

TOWN OF PHILLIPSBURG DRAFT MUNICIPAL IMPLEMENTATION PLAN AND SCHEDULE FOR FULL PLAN CONFORMANCE BY TASK		Applicable? (√) or N/A	Approximate Budget (for future use)	Anticipated Completion Date	Responsible Entity	Status and Comments
1.	Housing Element & Fair Share Plan (Module 3)					
	a. Summary of Fair Share Plan	√		March 1, 2010	Town	Complete and submitted to Highlands
	b. Draft Housing Element	√		Fall 2010	Town	Pending outcome of COAH legislation
	c. Highlands RMP Adjusted Growth Projection (incl. calculations)	N/A				Town using adjusted COAH projections
	d. Review and narrative of sites and/or mechanisms to meet prior round and projected growth share obligation	N/A				No prior plans/rounds
	e. Municipally approved and adopted Housing Element and Fair Share Plan (incl. COAH submittals)	√		Fall 2010	Town	Pending outcome of COAH legislation
	f. Completed copies of the Growth Share Calculations	√		Fall 2010	Town	Pending outcome of COAH legislation
	g. Module 3 Appendix C submittal (if applicable under draft RAHDPP guidelines)	N/A				Not eligible
2.	Highlands Environmental Resource Inventory (Module 4) – Adopted	√		Winter 2011	Town	Draft submitted for basic conformance.
3.	Environmental Resource Inventory – Integrated	N/A				No existing ERI
4.	Highlands Element of Municipal Master Plan (Module 5) – Adopted	√		2011-2012	Town	Draft submitted. Final pending completion of center plan.
5.	Municipal Master Plan Elements (if applicable - specific elements may not be necessary if already exist and adopting Highlands Element model to supplement existing master plan)					
	a. Land Use Plan Element	√		2011-2012	Town	Updated master plan pending completion of center plan.
	b. Conservation Plan Element	√		2011-2012	Town	Same
	c. Circulation Plan Element	√		2011-2012	Town	Same
	d. Land Preservation and Land Stewardship Plan Element – including updated preserved land inventory and map	√		2011-2012	Town	Same
	e. Agriculture Retention/Farmland Preservation Plan Element – including updated preserved farmland inventory and map	N/A				
	f. Community Facilities Plan Element	√		2011-2012	Town	Same
	g. Sustainable Economic Development Plan Element	√		2011-2012	Town	Same
	h. Historic Preservation Plan Element	√		2011-2012	Town	Same
	i. Development Transfer Plan Element (incl. receiving zones, optional)	N/A				
6.	Highlands Land Use Ordinances (Module 6) – Adopted	√		2011-2012	Town	Updated ord. pending completion of center plan.
7.	Board of Health Ordinances					
	a. Septic System Maintenance	N/A			County	County Board of Health
	b. Potential Contaminant Source Management	N/A			County	County Board of Health
8.	Implementing Ordinances for Management Plans and Programs					
	a. Water Use and Conservation Management Plan Ordinance	√		2011-2012	Town	Pending completion of center plan.
	b. Habitat Conservation and Management Plan Ordinance	√		2011-2012	Town	Same
	c. Septic System Management/Maintenance Plan Ordinance	N/A				

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d. Lake Restoration Management Plan Ordinance (if applicable)	N/A				
e. Tree Clearing Ordinance	√		2011-2012	Town	Same
f. Right to Farm Ordinance (if applicable)	N/A				
g. Transfer of Developments Right Ordinance (if applicable)	N/A				
h. Other Ordinance Provisions (specify)	N/A				
9. Zoning Map and Schedule of Requirements – Adopted	√		2011-2012	Town	Pending completion of center plan.
10. Official Map – (Adopted - if exists)	N/A				
11. Septic System Yield Allocation (if applicable)					
12. Cluster Development for Agricultural Resource Areas					
a. Grant Application for Cluster Development Program	N/A				
b. Municipal Cluster Development Plan	N/A				
c. Municipal Cluster Development Ordinance and Design Guidelines	N/A				
13. Redevelopment and Brownfields Opportunities (optional)					
a. Highlands Redevelopment Area Petition	N/A				Redevelopment plans adopted pursuant to LRHL
14. Resource Management Plans and Programs					
a. Water Use and Conservation Management Plan	√		2011-2012	Town	Pending completion of center plan.
b. Habitat Conservation and Management Plan	N/A				
c. Stream Corridor Protection/Restoration Plan (optional)	√		2011-2012	Town	Pending completion of center plan.
d. Wastewater Management Plan (County WMP may be used)	√		2011-2012	Town	Pending completion of center plan.
e. Septic System Management/Maintenance Plan	N/A				
f. Lake Restoration Management Plan (if applicable)	N/A				
g. Scenic Resource Management Plan (optional)	√		2011-2012	Town	Pending completion of center plan.
h. Municipal Stormwater Management Plan	√		2011-2012	Town	Pending completion of center plan.
i. Regional Stormwater Management Plan (if applicable)	N/A				
j. Land Preservation and Land Stewardship Program (funding, stewardship, and monitoring for open space and agricultural resources)	N/A				
15. RMP Updates (optional)					
a.	√		Fall 2011	Highlands	To be incorporated into center plan
16. Map Adjustments (optional)					
a.	√		Fall 2011	Highlands	To be incorporated into center plan
17. Municipal Planning and Regulatory Documents and Supporting Materials (based on the list of existing documents and petition submittals, list separately)					
a.	√			Town	As requested by Highlands
18. Discretionary Documents or Requests (financial and technical assistance requests from the municipality)					

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a.	√		2010 - 2011	Highlands	Continued participation in plan conformance is contingent on continued funding by the Highlands Council.
19. Submission of Plan Conformance Grant Application	√		2010 - 2011	Town	Next grant round determined by Highlands Council.
20. Submission of Revised Petition (to be determined by the Highlands Council and the municipality)	N/A				
21. Final Consistency Review and Recommendations Report (to be determined by the Highlands Council)	N/A				