

HOPATCONG BOROUGH, SUSSEX COUNTY, NEW JERSEY
HIGHLANDS IMPLEMENTATION PLAN AND SCHEDULE (REVISED)

DRAFT MUNICIPAL IMPLEMENTATION PLAN AND SCHEDULE FOR PLAN CONFORMANCE BY TASK		FY2012+ Priority (✓) or N/A	Approximate Budget	Anticipated Completion Date	Responsible Entity	Status and Comments
1.	Housing Element & Fair Share Plan (Module 3)		\$5,000			
	a. Modifications of municipally approved and adopted Completion and municipal adoption of Housing Element and Fair Share Plan (incl. COAH submittals); submission of petition for approval to COAH/Court, as applicable	✓	--	As needed	Planning Board, Governing Body	Amended Plan Conformance Grant. Potential changes in applicable State laws and/or regulations acknowledged. Modifications as needed to retain compliance and ensure protection from legal challenge.
	b. RAHDPP Agreements as approved by COAH (If Applicable)	✓	--	As needed	Governing Body	2009 Plan Conformance Grant, with #1.a
	c. Adoption of Implementing Ordinances	✓	--	As needed	Planning Board, Governing Body	Amended Plan Conformance Grant
2.	Highlands Environmental Resource Inventory (Module 4) – Adopted	✓	\$2,000	60 days	Envl Comm., Planning Board	Amended Plan Conformance Grant. Highlands ERI to be an appendix to existing ERI
3.	Highlands Element of Municipal Master Plan (Module 5) – Adopted	✓	\$3,000	60 days 6-9 months	Planning Board	Amended Plan Conformance Grant - to include provisions as developed under Highlands Center planning funding, below.
	a. Reexamination Report and Resolution	✓	\$5,000	60-90 days	Planning Board	To support adoption of Checklist Ordinance, Highlands Master Plan Element, Highlands Land Use Ordinance, and Zoning Map; Funded as a component of #3, above; Highlands Council model available.
4.	Municipal Master Plan Elements (as applicable)			FY 2012+	Planning Board	FY 2012+ activities to be selected based upon priorities relevant to specific municipality. All others FY2012+
	a. Land Use Plan Element					
	i. Land Use Inventory	✓	\$1,500	FY 2012	Planning Board	For inclusion on completion in Master Plan Highlands Element
	b. Conservation Plan Element					
	c. Circulation Plan Element		\$8,000			Integration of circulation needs between the Center and the rest of the Borough.
	d. Land Preservation and Land Stewardship Plan Element		\$4,000			Coordination of updated 2011 Open Space Plan with Center planning.
	e. Agriculture Retention/Farmland Preservation Plan Element					
	f. Community Facilities Plan Element					
	g. Sustainable Economic Development Plan Element		\$25,000	FY 2012+		Release of funds contingent upon approval of scope of work by Highlands Council Executive Director; Plan to integrate with Highlands Center and Redevelopment Planning initiatives.
	h. Historic Preservation Plan Element					
	i. Development Transfer Plan Element (optional)					Borough will investigate possibility of implementing TDR as a sending-community Borough currently working under TDR Feasibility Grant - potential for inclusion in Highlands Ctr to be examined.
	j. Septic System Yield Allocation (if applicable)					
5.	Highlands Land Use Ordinances (Module 6) – Adopted	✓	\$10,000	450 days9-12 months	Planning Board, Governing Body	Amended Plan Conformance Grant - to include provisions as developed under Highlands Center planning funding, below.
	a. Adopt Planning Area Petition Ordinance (If Applicable)	✓	\$500	30-60 days	Governing Body	Amended Plan Conformance Grant
	b. Adopt Checklist Ordinance	✓	\$1,000	60-90 days	Planning Board, Governing Body	Amended Plan Conformance Grant
6.	Zoning Map Update – Adopted (Update to reflect Highlands Overlay Zones, Districts)	✓	\$5,000	450 days9-12 months	Planning Board, Governing Body	Amended Plan Conformance Grant; to be completed coincident with or immediately following Highlands Area Land Use Ordinance adoption.
7.	Cluster Development for Agricultural Resource Areas					
	a. Grant Application for Cluster Development Program		N/A	FY 2012-13	Governing Body	
	a. Municipal Cluster Development Plan (optional)			Local Schedule	Planning Board	
	b. Municipal Cluster Development Ordinance and Design Guidelines (optional)			Local Schedule	Planning Board, Governing Body	
8.	Resource Management Plans and Programs					
	a. Water Use and Conservation Management Plan			FY 2012		

