



# Highlands Council Grant Funding

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Plan Conformance Program



# Highlands Plan Conformance Grant Program

Established by the Highlands Act to pay for the “reasonable expenses” of Plan Conformance

- Reimbursement based
- No match required
- Eligible applicants: Highlands municipal and county governments
- Eligible expenses: planning, design and engineering costs
- Application requires Highlands Council staff approved Scope of Work
- Funding approval requires Highlands Council resolution at a public meeting

# Application Process

1. Interested municipality or county contacts Highlands liaison or the science project lead
  - Highlands Staff Municipal Liaisons (if known)
  - Stormwater Planning lead: Kelley Curran, [kelley.curran@highlands.nj.gov](mailto:kelley.curran@highlands.nj.gov)
  - Executive Director: Lisa Plevin, [lisa.Plevin@highlands.nj.gov](mailto:lisa.Plevin@highlands.nj.gov)
  - Grants Manager: Herb August, [herbert.august@highlands.nj.gov](mailto:herbert.august@highlands.nj.gov)
2. Highlands staff provides model scope and assistance through scoping process
3. Applicant submits proposed scope and associated budget
  - Note: budgets will differ for each grantee based on project complexity
4. Approved scope and budget presented to Highlands Council for consideration at a public meeting
5. With Council approval, Highlands staff issues a revised contract and work may begin