

<b>DRAFT MUNICIPAL IMPLEMENTATION PLAN AND SCHEDULE FOR FULL PLAN CONFORMANCE BY TASK</b>	<b>Applicable? (√) or N/A</b>	<b>Approximate Budget (for future use)</b>	<b>Anticipated Completion Date</b>	<b>Responsible Entity</b>	<b>Status and Comments</b>
<b>1. Housing Element &amp; Fair Share Plan (Module 3)</b>					
a. Summary of Fair Share Plan	√		March 1, 2010	Burgis Associates	to be completed
b. Draft Housing Element	√		March 1, 2010	Burgis Associates	currently working on the background data including demographics
c. Highlands RMP Adjusted Growth Projection (incl. calculations)	√		March 1, 2010	Burgis Associates	completed Workbook d
d. Review and narrative of sites and/or mechanisms to meet prior round and projected growth share obligation	√		March 1, 2010	Burgis Associates	prior round obligations are met through built projects; reviewing existing credits; and reviewing existing land inventory and various mechanisms to meet the housing obligation
e. Municipally approved and adopted Housing Element and Fair Share Plan (incl. COAH submittals)	√		June 8, 2010	Burgis Associates	to be completed
f. Completed copies of the Growth Share Calculations	√		June 8, 2010	Burgis Associates	to be completed
g. Module 3 Appendix C submittal (if applicable under draft RAHDPP guidelines)	√		June 8, 2010	Burgis Associates	The Borough at this time is not participating the RAHDPP program.
<b>2. Highlands Environmental Resource Inventory (Module 4) – Adopted</b>	√		July, 2010	Burgis Associates	The Borough is submitting the edited ERI based on comments received from the Council on September 30, 2009. The Borough will work with the Highlands Council to tailor the ERI.
<b>3. Environmental Resource Inventory – Integrated</b>	√		July, 2010	Burgis Associates	The Borough does not have a stand alone ERI.
<b>4. Highlands Element of Municipal Master Plan (Module 5) – Adopted</b>	√		September, 2010	Burgis Associates	As indicated earlier, the Borough submitted its draft Highland Master Plan September 2, 2009. The Twp received comments on November 25, 2009 regarding the draft and is currently in the process of updating the draft.
<b>5. Municipal Master Plan Elements</b> (if applicable - specific elements may not be necessary if already exist and adopting Highlands Element model to supplement existing master plan)					
a. Land Use Plan Element	✓		September, 2010	Burgis Associates	to be modified incorporating Highlands elements
b. Conservation Plan Element	✓		September, 2010	Burgis Associates	to be completed
c. Circulation Plan Element	✓		September, 2010	Burgis Associates	to be modified incorporating Highlands Elements
d. Land Preservation and Land Stewardship Plan Element – including updated preserved land inventory and map	✓		September, 2010	Burgis Associates	to be completed
e. Agriculture Retention/Farmland Preservation Plan Element – including updated preserved farmland inventory and map	N/A				Not applicable since no portion of land is a preserved farmland
f. Community Facilities Plan Element	✓		October, 2010	Burgis Associates	to be completed
g. Sustainable Economic Development Plan Element	✓		November, 2010	Burgis Associates	to be completed
h. Historic Preservation Plan Element	✓		November, 2010	Burgis Associates	to be completed
i. Development Transfer Plan Element (incl. receiving zones, optional)	N/A		TBD	TBD	The Borough is not participating in the TDR program at this time.
<b>6. Highlands Land Use Ordinances (Module 6) – Adopted</b>	√		November, 2010	Burgis Associates	to be modified for the borough.
<b>7. Board of Health Ordinances</b>					

