

**SUBMITTAL CHECKLIST: PETITION FOR COUNTY PLAN CONFORMANCE**

<b>GENERAL SUBMISSION ITEMS</b>		<b>(√) or N/A</b>
<b>1. Cover Letter.</b> Identifies portion of county for which Plan Conformance required, county point of contact.		<b>X</b>
<b>2. Submittal Checklist.</b> This completed Plan Conformance Checklist.		<b>X</b>
<b>3. Preservation Area Resolution.</b> Certified governing body resolution submitting a Petition for Plan Conformance.		<b>X</b>
<b>5. Record of Public Involvement.</b> A summary of public involvement in the development of materials for the Petition for Plan Conformance.		<b>X</b>
<b>6. 2009 Plan Conformance Grant Program Documents.</b> Materials from the results of Tasks A through C (Highlands ERI, Highlands Element and Highlands Regulations) of the 2009 Plan Conformance Grant Program.		<b>X</b>
<b>7. List of Current County Planning and Regulatory Documents.</b> A list of existing relevant county planning and regulatory documents with the dates of most recent adoption.		<b>X</b>
<b>8. County Self-Assessment Report.</b> Report discussing: a) progress made toward achieving Plan Conformance as of the date of petition; b) steps remaining to achieve Full Plan Conformance; and c) general plan and anticipated timeframe for completion (including Appendix A, Self-Assessment Report Status of Checklist Items).		<b>X</b>
<b>9. Implementation Plan and Schedule.</b> Proposed Highlands Implementation Plan and Schedule charting outstanding items on timeline and specifically indicating the completion and implementation dates for each (including Appendix A Implementation Plan and Schedule).		<b>X</b>
<b>10. RMP Updates (Optional).</b> If applicable, updates to RMP maps, charts, and technical data along with verifiable documentation in support. If none are requested, indicate “N/A,” not applicable.		<b>X</b>
<b>11. Map Adjustments (Optional).</b> If applicable, requests for changes in Land Use Capability Zone Map designations along with information, justification, and evidence in support of same. If none are requested, indicate “N/A,” not applicable.		<b>X</b>
<b>12. Additional Supporting Materials (Optional).</b> Materials in support of Plan Conformance.		