



CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

State of New Jersey

Highlands Water Protection and Planning Council
100 North Road (Route 513)
Chester, New Jersey 07930-2322
(908) 879-6737
(908) 879-4205 (fax)
www.highlands.state.nj.us



JIM RILEE
Chairman

BOROUGH OF STANHOPE COMPLETENESS DETERMINATION

The Borough of Stanhope's Petition for Plan Conformance was submitted in part in December of 2009, with follow-up materials provided in March 2010. Since the date of submission of the Borough's Petition for Plan Conformance there have been a number of significant changes to the Highland Council's model plan conformance documents. Upon consideration of the materials that were submitted and updates the Highlands Council has provided to the model documents and Exhibits, the Highlands Council staff determined that it is appropriate to provide a number of waivers and exceptions for items usually required for a finding of administrative completeness. As such, the Borough's Petition has been determined administratively complete.

The items waived or otherwise provided by the Highlands Council to complete the Borough's Petition are listed below.

Completeness Items Waived or Provided

1. **Master Plan Highlands Element and Exhibits** (Module 5). A modified version of the Highlands Element and a wholly revised set of coinciding exhibits have been provided by the Highlands Council.
2. **Highlands Area Land Use Ordinance and Exhibits** (Module 6). A modified version of the Highlands Area Land Use Ordinance and a wholly revised set of coinciding exhibits have been provided by the Highlands Council.
3. **Submittal Checklist** (Module 7). Provided by the Highlands Council based on all items submitted by the Borough or replaced/inserted to date by the Highlands Council, to complete the Petition.
4. **List of Current Planning/Regulatory Documents** (Module 7). Provided by the Highlands Council based on all planning/regulatory documents submitted by the Borough to date and available on-line.
5. **Municipal Self Assessment Report** (Module 7). Waived, with acknowledgement of the Borough's prior submission of a detailed and comprehensive Initial Self Assessment Report.

Given the updates since the time of submittal of the original Plan Conformance documents, these submittals address this Module 7 requirement.

6. **Record of Public Involvement** (Module 7). Meeting minutes available from the Borough's website have been added to the Petition by the Highlands Council to address this component.
7. **Highlands Implementation Plan and Schedule** (Module 7). Due to substantial revisions to the model Highlands Implementation Plan and Schedule since the time of the municipality's Petition submittal, this worksheet was prepared for the Borough and included within the Petition by the Highlands Council.