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	b. Habitat Conservation and Management Plan	✓	\$15,000	FY 2012+		Toward development of plan to identify species at risk, options for restoration of habitat, and standards for mitigation of unavoidable impacts of public and private projects. Funds to be released upon approval of a scope of work.
	c. Stream Corridor Protection/Restoration Plan (optional)	✓	\$35,000	FY 2012		Development of plans to protect/restore streams and lakes in the municipality and to mitigate the impacts of future land uses on such water resources. Funds to be released upon approval of a scope of work.
	d. Wastewater Management Plan	✓	\$3,000	NJDEP Schedule		NJDEP Administrative Order 2010-03 (municipal WMP). Significant Highlands Council assistance will be provided in coordination with NJDEP. All issues surrounding prior submitted plan to be resolved.
	e. Septic System Management/Maintenance Plan		TBD	FY 2012+	Health Board	
	f. Lake Restoration Management Plan (if applicable)		TBD	FY 2012+		
	g. Scenic Resource Management Plan (optional)		TBD	FY 2012+		
	h. Municipal Stormwater Management Plan		TBD	FY 2012+		Updates only as needed to incorporate RMP provisions; Plans are required under NJDEP regulations.
	i. Regional Stormwater Management Plan (if applicable)		TBD	FY 2012+		
	j. Land Preservation and Land Stewardship Program		TBD	FY 2012+		
	k. Forest Stewardship Plan (optional)		TBD	FY 2012+		
9.	Board of Health Ordinances					
	a. Septic System Maintenance		TBD	FY 2012+		Subsequent to release of final model ordinance and completion of 8e
	b. Potential Contaminant Source Management		TBD	FY 2012+		Subsequent to release of final model ordinance
10.	Implementing Ordinances for Management Plans and Programs					
	a. Water Use and Conservation Management Plan Ordinance		TBD	*		*Following completion of 8.a
	b. Habitat Conservation and Management Plan Ordinance		TBD	*		*Following completion of 8.b
	c. Stream Corridor Ordinance		TBD	*		*Following completion of 8.c
	d. Lake Restoration Management Plan Ordinance		TBD	*		*Following completion of 8.f
	e. Tree Clearing Ordinance		TBD	FY 2012+		
	f. Right to Farm Ordinance		TBD	FY 2012	Governing Body	Adoption of ordinance consistent with Right to Farm Act; State model avail
	g. Transfer of Developments Right Ordinance (if applicable)		TBD	*		*Following completion of 4.i
	h. Scenic Resource Mgmt Ordinance (if applicable)		TBD	*		*Following completion of 8.g, if selected
	i. Stormwater Management Ordinance		TBD	*		*Updates only, as needed to incorporate RMP provisions; following 8h, 8i
	j. Other Ordinance Provisions (specify)		TBD	Local schedule		
11.	Redevelopment and Brownfields Opportunities (optional)					
	a. Highlands Redevelopment Area Petition Planning	✓	\$10,000	Local schedule		Release of funds contingent upon approval of scope of work by Highlands Council Executive Director
12.	RMP Updates (optional)					
	a.			Local schedule		
13.	Map Adjustment Petition(s) (optional)					
	a.			Local schedule		
14.	Highlands Center Planning					
	a. Planning and Document Preparation	✓	\$20,000	Local schedule		Full development of goals and objectives, final delineation, and details in support of Highlands Center designation; preparation of supplemental provisions for Master Plan Highlands Element and Highlands Area Land Use Ordinance.

