

Byram Township, Sussex County, New Jersey
FINAL HIGHLANDS IMPLEMENTATION PLAN AND SCHEDULE

MUNICIPAL IMPLEMENTATION PLAN AND SCHEDULE FOR PLAN CONFORMANCE BY TASK		FY2010-11 Priority (✓) or N/A	Approximate Budget	Anticipated Completion Date	Responsible Entity	Status and Comments
1.	Housing Element & Fair Share Plan (Module 3)		\$1,300			
	a. Modifications of municipally approved and adopted Housing Element and Fair Share Plan (incl. COAH submittals) as applicable	✓	TBD	As needed	Planning Board, Governing Body	Amended Plan Conformance Grant. Potential changes in applicable State laws and/or regulations acknowledged. Modifications as needed to retain compliance and ensure protection from legal challenge.
	b. Adoption of Implementing Ordinances	✓	--	As needed	Planning Board, Governing Body	Amended Plan Conformance Grant
2.	Highlands Environmental Resource Inventory (Module 4) – Adopted	✓	\$900	60 days	Envl Comm., Planning Board	Supplemental Plan Conformance Grant - Allocated June 2010
3.	Highlands Element of Municipal Master Plan (Module 5) - Amended & Adopted	✓	\$56,100	6 months	Planning Board	Amended Plan Conformance Grant. Funding also addresses costs of #4a and #5c-h.
	a. Amend to incorporate Byram Village Center Designation	✓				
	b. Remove inapplicable Planning Area components	✓				
	c. Ensure retention of Preservation Area components	✓				
	d. Highlands Council Authorization	✓				
	e. Planning Board adoption process	✓				
4.	Municipal Master Plan Elements (as applicable)			FY 2011	Planning Board	FY 2011 activities to be selected based upon priorities relevant to specific municipality. All others FY2012+
	a. Land Use Plan Element	✓	See #3 above	12-15 months		
	b. Conservation Plan Element					
	c. Circulation Plan Element					
	d. Land Preservation and Land Stewardship Plan Element					
	e. Community Facilities Plan Element					
	f. Sustainable Economic Development Plan Element					
	g. Historic Preservation Plan Element					
	h. Septic System Yield Allocation (if applicable)					
5.	Highlands Land Use Ordinances (Module 6) – Amended & Adopted	✓	See #3 above	9 months	Planning Board, Governing Body	Amended Plan Conformance Grant
	a. Adopt Planning Area Petition Ordinance	✓	\$1,200	60 days	Governing Body	Supplemental Plan Conformance Grant - Allocated June 2010
	b. Adopt Checklist Ordinance	✓		60 days		Supplemental Plan Conformance Grant - Allocated June 2010
	c. Amend LUO to incorporate Byram Village Center Designation and all applicable components, including Form-Based Development Code	✓				
	d. Remove inapplicable Planning Area components	✓				
	e. Ensure retention of Preservation Area components	✓				
	f. Prepare regulations applicable to infill and redevelopment areas	✓				
	g. Highlands Council Authorization	✓				
	h. LUO adoption process	✓				
6.	Zoning Map Update – Adopted (Update to reflect Highlands Overlay Zones, Districts)	✓	\$1,200	9 months	Planning Board, Governing Body	Amended Plan Conformance Grant after completion of 6b-e.
7.	Resource Management Plans and Programs					
	a. Water Use and Conservation Management Plan	✓	TBD			In connection with Highlands Center Designation
	b. Habitat Conservation and Management Plan		TBD	FY2012+		
	c. Stream Corridor Protection/Restoration Plan		TBD	FY2012		In regard to Lubber's Run, incorporating and relying on information in existing Byram Lubber's Run Greenway Plan.
	d. Wastewater Management Plan	✓	\$1,500	April 11, 2011		NJDEP Administrative Order 2010-03; As chapter of County WMP
	e. Septic System Management/Maintenance Plan		TBD	FY 2012+	Health Board	With information from existing Septic System Mgmt Ordinance.
	f. Lake Restoration Management Plan		TBD	FY2012+		With information from existing Lake Management Plan.
	g. Scenic Resource Management Plan (optional)		TBD	FY 2012+		
	h. Municipal Stormwater Management Plan		TBD	FY 2012+		Updates only, as needed to incorporate RMP provisions.
	i. Regional Stormwater Management Plan (if applicable)		TBD	FY 2012+		
	j. Land Preservation and Land Stewardship Program		TBD	FY 2012+		With information from existing Open Space Plan.
	k. Forest Stewardship Plan		TBD	FY 2012		Building on existing Forest Stewardship Plan.

