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Governor

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Lt. Governor

State of New Jersey

Highlands Water Protection and Planning Council
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JACK SCHRIER
Acting Chairman

EILEEN SWAN
Executive Director

April 26, 2010

Bruce James, Freeholder Director
Passaic County
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

Subject: Petition for Plan Conformance

Dear Freeholder Director James:

Thank you for providing all items requested in support of Passaic County's Petition for Plan Conformance. On behalf of the Highlands Water Protection and Planning Council (Highlands Council), I am pleased to advise you that the County Petition is herewith deemed Administratively Complete. Within 10 days of the date of this letter, the Highlands Council will post the complete Petition on the Highlands Council website at: www.highlands.state.nj.us/njhighlands/planconformance.

The Highlands Council will now begin the process of substantive review of the Petition. We anticipate that this phase will require 45-90 days, culminating in preparation of a Draft Consistency Review and Recommendations Report. This Draft Report will provide a detailed assessment of the Petition for Plan Conformance and its level of consistency with the Highlands Regional Master Plan. The Draft Report will be provided to the County for review and consideration, with a County response period to follow, prior to any further official action.

Please be advised that a finding of Administrative Completeness does not preclude the Highlands Council from requesting additional information, should it prove necessary during the process of substantive review, to clarify, complete, correct, or modify a Petition in the interest of ultimately achieving Plan Conformance.

The Staff Liaison for your County is Judy Thornton, Highlands Council Principal Planner, who may be reached by telephone at (908) 879-6737 ext. 121 or via e-mail at judy.thornton@highlands.state.nj.us. Should you or other elected or appointed officials have any other questions, I will also continue to be available to you for all Highlands matters and can be reached at (908) 879-6737 ext. 101, or via e-mail at eileen.swan@highlands.state.nj.us.

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Thank you for partnering with the Highlands Council to address the goals of the Highlands Act and protect the unique qualities of the Highlands Region. We recognize the significant time and effort that have gone into development of your Petition for Plan Conformance and look forward to working with you to ensure a successful outcome.

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'Eileen Swan', with a long horizontal flourish extending to the right.

Eileen Swan
Executive Director

enclosure

1600 Passaic County Highlands Council Plan Conformance Service List

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