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15.	Submission of Municipal Planning and Regulatory Documents and Supporting Materials (See Draft Consistency Review and Recommendations Report)	✓		45 days		2009 Plan Conformance Grant
	a.					
16.	Discretionary Documents or Requests (financial and technical assistance requests from the municipality)					
	a.			Local schedule		
17.	Attendance at Highlands Council Training Sessions					
	a. Ordinance Administration: Application Procedures, Implementation, Exemptions, Enforcement	✓	\$2,500	4-6 months	Highlands Council	Land Use Administrator/Board Secretary, Zoning Officer, Enforcement Officer, Property Inspector, Professionals
FY2012 Total Approximate Budget			\$155,500			

This Plan will be altered over time, to reflect the municipality's progress toward completing all Plan Conformance activities and to address funding and implementation tasks that carry forward into future years. All such changes will involve a collaborative effort and agreement between the municipality and the Highlands Council. The Highlands Council may modify, in consultation with the municipality, the above deadlines for completion and may also reallocate the approximate budget costs within the total amount approved. No timeframe will be considered to have begun, however, until the municipality has been provided the tools (including grant funding) with which to accomplish each component of the Plan Conformance program.

Hopatcong Borough

8/29/2012

Account of Highlands Council Grant Awards

Type of Grant	Status	Resolution Date	Grant Amount	Tasks	Payments	
COAH - 3rd Round	Closed	October 6, 2005	\$ 7,500.00	Fair Share Plan	\$ 7,500.00	
Initial Assessment Grant	Closed	May 22, 2008	\$ 15,000.00	IA Report	\$ 15,000.00	
Transfer of Development Rights Feasibility	Executed	June 25, 2009	\$ 25,000.00	TDR Report	\$ 12,500.00	
Plan Conformance*	Executed	December 18, 2008	\$ 100,000.00	Module 1 -	\$ 15,665.85	
				Module 2 -	\$ 6,571.90	
				Module 3 -	\$ 21,018.00	
				Module 4 -	\$ 3,985.00	
				Module 5 -	\$ 9,601.85	
				Module 6 -	\$ 852.00	
				Module 7 -	\$ 6,712.34	
				Subtotal	\$ 64,406.94	
			Grant Award Total	\$ 147,500.00	PC Grant Balance	\$ 35,593.06
TOTAL REIMBURSEMENT AMOUNT					\$ 99,406.94	

Anticipated Expenses, Amended Plan Conformance Grant

Completion of Module 3 – COAH Certification	\$ 5,000.00
Completion of Module 4 – Finalize/Adopt ERI	\$ 2,000.00
Completion of Module 5 – Highlands Element	\$ 3,000.00
Reexamination Report and Resolution	\$ 5,000.00
Completion of Module 6 – Land Use Ordinances	\$ 10,000.00
Land Use Inventory (Land Use Plan Element)	\$ 1,500.00
Circulation Plan Element	\$ 8,000.00
Land Preservation and Stewardship Plan Element	\$ 4,000.00
Sustainable Economic Development Plan Element	\$ 25,000.00
Planning Area Petition Ordinance	\$ 500.00
Checklist Ordinance	\$ 1,000.00
Municipal Zoning Map Update	\$ 5,000.00
Stream Corridor Protection/Restoration Plan	\$ 35,000.00
Habitat Conservation and Management Plan	\$ 15,000.00
Wastewater Management Plan	\$ 3,000.00
Highlands Redevelopment Area Planning	\$ 10,000.00

Plan Conformance Grant Balance Forward	\$ 35,593.06
Estimated Municipal Response/Related Expenses	\$ (7,500.00)
Estimated Pre-Hearing Accuracy Review Expenses	\$ (500.00)
Estimate of Available Funds	<u>\$ 27,593.06</u>

Amended Plan Conformance Grant

Anticipated Expenses	\$ 155,500.00
	<u>\$ (27,593.06)</u>

Estimated Total Need \$ 128,000.00*(This figure is rounded to the nearest hundred.)*

Highlands Center Petition	\$ 20,000.00
Highlands Council Training Sessions	\$ 2,500.00
TOTAL	\$ 155,500.00