

Course: L0105- Public Information Basics

Location: Morris County Public Safety Training
500 W Hanover Ave

Facility: Parsippany NJ, 07054

Dates: November 12th, 2025 to November 14th, 2025 (Wednesday to Friday)



Time: 08:30 AM to 4:30 PM

Course Length:

Three day, 24 hour course. A student must attend all 3 days to receive credit for the L0105 course.

Course Overview:

This course introduces participants to what the Public Information Officer (PIO) does in emergency management, along with basic information about the Integrated Public Alert and Warning System (IPAWS). The PIO topics covered include the role of the PIO; communication tools and resources encompassing social media; effective communication; preparing the community through outreach and other means; and communication in an incident. The IPAWS topics covered include what the system is and does, preparing alert and warning messages, and writing common alerting protocol messages. This is a 3-day classroom course that gives participants time to perform activities and exercises to reinforce the knowledge and build basic skills.

Prerequisites:

- IS-29: Public Information Officer Awareness (prerequisite for E/L0105)

If a participant is taking this course as part of the Academy, then he or she should take E/L0101, Foundations of Emergency Management, first (but not required).

National Emergency Management Basic Academy Description:

The National Emergency Management Basic Academy is a gateway for individuals pursuing a career in emergency management. Similar to basic academies operated by the fire service and law enforcement communities, the National Emergency Management Basic Academy will provide a foundational education in emergency management.

The goal of the Basic Academy is to support the early careers of emergency managers through a training experience combining knowledge of all fundamental systems, concepts, and practices of cutting-edge emergency management.

The Basic Academy consists of the following classroom courses:

E/L0101, *Foundations of Emergency Management* (40 hours) 5 days

E/L0102, *Science of Disaster* (24 hours) 3 days

E/L0103, *Planning: Emergency Operations* (16 hours) 3 days

E/L0146, *Homeland Security Exercise and Evaluation Program (HSEEP)* (16 hours) 2 days

E/L0105, *Public Information Basic* (24 hours) 3 days

Total Course Hours: 120 hours

Target Audience:

The National Emergency Management Basic Academy is designed for newly appointed emergency managers with less than three years of experience, including members of State, local, tribal, and territorial homeland security or emergency services programs; Nongovernmental organizations, voluntary agencies, or professional organizations; Private sector emergency management offices; College or university emergency management staff; and FEMA, federal partners, military and emergency managers at other departments or agencies.

Selection Criteria:

Applicants will be selected based on properly completed applications, completed prerequisites, and whole community representation. **Class size is limited to 30 students.**

Registration Information: * Registration will not open until August 2025*****

Please register by filling out the [NJOEM Training Registration \(arcgis.com\)](https://arcgis.com).

All prerequisites/certificates must be upload in as a **single PDF file** (prior to upload, scan all documents together). Emailed PDF or missing and/or incomplete information will not be accepted and will disqualify your application from the selection process. You will receive a

“Welcome Email” prior to the class start date. **Applications must be received by September 1st, 2025 for consideration to attend.** For questions or concerns, please contact Tpr. I Matthew Stazzone #7698: Matthew.Stazzone.njsp.gov