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a. Septic System Maintenance	√		July, 2010	Board of Health	to be modified incorporating Highlands Element
b. Potential Contaminant Source Management	√		July, 2010	Board of Health	to be modified incorporating Highladns Element
<b>8. Implementing Ordinances for Management Plans and Programs</b>					
a. Water Use and Conservation Management Plan Ordinance	√		Jan, 2011	Burgis Associates	to be modified incorporating Highlands Elements
b. Habitat Conservation and Management Plan Ordinance	√		Jan, 2011	Burgis Associates	to be modified incorporating Highlands Elements
c. Septic System Management/Maintenance Plan Ordinance	√		Jan, 2011	Burgis Associates	to be modified incorporating Highlands Elements
d. Lake Restoration Management Plan Ordinance (if applicable)	N/A		N/A	N/A	Not applicable
e. Tree Clearing Ordinance	√		Feb, 2011	Burgis Associates	to be modified incorporating Highlands Elements
f. Right to Farm Ordinance (if applicable)	N/A		N/A	N/A	Not applicable
g. Transfer of Developments Right Ordinance (if applicable)	N/A		N/A	N/A	The Twp is not participating in the TDR program at this time.
h. Other Ordinance Provisions (specify)	N/A		N/A	N/A	Not applicable
<b>9. Zoning Map and Schedule of Requirements – Adopted</b>	√		November, 2010	Burgis Associates	The Borough has an adopted schedule of requirements and zoning map; needs to be reevaluated and redrafted per Highlands Element.
<b>10. Official Map – (Adopted - if exists)</b>	N/A		N/A	N/A	The Borough currently uses Tax Records.
<b>11. Septic System Yield Allocation (if applicable)</b>	TBD		TBD	TBD	determine the applicability.
<b>12. Cluster Development for Agricultural Resource Areas</b>					
a. Grant Application for Cluster Development Program	N/A		N/A	N/A	Not Applicable
b. Municipal Cluster Development Plan	N/A		N/A	N/A	Not Applicable
c. Municipal Cluster Development Ordinance and Design Guidelines	N/A		N/A	N/A	Not Applicable
<b>13. Redevelopment and Brownfields Opportunities (optional)</b>					
a. Highlands Redevelopment Area Petition	TBD		N/A	N/A	The Borough is not considering a Highlands Redevelopment Area Petition at this time.
<b>14. Resource Management Plans and Programs</b>					
a. Water Use and Conservation Management Plan	√		March 1, 2011	Burgis Associates	to be completed
b. Habitat Conservation and Management Plan	√		March 1, 2011	Burgis Associates	to be completed
c. Stream Corridor Protection/Restoration Plan (optional)	√		April 1, 2011	Burgis Associates	to be completed
d. Wastewater Management Plan (County WMP may be used)	√		TBD	Morris County	will use County Wastewater Management Plan
e. Septic System Management/Maintenance Plan	√		May, 2011	TBD	to be completed.
f. Lake Restoration Management Plan (if applicable)	TBD		N/A	N/A	The Borough takes exception to identifying the area as Lake Management Area. This needs to be determined.
g. Scenic Resource Management Plan (optional)	N/A		TBD	TBD	To be determined if required at a later date
h. Municipal Stormwater Management Plan	√		June, 2011	Municipal Utilities	to be modified incorporating Highlands Element
i. Regional Stormwater Management Plan (if applicable)	N/A		N/A	N/A	Not applicable.
j. Land Preservation and Land Stewardship Program (funding, stewardship, and monitoring for open space and agricultural resources)	N/A		TBD	TBD	To be determined if required at a later date.

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15. RMP Updates (optional) a.					
16. Map Adjustments (optional)  a. Seek adjustment from identifying the Lake Community Subzone	✓		TBD	TBD	Attached are the letters issued by our office dated April 9, 2007 and February 28, 2008 addressing our concerns regarding the map updates. Currently we are reiterating these comments. The Borough would provide additional adjustments over the coming years.
17. Municipal Planning and Regulatory Documents and Supporting Materials (based on the list of existing documents and petition submittals, list separately)  a.	TBD		TBD	TBD	Additional documents updates required to be determined at a later date
18. Discretionary Documents or Requests (financial and technical assistance requests from the municipality)  a.			TBD	TBD	To be determined if required at a later date
19. Submission of Plan Conformance Grant Application	✓		January 1, 2010	TBD	conform to the Highlands Plan, the grant shall be applied
20. Submission of Revised Petition (to be determined by the Highlands Council and the municipality)	N/A		TBD	TBD	To be determined by the Highlands Council and the Township
21. Final Consistency Review and Recommendations Report (to be determined by the Highlands Council)	N/A		TBD	TBD	To be determined by the Highlands Council and the Township