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8.	Board of Health Ordinances					
	a. Septic System Maintenance		TBD	FY 2012+		Subsequent to release of final model ordinance and completion of 9e
	b. Potential Contaminant Source Management		TBD	FY 2012+		Subsequent to release of final model ordinance
9.	Implementing Ordinances for Management Plans and Programs					
	a. Water Use and Conservation Management Plan Ordinance		TBD	*		*Following completion of 9.a
	b. Habitat Conservation and Management Plan Ordinance		TBD	*		*Following completion of 9.b
	c. Stream Corridor Ordinance		TBD	*		*Following completion of 9.c
	d. Lake Restoration Management Plan Ordinance		TBD	*		*Following completion of 9.f
	e. Tree Clearing Ordinance		TBD	FY 2012+		
	f. Right to Farm Ordinance	✓	--	FY 2011	Governing Body	Limited application in Township
	g. Scenic Resource Mgmt Ordinance (if applicable)			*		*Following completion of 9.g, if selected
	h. Stormwater Mangement Ordinance			*		*Updates only, as needed to incorporate RMP provisions; following 9.i
	i. Other Ordinance Provisions (specify)		TBD	Local schedule		
10.	Redevelopment and Brownfields Opportunities (optional)					
	a. Highlands Redevelopment Area Petition			Local schedule		
11.	RMP Updates Requested by Municipality					Amended Plan Conformance Grant
	a. Village Center Zone mapping error	✓		FY 2010	Highlands Council	See Final Consistency Report
	b. Highlands Vernal Pools	✓		FY 2010-11	Byram Twp	More information to be submitted.
	c. Highlands Preserved Lands and Open Space Inventory	✓		FY 2010	Highlands Council	If submitted information determined adequate.
	d. Highlands Wellhead Protection Areas	✓		FY 2010-11	Byram Twp	More information to be submitted.
	e. Highlands Agricultural Resource Areas	✓		FY 2010	Highlands Council	See Final Consistency Report
	f. Highlands Historical, Cultural and Archeological Resources			FY 2012		To be addressed under Full Plan Conformance
	g. Highlands Scenic Resources Inventory			FY 2011-12	Byram Twp	Submit based on Highlands Council Procedure
	h. Highlands Public Community Water Systems Inventory	✓		FY 2010	Highlands Council	If submitted information determined adequate.
	i. Highlands Domestic Sewerage Facilities Inventory	✓		FY 2010	Highlands Council	If submitted information determined adequate.
12.	Highlands Center Petition					
	a.	✓		Local schedule		Incorporated as a part of Petition for PC.
18.	Attendance at Highlands Council Training Sessions					
	a. Municipal Exemption Determinations	✓	\$1,000	4-6 months	Highlands Council	Exemption Designees (e.g., Zoning Officer)
	b. Ordinance Administration: Application Procedures, Implementation, Enforcement	✓	\$1,500	4-6 months	Highlands Council	Land Use Administrator/Board Secretary, Zoning Officer, Enforcement Officer, Property Inspector, Professionals
19.	Submission of Amended Plan Conformance Grant Agreement	✓	N/A	45 days	Governing Body	For FY 2011 priorities not addressed by initial Plan Conformance Grant
2010-11 Total Approximate Budget			\$64,700			

This Plan will be altered over time, to reflect Byram's progress toward implementing all Plan Conformance activities and to address funding and implementation tasks that carry forward into future years. All such changes will involve a collaborative effort and agreement between Byram Township and the Highlands Council. Important in such considerations is the on-going recognition of the voluntary nature of Plan Conformance with respect to Byram's Planning Area. It is anticipated that any Highlands Council Resolution of Approval will delegate to the Executive Director authority to modify deadlines for completion, which would occur in consultation with Byram Township. No timeframe will be considered to have begun, however, until the Township has been provided the tools (including grant funding) with which to accomplish each component of the Plan Conformance program.

Byram Township

11/15/2010

Account of Highlands Council Grant Awards

Type of Grant	Status	Resolution Date	Grant Amount	Tasks	Payments
MP3	Closed	October 6, 2005	\$ 50,000.00	Town Center Dev.	\$ 50,000.00
COAH - Round 3	Closed	May 10, 2007	\$ 7,500.00	Fair Share Plan	\$ 7,500.00
Initial Assessment	Closed	August 21, 2008	\$ 20,000.00	IA Report	\$ 15,000.00
				Water Audit Project	\$ 5,000.00
				<i>Subtotal</i>	<i>\$ 20,000.00</i>
Plan Conformance	Executed	December 18, 2008	\$ 100,000.00	Module 1 -	\$ 19,365.25
	Executed	June 24, 2010	\$ 25,000.00	Module 2 -	\$ 5,882.34
				Module 3 -	\$ 26,869.30
				Module 4 -	\$ 1,550.49
				Module 5 -	\$ 26,746.77
				Module 6 -	\$ 9,400.65
				Module 7 -	\$ 12,455.87
				<i>Subtotal</i>	<i>\$ 102,270.67</i>
				<i>Balance</i>	<i>\$ 22,729.33</i>
TOTAL REIMBURSEMENT AMOUNT					\$ 179,770.67

Anticipated Expenses, 2010-2011 Amended Plan Conformance Grant

Completion of Module 3 – COAH Certification	\$ 1,300.00
Completion of Module 4 – Finalize/Adopt ERI	\$ 900.00
Planning Area Petition & Checklist Ordinances	\$ 1,200.00
Completion of Module 5 – Highlands Element, Module 6 – Land Use Ordinances, and Municipal Master Plan	
Land Use Element Update	\$ 56,100.00
Municipal Zoning Map Update	\$ 1,200.00
Wastewater Management Plan	\$ 1,500.00
Highlands Council Training Sessions	\$ 2,500.00
TOTAL	\$ 64,700.00

Balance Forward	\$ 22,729.33
Estimate of Municipal Response/Related Expenses	\$ 10,500.00
Estimate of Available Funds	\$ 12,200.00

Amended Plan Conformance Grant

Anticipated 2010-2011 Expenses	\$ 64,700.00
	\$ (12,200.00)
Estimated Total Need	\$ 52,500.00