfer of Developments Right Ordinance (if applicable)	N/A				

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h. Other Ordinance Provisions (specify)	N/A				
9. Zoning Map and Schedule of Requirements – Adopted	√				
10. Official Map – (Adopted - if exists)	N/A		Undetermined	Council	
11. Septic System Yield Allocation (if applicable)	N/A				
12. Cluster Development for Agricultural Resource Areas					
a. Grant Application for Cluster Development Program	N/A				
b. Municipal Cluster Development Plan	N/A				
c. Municipal Cluster Development Ordinance and Design Guidelines	N/A				
13. Redevelopment and Brownfields Opportunities (optional)					
a. Highlands Redevelopment Area Petition	N/A				
14. Resource Management Plans and Programs					
a. Water Use and Conservation Management Plan	√		Undetermined	Council	
b. Habitat Conservation and Management Plan	N/A				
c. Stream Corridor Protection/Restoration Plan (optional)	N/A				
d. Wastewater Management Plan (County WMP may be used)	√		Undetermined	Council	
e. Septic System Management/Maintenance Plan	N/A				
f. Lake Restoration Management Plan (if applicable)	N/A				
g. Scenic Resource Management Plan (optional)	N/A				
h. Municipal Stormwater Management Plan	√		Undetermined	Planning Board	
i. Regional Stormwater Management Plan (if applicable)	N/A				
j. Land Preservation and Land Stewardship Program (funding, stewardship, and monitoring for open space and agricultural resources)	N/A				
15. RMP Updates (optional)					
a.	√		Undetermine	Staff	Submitted in draft with the Petition
16. Map Adjustments (optional)					
a.	√		Undetermined	Staff	Submitted in draft with the Petition
17. Municipal Planning and Regulatory Documents and Supporting Materials (based on the list of existing documents and petition submittals, list separately)					
a.	√				Submitted with the Petition
18. Discretionary Documents or Requests (financial and technical assistance requests from the municipality)					
a.	N/A				
19. Submission of Plan Conformance Grant Application	√				
20. Submission of Revised Petition (to be determined by the Highlands Council and the municipality)					
21. Final Consistency Review and Recommendations Report (to be determined by the Highlands Council)					