

New Jersey Highlands Council

100 North Road
 Chester, N.J. 07930
 Phone: 908-879-6737
 Website: www.highlands.state.nj.us



Receipt Stamp - Highlands Council Use Only

Highlands Referral Ordinance Application

In municipalities that have adopted an ordinance requiring the referral of development applications to the Highlands Council, a Highlands Council Consistency Determination may be required. The Highlands Council will only conduct a Consistency Determination under this application where an Application for Development has been submitted to a municipality and the municipality has determined that such Highlands Council review is required. This review is to determine whether the project is consistent with the goals, requirements and provisions of the Highlands Act, the Regional Master Plan, and the Highlands Council resolution approving the municipality's Petition for Plan Conformance. This application and information is to be submitted by the applicant. There is no cost for this review.

In support of this application and the Consistency Determination review, applicants must provide the following:

1. Completed and signed application form (this form);
2. Required documents as specified in the "Submission Requirements" section on the following page;

No application will be reviewed without all required information being submitted. Digital copies of plans must comply with the attached Highlands Council Standards for Digital Plan Submissions. Please note that additional information may be requested based on the nature and scope of the project. Should you have any questions about this application or process, or if you would like to schedule a pre-application meeting to discuss the project, please do not hesitate to call the Highlands Council at (908) 879-6737.

Project Name:	
----------------------	--

Property Information

Street Address:	
-----------------	--

Block(s) & Lot(s):	
--------------------	--

Municipality:	County:
---------------	---------

<input type="checkbox"/> Preservation Area	<input type="checkbox"/> Planning Area	Acres:
--	--	--------

Applicant Information

Applicant Name:	
-----------------	--

Applicant Address:	
--------------------	--

Phone #:	Fax #:	email:
----------	--------	--------

Property Owner Information

Owner's Name:	
---------------	--

Owner's Address:	
------------------	--

Project Description

(brief project description - attach additional pages as necessary)

Submission Requirements

**Along with this completed application, the following information must be submitted prior to review of the application.
One hard copy and one digital copy of each document must be submitted.**

- Submit copies of all materials required to be submitted to the municipality in support of municipal application for development, this shall include all plans, reports and application forms as required under the municipality's submission requirements or checklist ordinance, including a copy of the completed municipal checklist.
- If the municipal application for development has been deemed incomplete, copies of any correspondence, documentation or any resolutions related to the matter must be submitted.
- If any formal action has been taken by the municipality or any other permitting authority, copies of any resolutions, minutes, permits, or any other record of any action on the matter in question must be submitted.
- If any application has been submitted to the NJDEP, County, NJDOT, or any other agency for approval, copies of any application forms, permits, reports, plans or other information must be submitted.

Professionals Representing Applicant

Attorney Information

(Please note an attorney is not required to represent an individual)

Attorney:

Attorney Address:

Phone #: Fax #: email:

Engineer Information

Engineer:

Engineer Address:

Phone #: Fax #: email:

Additional Professionals Information

Name:

Address:

Phone #: Fax #: email:

Additional Professionals Information

Name:

Address:

Phone #: Fax #: email:

Applicant Signature

I hereby certify that the information included within this application is true to the best of my knowledge.

Applicant Signature: Date:

Owner Signature

I hereby certify that I am the owner of the property in question, and that the above applicant has the right to submit this application for the property noted herein.

Owner Signature: Date: